

**ECONOMIC DEVELOPMENT/PUBLIC SERVICES GROUP
SUMMARY**

	<u>Page #</u>	<u>Approp</u>	<u>Revenue/ Financing Sources</u>	<u>Local Cost</u>
<u>GENERAL FUND</u>				
AGRICULTURE, WEIGHTS AND MEASURES	144	5,301,606	3,552,266	1,749,340
AIRPORTS	151	2,503,423	2,468,134	35,289
COUNTY MUSEUM	161	3,829,730	2,315,417	1,514,313
ECONOMIC AND COMMUNITY DEVELOPMENT:				
ECONOMIC PROMOTION	172	991,122	-	991,122
SMALL BUSINESS DEVELOPMENT	174	156,214	-	156,214
ECONOMIC DEV/PUBLIC SVC GROUP ADMIN	141	59,876	-	59,876
LAND USE SERVICES:				
ADMINISTRATION	181	-	-	-
ADVANCE PLANNING	187	3,387,890	2,263,881	1,124,009
BUILDING AND SAFETY	189	7,387,219	7,387,219	-
CODE ENFORCEMENT	192	3,027,404	582,690	2,444,714
CURRENT PLANNING	184	2,461,076	2,461,076	-
FIRE HAZARD ABATEMENT	195	2,169,641	2,169,641	-
PUBLIC WORKS DEPARTMENT:				
REGIONAL PARKS DIVISION	203	7,521,062	6,129,148	1,391,914
SURVEYOR	232	3,613,235	3,563,358	49,877
REGISTRAR OF VOTERS	270	3,416,632	740,744	2,675,888
SPECIAL DISTRICTS:				
FRANCHISE ADMINISTRATION	274	311,701	-	311,701
TOTAL GENERAL FUND		<u>46,137,831</u>	<u>33,633,574</u>	<u>12,504,257</u>
<u>SPECIAL REVENUE FUNDS</u>				
		<u>Approp/ Requirement</u>	<u>Revenue/ Financing Sources</u>	<u>Fund Balance</u>
AGRICULTURE, WEIGHTS AND MEASURES:				
CALIFORNIA GRAZING	148	147,792	8,800	138,992
AIRPORTS:				
COMMERCIAL HANGAR	154	517,824	503,561	14,263
COUNTY LIBRARY	157	12,529,628	11,598,935	930,693
ECONOMIC AND COMMUNITY DEVELOPMENT	168	57,598,486	40,455,119	17,143,367
JOBS AND EMPLOYMENT SERVICES	177	15,382,733	16,863,227	(1,480,494)
LAND USE SERVICES:				
GENERAL PLAN UPDATE	198	1,810,739	1,000,000	810,739
HABITAT CONSERVATION	200	145,302	-	145,302



**ECONOMIC DEVELOPMENT/PUBLIC SERVICES GROUP
SUMMARY**

<u>SPECIAL REVENUE FUNDS</u>	<u>Page #</u>	<u>Approp</u>	<u>Revenue/ Financing Sources</u>	<u>Fund Balance</u>
PUBLIC WORKS DEPARTMENT:				
COUNTY TRAIL SYSTEM	206	2,210,871	4,998,217	(2,787,346)
MOABI BOAT LAUNCHING FACILITY	215	1,072,792	1,155,395	(82,603)
PROPOSITION 12 PROJECTS	209	2,899,896	3,051,520	(151,624)
PROPOSITION 40 PROJECTS	212	5,745,820	5,664,350	81,470
REGIONAL PARKS MAINTENANCE/DEV	219	1,556,661	180,000	1,376,661
CALICO GHOST TOWN MARKETING SVCS	221	431,732	381,900	49,832
OFF-HIGHWAY VEHICLE LICENSE FEE	224	147,072	40,000	107,072
HYUNDAI PAVILION IMPROVEMENTS	226	241,412	30,000	211,412
GLEN HELEN AMPHITHEATER	217	1,281,921	1,132,506	149,415
SURVEY MONUMENT PRESERVATION	235	453,715	125,160	328,555
ROAD OPERATIONS CONSOLIDATED	237	73,501,971	59,938,842	13,563,129
ETIWANDA INTERCHANGE IMPROVEMENT	243	97,049	47,634	49,415
HIGH DESERT CORRIDOR	246	896,834	756,539	140,295
CALTRANS CONTRACT	241	45,439	4,868	40,571
DEVELOPMENT PLANS	248	5,065,940	1,058,806	4,007,134
MEASURE I FUNDS	250	21,874,654	10,583,625	11,291,029
SPECIAL DISTRICTS:				
FISH AND GAME COMMISSION	277	39,395	15,100	24,295
TOTAL SPECIAL REVENUE FUNDS		<u>205,695,678</u>	<u>159,594,104</u>	<u>46,101,574</u>
<u>ENTERPRISE FUNDS</u>		<u>Operating Expense</u>	<u>Revenue</u>	<u>Revenue Over (Under) Exp</u>
MUSEUM:				
MUSEUM STORE	165	165,541	169,650	4,109
PUBLIC WORKS DEPARTMENT:				
REGIONAL PARKS SNACK BARS	228	67,603	76,000	8,397
REGIONAL PARKS CAMP BLUFF LAKE	230	292,594	328,650	36,056
SOLID WASTE (SW) OPERATIONS	253	57,212,395	57,440,172	227,777
SW SITE CLOSURE/MAINTENANCE	258	20,038,427	13,323,915	(6,714,512)
SW SITE ENHANCEMENT/EXPANSION	261	21,897,101	8,375,716	(13,521,385)
SW GROUNDWATER REMEDIATION	264	9,832,790	9,089,463	(743,327)
SW ENVIRONMENTAL MITIGATION	267	2,501,000	2,377,030	(123,970)
TOTAL ENTERPRISE FUNDS		<u>112,007,451</u>	<u>91,180,596</u>	<u>(20,826,855)</u>
<u>OTHER AGENCY FUNDS</u>				
COUNTY ECONOMIC DEVELOPMENT CORP	552	18,582	12,600	5,982
INDUSTRIAL DEVELOPMENT AUTHORITY	555	46,037	1,200	44,837
REDEVELOPMENT AGENCY:				
OPERATING FUND	557	8,606,816	1,960,300	6,646,516
HOUSING FUND	561	4,768,967	877,600	3,891,367
DEBT SERVICE FUND	563	7,038,225	4,281,000	2,757,225
RDA CAPITAL PROJECTS	566	4,108,270	74,000	4,034,270
RDA HOUSING PROJECTS	568	257,435	4,350	253,085
VICTOR VALLEY ECONOMIC DEVELOPMENT	570	636,611	43,000	593,611
VICTOR VALLEY ECON DEVLP - HOUSING	573	293,172	48,000	245,172
CEDAR GLEN RDA OPERATING FUND	575	192,528	145,878	46,650
CEDAR GLEN RDA HOUSING FUND	577	54,341	54,341	-
MISSION BOULEVARD RDA HOUSING FUND	579	7,315	7,315	-
TOTAL OTHER AGENCY FUNDS		<u>26,028,299</u>	<u>7,509,584</u>	<u>18,518,715</u>



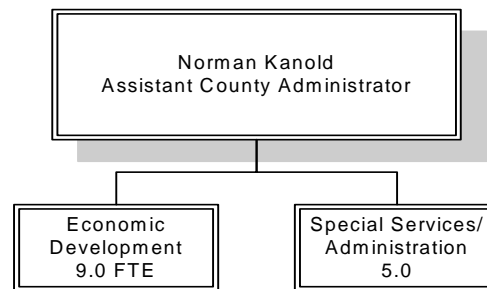
ECONOMIC DEVELOPMENT/PUBLIC SERVICES GROUP ADMINISTRATION

Norman A. Kanold

MISSION STATEMENT

Economic Development/Public Services Group Administration effectively oversees twelve county departments and/or functions responsible for a variety of municipal-type services to county residents, and ensures that economic development is promoted within the county to enhance the quality of life for the residents in accordance with the county's mission statement.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

Economic Development/Public Services Group Administration is responsible to the County Administrative Officer and the Board of Supervisors for the overall administration of the following twelve county departments and/or functions: Agriculture/Weights and Measures, Airports, County Fire, Economic and Community Development, Jobs and Employment Services, Land Use Services, County Library, County Museum, Public Works (includes the divisions of Transportation, Flood Control, Regional Parks, Solid Waste, and Surveyor), Redevelopment Agency, Registrar of Voters, and Special Districts. These departments/functions provide many countywide municipal-type services as well as economic development programs that attract and retain businesses and jobs throughout the county.

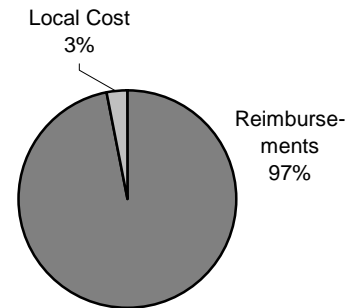
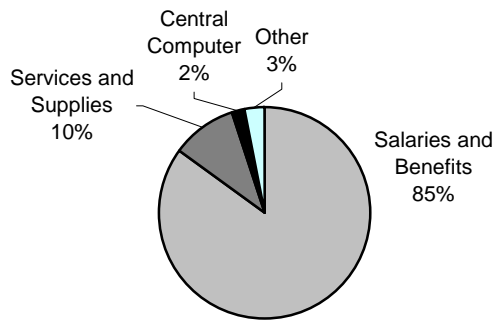
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	159,696	65,856	65,071	59,876
Departmental Revenue	4,363	-	69	-
Local Cost	155,333	65,856	65,002	59,876
Budgeted Staffing		17.0		15.0

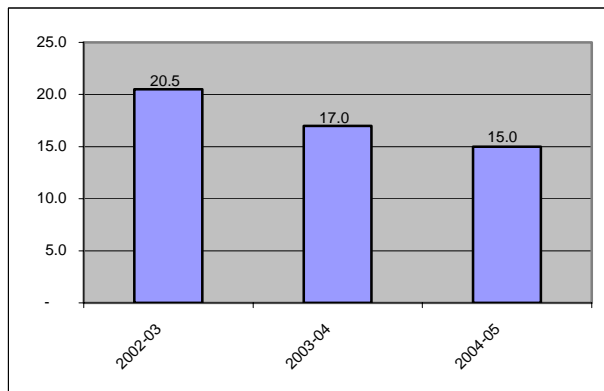


2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY

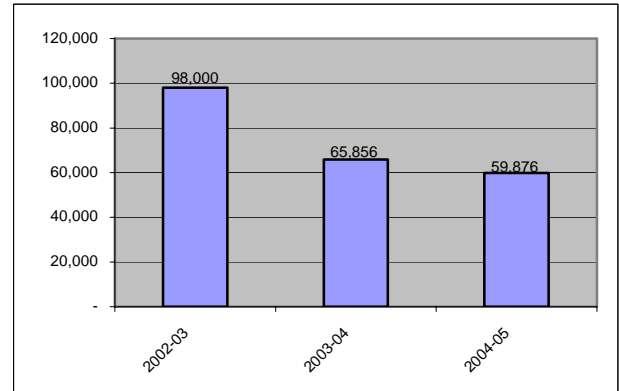
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Econ Dev/Public Svc - Administration
FUND: General

BUDGET UNIT: AAA PSG
FUNCTION: General
ACTIVITY: Other General

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	1,603,175	1,732,442	1,833,084	(151,785)	1,681,299
Services and Supplies	180,138	207,656	208,859	(11,277)	197,582
Central Computer	28,819	28,819	35,595	-	35,595
Other Charges	65,856	65,856	59,876	-	59,876
Transfers	3,555	3,555	3,555	(315)	3,240
Total Exp Authority	1,881,543	2,038,328	2,140,969	(163,377)	1,977,592
Reimbursements	(1,816,472)	(1,972,472)	(2,081,093)	163,377	(1,917,716)
Total Appropriation	65,071	65,856	59,876	-	59,876
Departmental Revenue					
Other Revenue	69	-	-	-	-
Total Revenue	69	-	-	-	-
Local Cost	65,002	65,856	59,876	-	59,876
Budgeted Staffing		17.0	17.0	(2.0)	15.0



DEPARTMENT: Econ Dev/Public Svc - Administration
 FUND: General
 BUDGET UNIT: AAA PSG

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	17.0	65,856	-	65,856
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	100,642	-	100,642
Internal Service Fund Adjustments	-	7,979	-	7,979
Prop 172	-	-	-	-
Other Required Adjustments	-	(108,621)	-	(108,621)
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	(5,980)	-	(5,980)
TOTAL BOARD APPROVED BASE BUDGET	17.0	59,876	-	59,876
Board Approved Changes to Base Budget	(2.0)	-	-	-
TOTAL 2004-05 FINAL BUDGET	15.0	59,876	-	59,876

DEPARTMENT: Econ Dev/Public Svc - Administration
 FUND: General
 BUDGET UNIT: AAA PSG

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Salaries and Benefits 2.0 Staff Analyst II's are being recommended for transfer, 1.0 to the Department of Economic and Community Department and 1.0 to the Jobs and Employment Services Department. This move would allow those departments to better manage this staff and provide more efficient and customer friendly services to the public.	(2.0)	(151,785)	-	(151,785)
2. Services and Supplies Appropriations have been decreased to correspond with the 2.0 reduction in staff.	-	(11,277)	-	(11,277)
3. Other Charges Reduced EHAP charges for 2004-05.	-	(315)	-	(315)
4. Reimbursements Reduced reimbursements from ED/PSG non-general fund departments because of decreased costs budgeted for 2004-05 primarily due to the transfer of the 2.0 Staff Analyst II positions.	-	163,377	-	163,377
Total	(2.0)	-	-	-



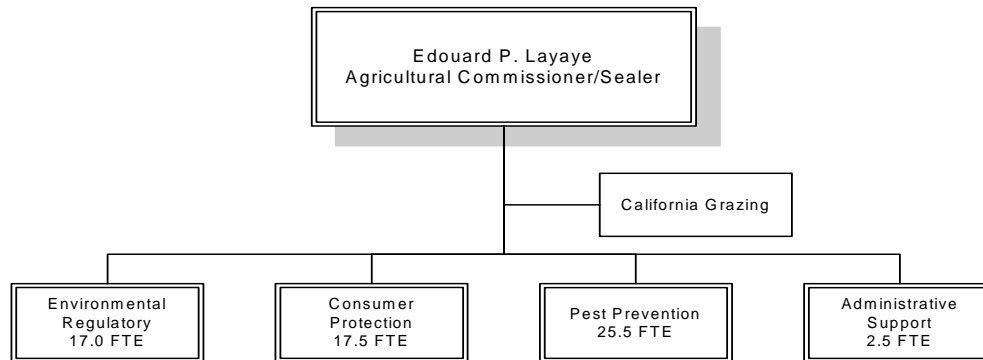
AGRICULTURE/WEIGHTS AND MEASURES

Edouard P. Layaye

MISSION STATEMENT

The Department of Agriculture/Weights and Measures protects the environment, agricultural industry, businesses and consumers of this state and county through regulation and satisfies its customers by providing services that promote the health, safety, well being, and quality of life of its residents according to the County Charter, general laws, and the will of the customers it serves.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

2004-05				
	Appropriation	Revenue	Local Cost	Fund Balance
Agriculture/Weights and Measures	5,301,606	3,552,266	1,749,340	63.5
California Grazing	147,792	8,800		138,992
TOTAL	5,449,398	3,561,066	1,749,340	138,992

Agriculture/Weights and Measures

DESCRIPTION OF MAJOR SERVICES

The Department of Agriculture/Weights and Measures protects the environment, public health, worker safety and the health and welfare of the public by enforcing state and local agricultural and consumer protection laws. The Department enforces plant quarantines, detects and eradicates unwanted foreign pests and regulates pesticide use, the agricultural industry and all business transactions based on units of measure such as weight or volume. Additional duties include inspecting produce, eggs, and nursery stock, controlling vegetation along state and county right-of-ways and flood control channels, and manufacturing rodent baits for sale to the general public.

The Environmental Regulatory Division regulates pesticide use, manufactures rodent baits, controls vegetation along right-of ways, regulates apiaries and the removal of desert native plants. Permits, registrations and inspection control on the commercial use of pesticides helps prevent serious environmental and human illness incidents resulting from the misuse of pesticides. Permits serve as California Environmental Quality Act equivalents of environmental impact reports, thus easing the burden of agricultural compliance and providing flexibility for growers. In addition, all pesticide use related complaints and illnesses are investigated to determine why the problem occurred and enforcement actions are taken to ensure compliance. Control of vegetation reduces maintenance costs and reduces fire hazards. Noxious weeds are controlled at a number of sites to prevent their spread. Public health and safety is enhanced by the appropriate placement of commercial apiaries. Rodent baits are sold at cost to the public to assist in controlling rodent-caused damage and rodent-borne diseases.



The Consumer Protection Division inspects all commercially used weighing and measuring devices, verifies price scanner accuracy and the quantity of pre-packaged goods, monitors certified farmer's markets and performs quality control inspections of eggs and produce. Consumers and businesses are protected and commerce enhanced by accurate weighing and measuring devices and correct pricing of goods. These devices are inspected on an annual basis and whenever complaints are received. Produce and egg quality inspections protect consumers by helping ensure food safety.

The Pest Prevention Division regulates the movement of plants and plant products, monitors the county to detect foreign pests, and inspects nurseries. Export certification and prompt inspection of plant and plant product shipments facilitates the movement of foreign and domestic goods in the channels of trade and prevents the spread of pests. Interception of foreign pests in shipments enhances the quality of life of county resident by preventing environmental degradation, disruption of trade and public inconvenience resulting from quarantine restrictions.

BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	4,703,187	5,195,346	4,677,945	5,301,606
Departmental Revenue	3,234,608	3,433,055	3,632,702	3,552,266
Local Cost	1,468,579	1,762,291	1,045,243	1,749,340
Budgeted Staffing		64.5		63.5

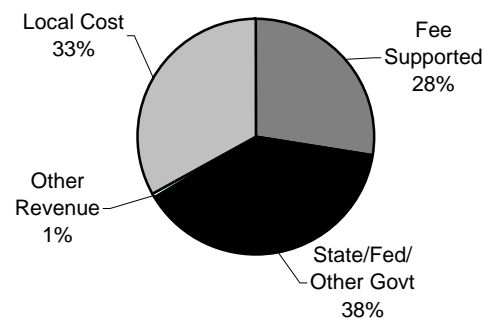
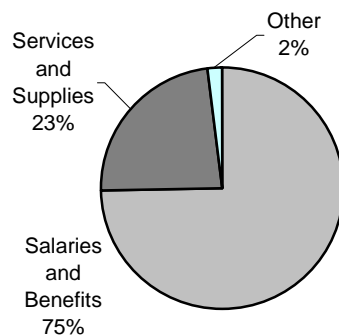
Workload Indicators

Detection traps	4,802	5,100	5,012	5,100
Pesticide Use Inspections	1,138	1,100	1,194	1,100
Weed Control Acres	5,255	6,500	6,182	6,500
Devices Inspected	35,899	34,000	37,279	36,000
Packages Inspected	112,710	125,000	111,447	125,000
Quarantine Shipments	25,581	30,000	28,157	28,000
Petroleum Sign Inspections	1,345	1,500	1,389	1,400
Egg Inspection Samples	3,051	2,400	2,464	2,500

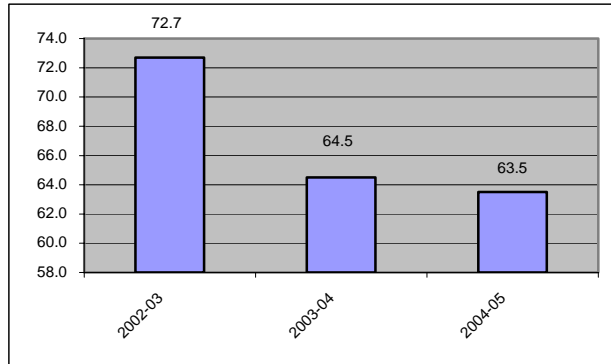
The expense variance is attributable to Occupational Injury (OI) and non-OI time off for staff, a position vacancy, and a reduction in the amount of herbicides purchased. The revenue variance is due to increased amounts of unclaimed gas tax and pesticide mill assessments received from the State, increased sale of rodent baits to the public offset by a drought-related reduction in weed control revenue.

Weed control workload indicators are less than budgeted as the Public Works Department has requested fewer weed control acres to be treated due to lack of rain. Quarantine shipments workload indicators are less than budgeted due to a decrease in the number of these types of shipments at carriers, such as, UPS and Fed Ex. Packages inspected workload indicators are less than budgeted due to smaller lots of products inspected which resulted in a lower overall package count. Devices inspected increased because a greater number of devices were out-of-tolerance at businesses and required reinspection.

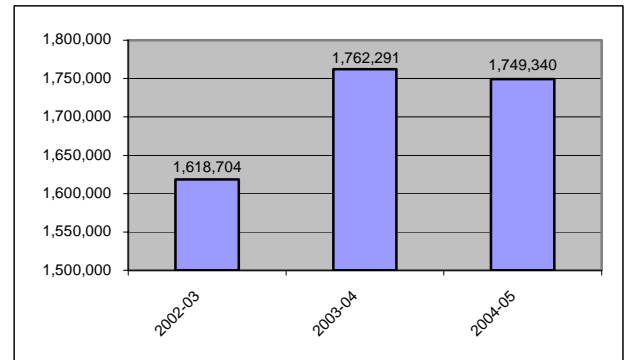
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY 2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Agriculture/Weights and Measures
FUND: General

BUDGET UNIT: AAA AWM
FUNCTION: Public Protection
ACTIVITY: Protective Inspection

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	3,608,821	3,696,670	3,904,373	41,268	3,945,641
Services and Supplies	948,405	1,364,261	1,156,843	80,570	1,237,413
Central Computer	13,587	13,587	17,101	-	17,101
Other Charges	4,706	6,012	6,012	(2,746)	3,266
L/P Equipment	29,643	29,758	29,758	(1,574)	28,184
Transfers	72,783	85,058	68,308	1,693	70,001
Total Appropriation	4,677,945	5,195,346	5,182,395	119,211	5,301,606
Departmental Revenue					
Licenses & Permits	532,901	514,330	514,330	15,570	529,900
Fines and Forfeitures	37,447	37,000	37,000	(5,000)	32,000
Use of Money and Prop	1,563	1,300	1,300	200	1,500
State, Fed or Gov't Aid	2,260,796	1,908,795	1,908,795	151,021	2,059,816
Current Services	730,779	934,630	934,630	(32,580)	902,050
Other Revenue	65,210	37,000	37,000	(10,000)	27,000
Other Financing Sources	4,006	-	-	-	-
Total Revenue	3,632,702	3,433,055	3,433,055	119,211	3,552,266
Local Cost	1,045,243	1,762,291	1,749,340	-	1,749,340
Budgeted Staffing		64.5	63.5	-	63.5

DEPARTMENT: Agriculture/Weights and Measures
FUND: General
BUDGET UNIT: AAA AWM

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	64.5	5,195,346	3,433,055	1,762,291
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	256,550	-	256,550
Internal Service Fund Adjustments	-	9,151	-	9,151
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	265,701	-	265,701
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	(105,660)	-	(105,660)
Mid-Year Board Items	-	-	-	-
Subtotal	-	(105,660)	-	(105,660)
Impacts Due to State Budget Cuts	(1.0)	(172,992)	-	(172,992)
TOTAL BOARD APPROVED BASE BUDGET	63.5	5,182,395	3,433,055	1,749,340
Board Approved Changes to Base Budget	-	119,211	119,211	-
TOTAL 2004-05 FINAL BUDGET	63.5	5,301,606	3,552,266	1,749,340



DEPARTMENT: Agriculture/Weights and Measures
 FUND: General
 BUDGET UNIT: AAA AWM

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes		Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Pest Exclusion Inspections Restoration of 1.0 Agricultural Standards Officer deleted in State Budget Cuts, and the one compact truck and tuition reimbursement associated with this position. Appropriations are comprised of \$48,847 for salaries/benefits and \$4,400 for services/supplies.	1.0	53,247	-	53,247
2.	Motor Fleet Restoration of funding for twelve motor pool vehicles to increase public visibility of county services and keep employees from having to use their private vehicles for county work on a daily basis. Appropriations are comprised of services/supplies.	-	38,228	-	38,228
3.	Red Imported Fire Ant The California Department of Food and Agriculture cancelled the contract that funded County detection and eradication activities for this pest. This position (1.0 FTE Ag. Field Aide) is vacant. Appropriations are comprised of a reduction in salaries/benefits and a revenue reduction in state aid.	(1.0)	(28,030)	(30,000)	1,970
4.	Salary and Benefit Adjustments Increases in ranges and steps for Agricultural Standards Officers resulting from advancement in the classification series due to license acquisition.	-	10,540	-	10,540
5.	Supplies and Services Restoration of State Impact Cuts and adjustments due to anticipated needs: Training, \$8,000; Software \$1,000; Membership (\$800); Non-inventoried equipment, \$25,000, includes pumps, computer and other spray truck parts; Special Department expense, \$9,588, includes detection supplies, lab supplies; Office Expense Outside supplies, \$1,500; Maintenance, \$500; and, Travel, \$1,000. Professional Services has been reduced, (\$10,450), because animal control services are no longer performed by the Department.	-	35,338	-	35,338
6.	Adjustments for Internal Service Funds and EHAP. Adjustments required for worker's compensation experience modification, \$9,911, communication charges, \$13,831, record storage, \$100, ISD direct labor, (\$1,327), and Employee Health and Productivity, (\$310). The amount previously budgeted for slow-moving vehicle signs, \$125, from Fleet Management has been eliminated because all our vehicles are now equipped. Appropriations are comprised of \$9,911 for salaries/benefits, \$12,604 for services/supplies, and a reduction of \$435 for transfers.	-	22,080	-	22,080
7.	Lease-Purchase of Weed Control Spray Truck The Department completed the payments of a weed control spray truck. One lease-purchase of equipment is still in effect and changes in the payments results in a \$1440 shift from interest to principal. Appropriations are comprised of reductions of \$2,746 for other charges and \$1,574 for lease/purchase.	-	(4,320)	-	(4,320)
8.	Office Rent The rent for the Department's office in Ontario is increasing per the long-term agreement for this facility. Rent for the Department's office in Victorville has also increased. Appropriations are comprised of transfers.	-	2,128	-	2,128
9.	License and Permit Revenue Adjustments The amount collected for device registrations has increased by \$16,700 due to additional weighing and measuring devices, price scanners and packing operations in the County. Minor adjustments in anticipated pesticide business registration, \$500, certified producers and farmer's markets, (\$1,530) and native plant tags, (\$100) are made to correspond to actual FY 2003-04 revenue.	-	-	15,570	(15,570)
10.	Miscellaneous Revenue Adjustments Revenue from fines levied for pesticide, weights and measures violations has decreased as compliance levels have improved. Rents collected from beekeepers for the use of County property has increased slightly as private lands have decreased in availability. Revenue for fine/forfeiture was reduced by \$5,000, and revenue for use of money was increased by \$200.	-	-	(4,800)	4,800
11.	State Aid Revenue Adjustment The amount of Unclaimed Gas Tax revenue has increased statewide by more than \$8.4 million because the State is collecting more Gas Tax. The Unclaimed Gas Tax is derived from off-road and farm use of gasoline and is disbursed to county agricultural commissioners for enforcing Food and Agricultural Code programs rather than used to fund road maintenance and construction. This \$278,000 increase is offset with a reduction of \$100,200 from the CA Department of Food and Agriculture for high-risk pest exclusion inspections.	-	-	177,800	(177,800)
12.	State Aid - Other Adjustments in revenue received from the State for egg inspection, \$5,300, nursery and seed inspection, \$4,400, pesticide regulation, \$14,021, Pierce's Disease regulation, (\$13,000), and fruit and vegetable inspection, (\$7,500).	-	-	3,221	(3,221)
13.	Current Services Revenue Adjustment Revenue from phytosanitary certificates has decreased by \$30,605 due to the closing of one packing house and changes in exports from other businesses. Weed control services to cities and other governmental agencies has decreased by \$10,000. Increased revenue from other inspection services, \$5,025, and licensing exams, \$3,000, partially offset the decrease.	-	-	(32,580)	32,580
14.	Rodent Bait Sales Sales of rodent baits to the public will decrease due to the cancellation of a product registration and changes in the legal use of another bait manufactured by the Department. These changes are the result of changes made by the California Department of Food and Agriculture. Supplies to make these baits has been decreased as well. Appropriations are comprised of a reduction in services/supplies, and a revenue reduction in other revenue.	-	(10,000)	(10,000)	-
Total		-	119,211	119,211	-



California Grazing

MISSION STATEMENT

The California Grazing program improves the federal rangeland leased by private ranchers in the county by utilizing U.S. grazing fees allocated to the county for this purpose.

DESCRIPTION OF MAJOR SERVICES

The California Grazing budget funds a variety of range improvement projects such as cattle guards, fencing, pipelines, tanks and other water dispensing facilities recommended by the county's Range Improvement Advisory Committee (RIAC). RIAC is comprised of five Bureau of Land Management (BLM) lessees and one wildlife representative, and are appointed by the Board of Supervisors. RIAC recommends to the Board of Supervisors various grazing improvement projects for funding. The BLM, the federal agency responsible for leasing the grazing allotments to the ranchers, reviews the environmental impact of projects. Funding for these projects comes from fees paid to the federal government for grazing leases by ranchers under the provisions of the federal Taylor Grazing Act of 1934. A portion of the grazing fees is distributed back to the county to fund improvements on the federal lands. The county acts in a trustee capacity for these funds.

There is no staffing associated with this budget unit.

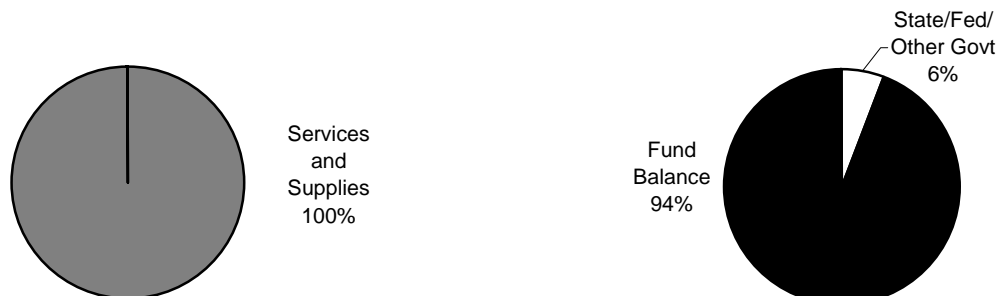
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	-	148,825	12,946	147,792
Departmental Revenue	8,585	6,000	9,112	8,800
Fund Balance		142,825		138,992

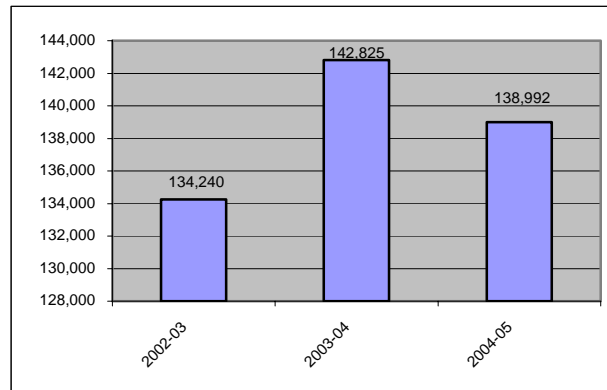
Expenditures in the California Grazing budget are less than the amount budgeted because the entire unreserved fund balance must be appropriated each year in accordance with Section 29009 of the State Government Code. The amount not expended in 2003-04 has been carried over to the subsequent year's budget.

Revenue received has increased because ranchers are paying more grazing allotment fees to the federal government than expected. Anticipated reductions in grazing land, due to environmental restrictions on the use of the land, have not occurred.

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY 2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
 DEPARTMENT: Agriculture/Weights and Measures
 FUND: California Grazing

BUDGET UNIT: SCD ARE
 FUNCTION: Public Protection
 ACTIVITY: Other Protection

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	12,946	148,825	148,825	(1,033)	147,792
Total Appropriation	12,946	148,825	148,825	(1,033)	147,792
Departmental Revenue					
State, Fed or Gov't Aid	9,112	6,000	6,000	2,800	8,800
Total Revenue	9,112	6,000	6,000	2,800	8,800
Fund Balance		142,825	142,825	(3,833)	138,992

DEPARTMENT: Agriculture/Weights and Measures
 FUND: California Grazing
 BUDGET UNIT: SCD ARE

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	148,825	6,000	142,825
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	148,825	6,000	142,825
Board Approved Changes to Base Budget	-	(1,033)	2,800	(3,833)
TOTAL 2004-05 FINAL BUDGET	-	147,792	8,800	138,992



DEPARTMENT: Agriculture/Weights and Measures
 FUND: California Grazing
 BUDGET UNIT: SCD ARE

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes		Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Service and Supplies adjustment Decrease (-\$2,254) in appropriations (special department expense) based on the estimated reduction of financing sources (fund balance and revenues).	-	(1,033)	-	(1,033)
**Final Budget Adjustment - technical adjustment based on actual fund balance (increase of \$1,221).					
2.	Revenue Adjustment Grazing fees paid by ranchers to the Federal Government for the use of Federal land have averaged more than budgeted during the last two fiscal years so the anticipated revenue has been increased.	-	-	2,800	(2,800)
Total		-	(1,033)	2,800	(3,833)

** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.



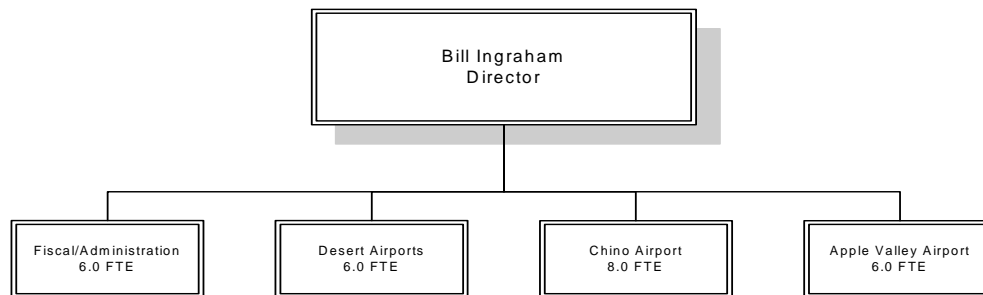
AIRPORTS

Bill Ingraham

MISSION STATEMENT

The San Bernardino County Department of Airports plans, organizes and directs the county's airport and aviation system to provide high-quality aviation facilities and services in a safe and efficient manner, optimizing the benefit to the communities and citizens of the county

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2004-05				
	Operating Exp/ Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Airports	2,503,423	2,468,134	35,289		27.0
Chino Airport Commercial Hangars	517,824	503,561		14,263	-
TOTAL	3,021,247	2,971,695	35,289	14,263	27.0

DESCRIPTION OF MAJOR SERVICES

The Department of Airports provides for the management, maintenance, and operation of six airports (Apple Valley, Chino, Barstow-Daggett, Needles, Twentynine Palms, and Baker) and provides technical support to San Bernardino International Airport (a Joint Powers Authority comprised of the county and the cities of Colton, Highland, Loma Linda and San Bernardino). The department also assists the county's private and municipal airport operators in planning, interpreting, and implementing Federal Aviation Administration (FAA) general aviation requirements.

Airports

BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	2,341,857	2,461,753	2,466,739	2,503,423
Departmental Revenue	2,279,907	2,422,940	2,443,911	2,468,134
Local Cost	61,950	38,813	22,828	35,289
Budgeted Staffing		28.9		27.0

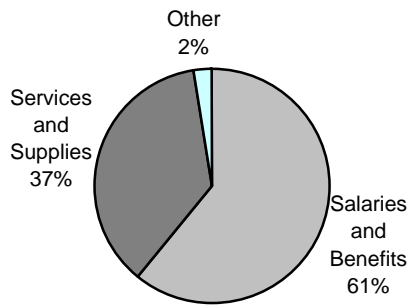
Workload Indicators

Maintenance Hours:				
Chino Airport	11,891	11,800	11,034	11,000
Barstow/Daggett Airport	5,596	7,200	4,433	6,700
Apple Valley Airport	5,996	7,200	4,452	7,200
Needles Airport	883	600	640	800
Twentynine Palms Airport	502	600	720	600
Baker Airport	221	120	80	100

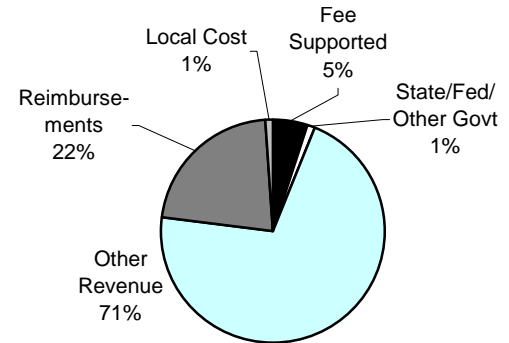
Total budgeted maintenance hours for 2004-05 are projected to decrease by 1,120 because of the department's recommendation to defund 1.9 public services employees due to budgetary constraints. The primary function of these employees was to assist the department with maintenance duties at the airports. While critical maintenance tasks will be performed, the reduction will increase intervals between routine maintenance activities.



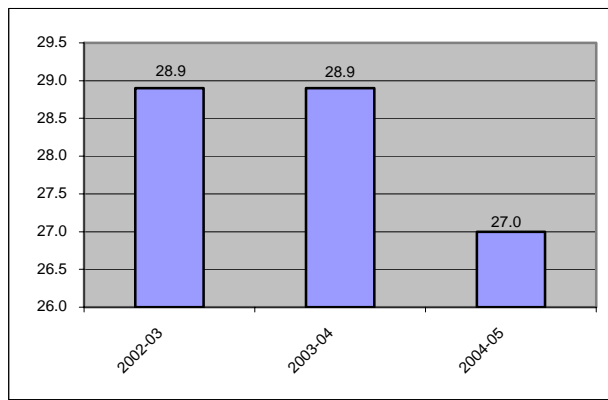
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



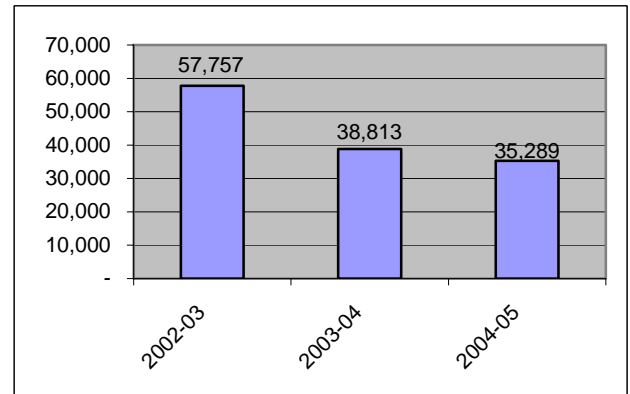
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Airports
FUND: General

BUDGET UNIT: AAA APT
FUNCTION: Public Ways and Facilities
ACTIVITY: Transportation

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	1,655,536	1,830,950	1,955,908	(10,101)	1,945,807
Services and Supplies	1,330,606	1,240,771	1,483,158	(310,464)	1,172,694
Central Computer	5,182	5,182	9,834	-	9,834
Other Charges	49,254	49,255	49,255	(2,262)	46,993
Transfers	14,685	21,910	21,910	7,276	29,186
Total Exp Authority	3,055,263	3,148,068	3,520,065	(315,551)	3,204,514
Reimbursements	(606,024)	(686,315)	(686,315)	(14,776)	(701,091)
Total Appropriation	2,449,239	2,461,753	2,833,750	(330,327)	2,503,423
Operating Transfers Out	17,500	-	-	-	-
Total Requirements	2,466,739	2,461,753	2,833,750	(330,327)	2,503,423
Departmental Revenue					
Use of Money and Prop	2,089,022	2,156,313	2,156,313	47,321	2,203,634
State, Fed or Gov't Aid	40,301	40,000	40,000	-	40,000
Current Services	272,241	166,627	166,627	(9,627)	157,000
Other Revenue	35,147	60,000	60,000	7,500	67,500
Other Financing Sources	7,200	-	-	-	-
Total Revenue	2,443,911	2,422,940	2,422,940	45,194	2,468,134
Local Cost	22,828	38,813	410,810	(375,521)	35,289
Budgeted Staffing		28.9	28.9	(1.9)	27.0



DEPARTMENT: Airports
FUND: General
BUDGET UNIT: AAA APT

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	28.9	2,461,753	2,422,940	38,813
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	124,958	-	124,958
Internal Service Fund Adjustments	-	250,563	-	250,563
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	375,521	-	375,521
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	(3,524)	-	(3,524)
TOTAL BOARD APPROVED BASE BUDGET	28.9	2,833,750	2,422,940	410,810
Board Approved Changes to Base Budget	(1.9)	(330,327)	45,194	(375,521)
TOTAL 2004-05 FINAL BUDGET	27.0	2,503,423	2,468,134	35,289

DEPARTMENT: Airports
FUND: General
BUDGET UNIT: AAA APT

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Salaries and Benefits * 1.0 Airport Operations Supervisor (\$66,930) is being added to supervise maintenance and construction activity at the desert airports (excluding Apple Valley Airport) primarily due to a significant increase in development activity at the airports. * 1.0 vacant Airports Real Estate Coordinator (\$53,906) is being defunded because leasing support activity within the department is being decentralized to the individual airports for enhanced services to tenants and other airport users. * A total of 1.9 extra-help Public Service Employees (\$45,125) who have been assisting the Department with a variety of maintenance duties have been defunded due to budgetary constraints. * Additional costs primarily due to step increases (\$17,000) * Additional support from the Real Estate Services Department (\$5,000) for increased Chino Airport leasing activity.	(1.9)	(10,101)	-	(10,101)
2. Services and Supplies * The department will be deferring 46.5% (or \$347,000) of its portion of property insurance allocated for recapturing reserves. This deferment will be over a period of four years. Current insurance premiums are fully funded. * Increased general maintenance costs (\$19,036) for hangars and other buildings located at County airports. * Increased costs (\$17,500) for operating the Wastewater Treatment Plant at the Barstow/Daggett Airport.	-	(310,464)	-	(310,464)
3. Other Charges Reduced interest amount paid on State loans used to fund improvements at Chino Airport.	-	(2,262)	-	(2,262)
4. Transfers Increased charges for Human Resources employee relations support and ED/PSG computer services support.	-	7,276	-	7,276
5. Reimbursements * Increased MOU, Retirement, and Workers Compensation costs for Apple Valley Airport staff results in additional reimbursement of salary costs for this budget unit (\$39,903). * A portion of deferred property insurance charges are allocated to Apple Valley Airport and the Commercial Hangars at Chino Airport, thus reducing the amount of reimbursements from those two budget units (\$25,127).	-	(14,776)	-	(14,776)
6. Use of Money and Property This increase in revenue represents an annual inflationary adjustment in existing airport leases together with anticipated revenue from leasing facilities that are currently vacant.	-	-	47,321	(47,321)
7. Charges for Current Services An analysis of current year fuel flowage fees received on aviation fuels and oils indicates that revenue for FY 2004-05 will be slightly less than the amount budgeted in FY 2003-04.	-	-	(9,627)	9,627
8. Other Revenue Additional revenue from increased charges to an airport tenant for wastewater services at Barstow/Daggett.	-	-	7,500	(7,500)
Total	(1.9)	(330,327)	45,194	(375,521)



Chino Airport Commercial Hangar Facility

DESCRIPTION OF MAJOR SERVICES

The Department of Airports manages, maintains, and operates the Chino Airport Commercial Hangar complex. The Commercial Hangars were constructed in 1987 with proceeds from a 30-year bond issue. In addition to maintenance expenses, appropriations are budgeted annually for insurance costs. Appropriations for this budget unit are financed from rental revenues and available fund balance. The debt service payment related to the outstanding bond issue will be financed by the county general fund for 2004-05.

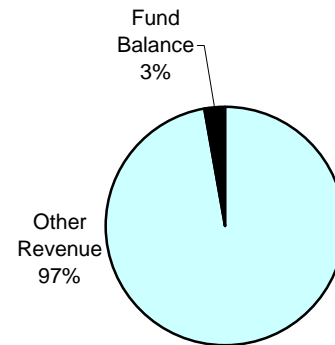
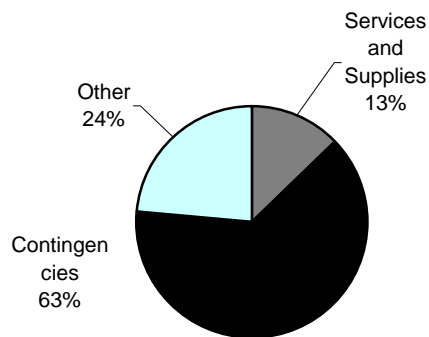
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

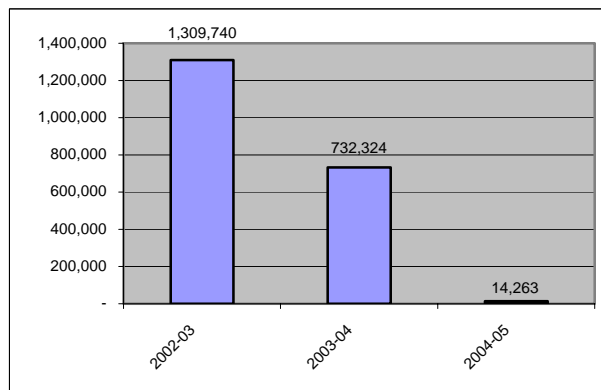
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	893,454	1,171,133	954,887	517,824
Departmental Revenue	316,038	438,809	236,825	503,561
Fund Balance		732,324		14,263

Actual revenues for 2003-04 were \$201,984 less than budget due to vacancies at the hangar facility during the year.

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY 2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Airports
FUND: Chino Airport Commercial Hangars

BUDGET UNIT: RCI APT
FUNCTION: Public Ways and Facilities
ACTIVITY: Transportation

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	28,821	66,000	66,000	-	66,000
Transfers	926,066	994,376	994,376	(872,293)	122,083
Contingencies	-	110,757	110,757	218,984	329,741
Total Appropriation	954,887	1,171,133	1,171,133	(653,309)	517,824
Departmental Revenue					
Use of Money and Prop	230,587	438,809	438,809	64,752	503,561
Current Services	5,783	-	-	-	-
Other Revenue	455	-	-	-	-
Total Revenue	236,825	438,809	438,809	64,752	503,561
Fund Balance		732,324	732,324	(718,061)	14,263

DEPARTMENT: Airports
FUND: Chino Airport Commercial Hangars
BUDGET UNIT: RCI APT

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	1,171,133	438,809	732,324
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	1,171,133	438,809	732,324
Board Approved Changes to Base Budget	-	(653,309)	64,752	(718,061)
TOTAL 2004-05 FINAL BUDGET	-	517,824	503,561	14,263



DEPARTMENT: Airports
 FUND: Chino Airport Commercial Hangars
 BUDGET UNIT: RCI APT

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1. Transfers	-	(872,293)	-	(872,293)
* Reduced transfers to the County General Fund (\$856,251) because for FY 2004-05 the General Fund will be financing the entire debt service cost of the outstanding Certificates of Participation issued to construct the Chino hangars. * The Airports Department is deferring 46.5% of its portion of property insurance allocated for recapturing reserves. A portion of this deferment is allocated to the Commercial Hangars, thus reducing the amount of transfers to the Airports Department by an additional \$16,042.				
2. Contingencies	-	218,984	-	218,984
The decreased debt service requirement for FY 2004-05 will result in additional funds available for this budget unit. The Department is recommending that these additional funds, in the amount of \$236,732, be set aside in contingencies. ** Final Budget Adjustment - Contingencies have been reduced by \$17,748 due to actual fund balance for FY 2004-05 being less than anticipated.				
3. Revenue from Use of Money and Property	-	-	64,752	(64,752)
Existing rental agreements are anticipated to generate additional revenues for FY 2004-05.				
Total	-	(653,309)	64,752	(718,061)

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

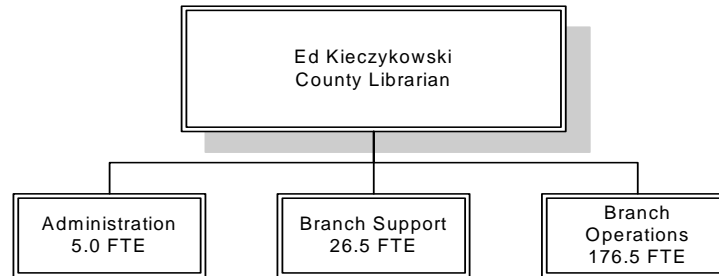


LIBRARY Ed Kieczkowski

MISSION STATEMENT

The San Bernardino County Library provides equal access to information services and materials for all residents of the County of San Bernardino. The Library actively promotes its information services, materials and programs for the informational, educational, cultural and recreational needs of all residents of San Bernardino County.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

The San Bernardino County Library provides public library services through a network of 29 branches in unincorporated areas and 18 incorporated cities within the county. Two bookmobiles are utilized to reach people who live in sparsely populated areas or are unable to visit the traditional branches. The County Library also operates a specialized bookmobile unit in the High Desert that provides literacy and school readiness programming to young children and their parents or caregivers. The County Library provides access to information through its collection of 1,200,000 items as well as 500 Internet Accessible Public computers. The public computers also provide access to a number of on-line databases and other electronic resources. Electronic access to County Library's collection of materials is available through the Internet, and daily delivery services provide for materials to be shared among the various branches. Cultural and educational programs for all ages, including literacy services and other specialized programs, are provided at the branch locations. In addition, county recorder services are located at the Apple Valley, Fontana, and Montclair branch libraries.

The County Library is financed primarily through dedicated property tax revenues and is also supported by local "Friends of the Library" organizations that financially assist Library branches in local communities. A total of 1,500 volunteers, performing a variety of tasks, also assist in supporting local libraries.

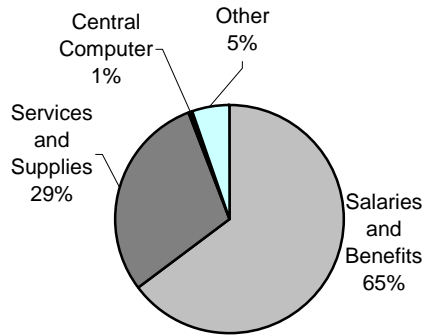
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	11,536,150	11,561,194	11,865,551	12,529,628
Total Financing Sources	11,697,656	10,875,152	12,106,011	11,598,935
Fund Balance		686,042		930,693
Budgeted Staffing		209.2		209.0
<u>Workload Indicators</u>				
Circulation	2,902,322	2,900,000	2,716,652	2,620,000
Reference	547,728	625,000	390,437	390,000
Branches	29	29	29	29
Total Branch Hours	67,864	67,800	67,800	67,800
Total Patron Visits	3,309,508	3,350,000	3,318,250	3,350,000

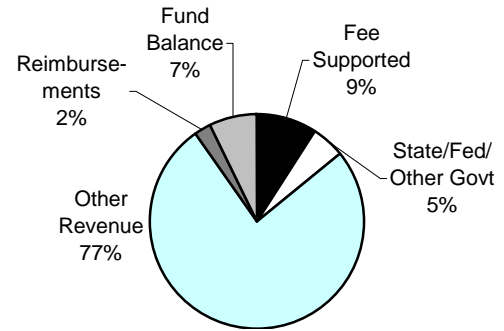
Actual revenues for 2003-04 exceeded budget by approximately \$1.2 million mainly due to property taxes surpassing projections by \$543,091, as well as Board approval of a \$500,000 operating transfer from the county general fund for the purchase of additional library materials.



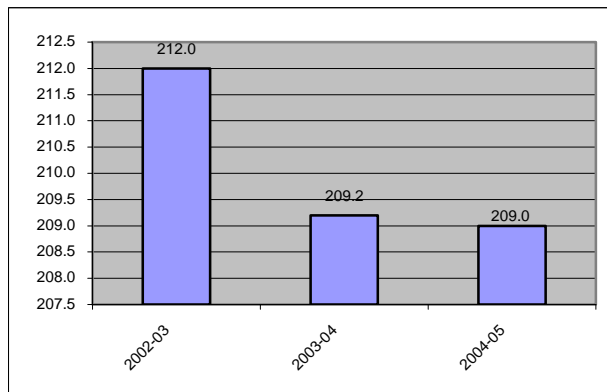
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



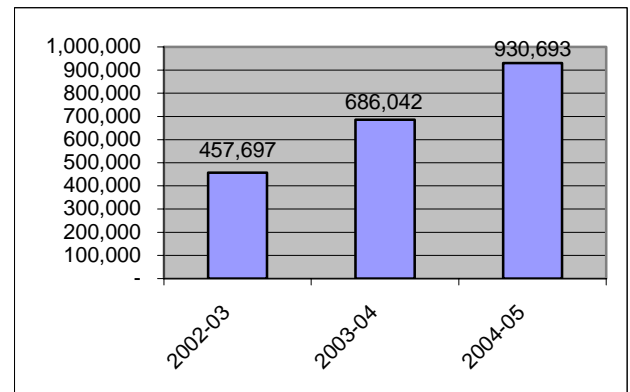
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: County Library
FUND: County Library

BUDGET UNIT: SAP CLB
FUNCTION: Education
ACTIVITY: Library

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	7,470,208	7,804,504	7,511,423	800,419	8,311,842
Services and Supplies	3,789,138	3,214,579	2,858,345	910,600	3,768,945
Central Computer	72,476	73,009	94,402	-	94,402
Other Charges	112,916	112,925	112,925	(157)	112,768
Improvement to Structures	-	150,000	150,000	(100,000)	50,000
Transfers	495,752	520,707	520,707	(13,881)	506,826
Total Exp Authority	11,962,045	11,875,724	11,247,802	1,596,981	12,844,783
Reimbursements	(293,829)	(314,530)	(314,530)	(625)	(315,155)
Total Appropriation	11,668,216	11,561,194	10,933,272	1,596,356	12,529,628
Operating Transfers Out	197,335	-	-	-	-
Total Requirements	11,865,551	11,561,194	10,933,272	1,596,356	12,529,628
Departmental Revenue					
Taxes	8,793,740	8,250,649	7,648,877	939,448	8,588,325
State, Fed or Gov't Aid	820,792	643,903	643,903	(8,903)	635,000
Current Services	1,054,161	1,080,000	1,080,000	93,400	1,173,400
Other Revenue	476,318	612,600	612,600	(172,240)	440,360
Total Revenue	11,145,011	10,587,152	9,985,380	851,705	10,837,085
Operating Transfers In	961,000	288,000	261,850	500,000	761,850
Total Financing Sources	12,106,011	10,875,152	10,247,230	1,351,705	11,598,935
Fund Balance		686,042	686,042	244,651	930,693
Budgeted Staffing		209.2	171.8	37.2	209.0



DEPARTMENT: County Library
 FUND: County Library
 BUDGET UNIT: SAP CLB

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	209.2	11,561,194	10,875,152	686,042
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	464,772	464,772	-
Internal Service Fund Adjustments	-	100,254	100,254	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	565,026	565,026	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	19,572	19,572	-
Subtotal	-	19,572	19,572	-
Impacts Due to State Budget Cuts	(37.4)	(1,212,520)	(1,212,520)	-
TOTAL BOARD APPROVED BASE BUDGET	171.8	10,933,272	10,247,230	686,042
Board Approved Changes to Base Budget	37.2	1,596,356	1,351,705	244,651
TOTAL 2004-05 FINAL BUDGET	209.0	12,529,628	11,598,935	930,693



DEPARTMENT: County Library
 FUND: County Library
 BUDGET UNIT: SAP CLB

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1. Salaries and Benefits	37.2	800,419	-	800,419
* 0.6 addition to a Library Program Coordinator (\$39,924) that was partially funded in FY 2003-04. * 0.4 decrease for a Library Regional Manager position (\$34,632) to allow for mid-year recruitment to replace the retiring incumbent. * Defund 0.4 vacant Library Associate (\$22,000) * Additional amount budgeted primarily the result of step increases (\$39,702) ** Final Budget Adjustment - Board-approved policy item to restore 37.4 budgeted positions (totaling \$777,425 in appropriations) as a result of the State Budget adoption having a significantly less impact on the Department than originally anticipated.				
2. Services and Supplies		910,600	-	910,600
* Projected increase in reimbursement to Friends of the Library for video rentals (\$115,000) * Increased vehicle charges estimated for FY 2004-05 (\$21,000) * Decrease in programming costs charged by ISD due to the ability to use internal staff for most project work (\$55,801) * Decrease in COWCAP Charges (\$29,014) * Net increase of adjustments to all other services and supplies (23,999). ** Final Budget Adjustment - Appropriations for noninventoriable equipment and maintenance charges increased by \$235,416 and \$100,000 respectively due to the fund balance for FY 2004-05 being greater than anticipated (\$242,016) and Board approval of the department's fee requests (\$93,400). ** Final Budget Adjustment - Appropriations for the purchase of library materials increased by \$500,000 resulting from Board approval of a policy item to augment the department's book budget.				
3. Other Charges	-	(157)	-	(157)
Minimal decrease in interest charges for the Apple Valley Construction Loan.				
4. Improvements to Structures	-	(100,000)	-	(100,000)
Decrease due to the completion of improvement projects during FY 2003-04 at the Adelanto, 29 Palms, and Lucerne Valley branch libraries.				
5. Transfers	-	(13,881)	-	(13,881)
Decrease primarily the result of reduced rent payments transferred to the Real Estate Services Department.				
6. Reimbursements	-	(625)	-	(625)
Minimal change in reimbursements anticipated for FY 2004-05.				
7. Taxes	-	-	939,448	(939,448)
Additional property tax revenues of \$162,023 are projected based on estimates provided by the County's Auditor/Controller-Recorder. ** Final Budget Adjustment - Revenues have been increased by \$777,425 due to the State Budget adoption resulting in no ERAF shift of property taxes from County Library to the State.				
8. State, Federal, or Other Governmental Aid	-	-	(8,903)	8,903
Reduced funds from the State for literacy programs.				
9. Current Services	-	-	93,400	(93,400)
** Final Budget Adjustment - Library revenues have been increased due to Board approval of the Department's fee requests.				
10. Other Revenue	-	-	(172,240)	172,240
* Reduced First Five Grant Funding (\$125,000) * Reduction in federal E-Rate reimbursements (\$82,740) * No further property tax loss payments from the City of Rancho Cucamonga (\$50,000) * Other various minor decreases (\$4,500) * Increased donations from the Friends of the Library (\$90,000)				
11. Operating Transfer In	-	-	500,000	(500,000)
** Final Budget Adjustment - Operating Transfers from the County General Fund increased by \$500,000 resulting from Board approval of a policy item to augment the Department's book budget.				
Total	37.2	1,596,356	1,351,705	244,651

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**



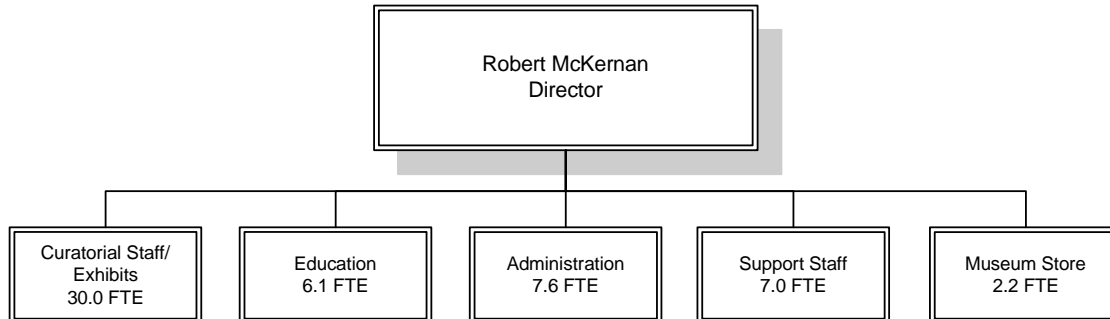
COUNTY MUSEUM

Robert L. McKernan

MISSION STATEMENT

The San Bernardino County Museum maintains and develops unique cultural and natural science collections related to the region and the greater Southwestern United States. Through responsible collection, preservation, exhibition, and education, the County Museum inspires the public to achieve a deeper understanding of their cultural and natural history.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2004-05				
	Operating Exp/ Appropriation	Revenue	Local Cost	Revenue Over/ (Under) Exp	Staffing
County Museum	3,829,730	2,315,417	1,514,313		51.7
Museum Store	165,541	169,650		4,109	2.2
TOTAL	3,995,271	2,485,067	1,514,313	4,109	53.9

County Museum

DESCRIPTION OF MAJOR SERVICES

The Museum provides cultural and educational programs and activities for the public at its main facility in Redlands and the following seven regional sites: Agua Mansa Cemetery in Colton, Casa de Rancho Cucamonga (Rains House), Daggett Stone Hotel, Asistencia Mission in Redlands, Mousley Museum of Natural History in Yucaipa, Yorba-Slaughter Adobe in Chino, and Yucaipa Adobe. These programs and activities involve the preservation of cultural and natural heritage collections, display of permanent and special exhibitions, and care and preservation of historical sites depicting the history and culture of San Bernardino County. Museum programs promote learning and awareness through community outreach, partnerships with educational institutions, and research that enhances both the collections and educational services. Permanent and loaned collections are preserved for the benefit of the public and the scientific community. The County Museum has been accredited from the American Association of Museums since February 23, 1973. In 2002, the Museum received its decennial accreditation that will continue through 2012.



The Museum is comprised of the following divisions: Education, Exhibitions, Anthropology, History/Archives, Biological Science, and Geological Sciences. All divisions provide educational services for families, the general public, school groups, educators, and scholars at the main Museum facility and historic sites. In addition, the Biological Science and the Geological Sciences divisions conduct scientific field research and studies for public and private agencies. This research consists of both short and long-term field studies resulting in significant revenue for the department. A portion of this revenue is used to support other Museum programs and activities. Furthermore, this field research results in valuable collections being accessioned into the museum collections that are curated and exhibited for public education at the main facility and historic sites.

BUDGET AND WORKLOAD HISTORY

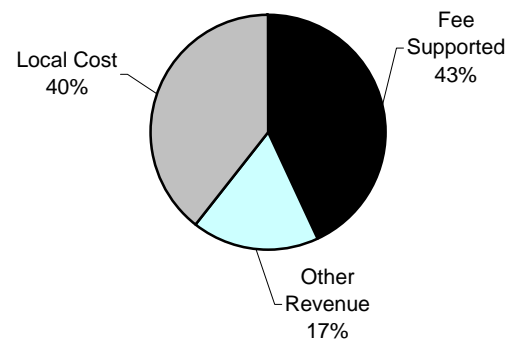
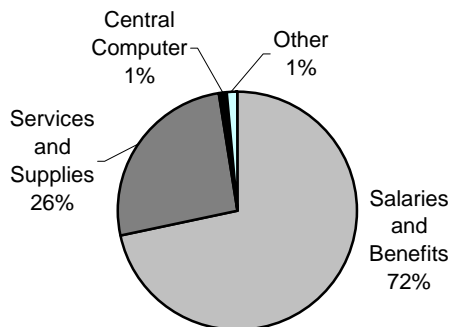
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	4,069,878	3,844,442	3,520,147	3,829,730
Departmental Revenue	2,676,985	2,231,590	1,916,796	2,315,417
Local Cost	1,392,893	1,612,852	1,603,351	1,514,313
Budgeted Staffing		52.5		51.7

Workload Indicators

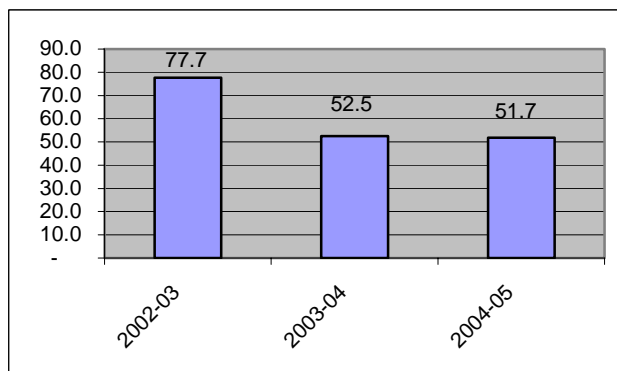
Total Attendance	65,185	70,000	67,098	72,000
Collected Lots, Objects and Specimens	1,500,000	1,510,000	1,510,000	1,550,000
Research Revenue	2,088,020	1,648,500	1,234,546	1,342,300

The proposed reduction in research revenue for 2004-05 is largely based on a decrease in the number of research projects scheduled for the upcoming year. This decrease is due to several projects being completed during 2003-04, primarily the United States Bureau of Reclamation lower Colorado River studies. However, these reductions are being partially offset by research projects for Nevada Power and the United States Forest Service.

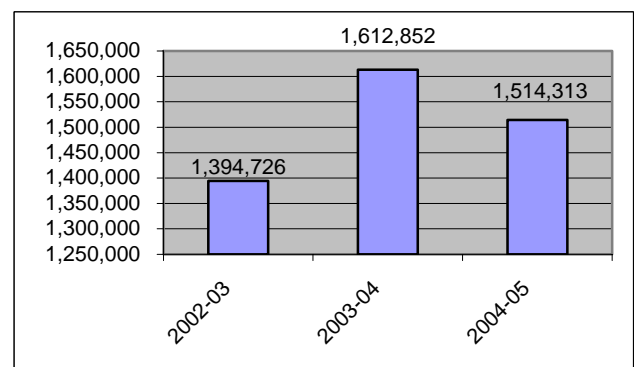
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY 2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: County Museum
FUND: General

BUDGET UNIT: AAA CCM
FUNCTION: Cultural Services
ACTIVITY: Museums

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	2,637,869	2,707,230	2,735,741	6,160	2,741,901
Services and Supplies	811,893	1,086,783	928,592	62,866	991,458
Central Computer	29,423	29,423	40,564	-	40,564
Improvement to Structures	-	-	-	23,000	23,000
Equipment	9,630	9,800	9,800	13,000	22,800
Transfers	32,186	36,206	36,206	(26,199)	10,007
Total Exp Authority	3,521,001	3,869,442	3,750,903	78,827	3,829,730
Reimbursements	(854)	(25,000)	(25,000)	25,000	-
Total Appropriation	3,520,147	3,844,442	3,725,903	103,827	3,829,730
Departmental Revenue					
Use of Money and Prop	42,345	56,550	56,550	(9,050)	47,500
State, Fed or Gov't Aid	4,000	4,000	4,000	(1,800)	2,200
Current Services	1,495,430	2,010,201	2,020,201	(367,098)	1,653,103
Other Revenue	361,759	145,839	145,839	455,775	601,614
Other Financing Sources	1,850	-	-	-	-
Total Revenue	1,905,384	2,216,590	2,226,590	77,827	2,304,417
Operating Transfers In	11,412	15,000	15,000	(4,000)	11,000
Total Financing Sources	1,916,796	2,231,590	2,241,590	73,827	2,315,417
Local Cost	1,603,351	1,612,852	1,484,313	30,000	1,514,313
Budgeted Staffing		52.5	50.5	1.2	51.7

DEPARTMENT: County Museum
FUND: General
BUDGET UNIT: AAA CCM

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	52.5	3,844,442	2,231,590	1,612,852
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	172,692	-	172,692
Internal Service Fund Adjustments	-	38,251	-	38,251
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	210,943	-	210,943
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	(185,301)	10,000	(195,301)
Mid-Year Board Items	-	-	-	-
Subtotal	-	(185,301)	10,000	(195,301)
Impacts Due to State Budget Cuts	(2.0)	(144,181)	-	(144,181)
TOTAL BOARD APPROVED BASE BUDGET	50.5	3,725,903	2,241,590	1,484,313
Board Approved Changes to Base Budget	1.2	103,827	73,827	30,000
TOTAL 2004-05 FINAL BUDGET	51.7	3,829,730	2,315,417	1,514,313



DEPARTMENT: County Museum
FUND: General
BUDGET UNIT: AAA CCM

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Salaries and Benefits	1.2	6,160	-	6,160
* Due to reduced revenues resulting from fewer research projects, the department is proposing to defund 1.0 vacant Professional Biologist and 1.0 Museum Educator for a total savings of \$100,199. * The department is adding 2.5 Public Service Employees (\$63,296) and 0.7 Contract Project Coordinator (\$28,290) to assist with the development of the Inland Empire Archival Heritage Center and Web Module. This project is funded by a grant from the Institute of Museum and Library Services (IMLS). * 0.5 decrease in budgeted staff due to reductions in the number of hours worked for various positions. This results in a \$23,657 savings. * Step increases result in an additional \$28,430 budgeted for FY 2004-05. ** Final Budget Adjustment - Funding for a 0.5 Exhibit Technician position (\$10,000) was restored due to Board approval of the Department's fee request.				
2. Services and Supplies	-	62,866	-	62,866
* Increase for development of the Inland Empire Archival Heritage Center & Web Module (\$220,000). * Decreases to the following: * Professional Services (\$55,000) * Vehicle charges (\$29,073) * office expense (\$26,576) * temporary help services (\$18,706) * travel expenses (\$14,160) * communications expenses (\$14,127) * custodial services (\$10,800) * various other charges (\$18,692) ** Final Budget Adjustment - Board approval of a policy item restored \$30,000 for the Department's maintenance budget.				
3. Improvements to Structures	-	23,000	-	23,000
Purchase of Compact Storage for History Division to be funded by the IMLS grant.				
4. Equipment	-	13,000	-	13,000
Purchase of ARGUS web module and server.				
5. Transfers	-	(26,199)	-	(26,199)
Elimination of offsite leased office space. Administrative staff was relocated to the main museum so this rental expense could be terminated.				
6. Reimbursements	-	25,000	-	25,000
Biology research work for the Special Districts Department will be completed in FY 2003-04.				
7. Revenue From Use of Money and Property	-	-	(9,050)	9,050
Decrease in historic site weddings projected based on current trends.				
8. State, Federal, or Other Governmental Aid	-	-	(1,800)	1,800
Reduction in State Contract with the Archaeological Institute Center (AIC).				
9. Current Services Revenue	-	-	(367,098)	367,098
Decrease of \$377,098 is primarily the result of reduced research revenue due to the completion of several projects, as well as a decline in school group attendance at the Museum. These decreases are partially offset by the addition of the Western Center Project. ** Final Budget Adjustment - Revenues have been increased by \$10,000 resulting from Board approval of the Department's fee request.				
10. Other Revenue	-	-	455,775	(455,775)
* Revenue from IMLS grant (\$512,013). * Revenue from the Museum's Special Revenue Fund (\$20,901) to assist with financing operations. * Contribution from the Museum Association to offset a portion of marketing costs (\$9,200). * Decreased contributions and donations (\$86,339) from the Irvine Foundation grant and the Fedco grant.				
11. Operating Transfers In	-	-	(4,000)	4,000
Decrease in Museum store contribution based on net income projections for FY 2004/05.				
Total	1.2	103,827	73,827	30,000

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**



Museum Store

DESCRIPTION OF MAJOR SERVICES

The Museum Store operates as an enterprise fund under the management of the San Bernardino County Museum. The Store is considered a critical part of the visitor experience and provides many museum related items for sale including books and publications, educational toys, thematic novelty items for exhibitions, jewelry, minerals, and souvenirs. The store supports Museum operations and makes an annual financial contribution to the Museum.

During 2003-04, the Board of Supervisors approved the concept of a food service program at the Museum to enhance customer service and satisfaction. As a result, the Garden Café was opened to offer sandwiches, salads, snack products, fresh fruit, pastries, and bottled beverages for Museum visitors.

BUDGET AND WORKLOAD HISTORY

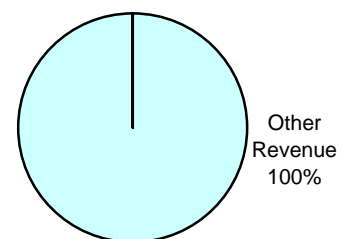
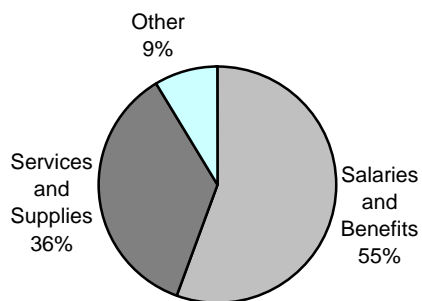
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	179,220	147,448	172,143	165,541
Departmental Revenue	174,800	148,400	179,163	169,650
Revenue Over/(Under) Expense	(4,420)	952	7,020	4,109
Budgeted Staffing		2.1		2.2
Fixed Assets	-	-	16,543	-
Unrestricted Net Assets Available at Year End	4,988		7,670	

Workload Indicators

Purchases for Resale	72,330	46,380	59,193	55,000
Taxable Sales	174,800	148,400	155,108	169,650

In 2003-04 actual expenses and revenues exceeded budget due to the Museum's Garden Café, which commenced with operations during the year.

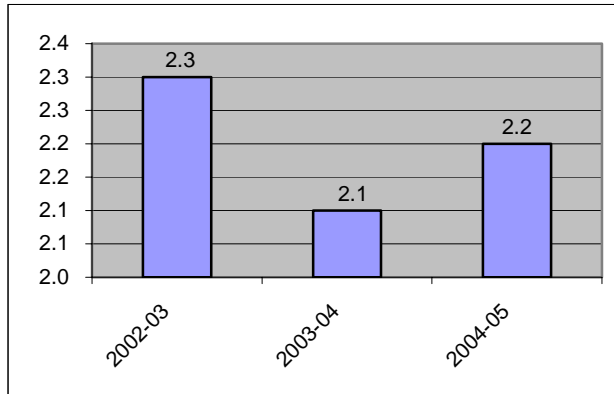
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY 2004-05 BREAKDOWN BY FINANCING SOURCE



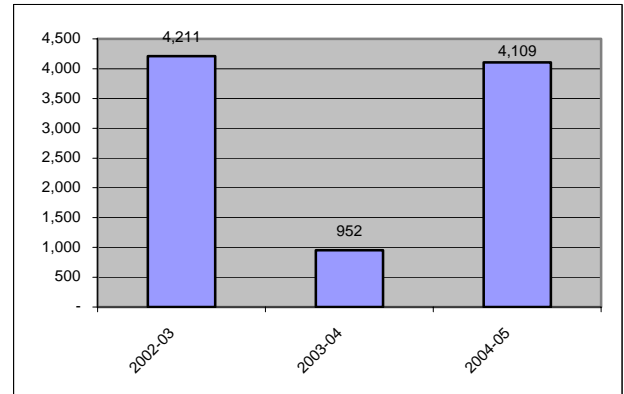
NOTE: This budget is expected to increase unrestricted net assets by \$4,109.



2004-05 STAFFING TREND CHART



2004-05 REVENUE OVER/(UNDER) TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: County Museum
FUND: Museum Store

BUDGET UNIT: EMM CCR
FUNCTION: Cultural Services
ACTIVITY: Museums

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	93,453	85,670	90,789	1,131	91,920
Services and Supplies	67,292	46,380	46,380	12,843	59,223
Transfers	398	398	398	-	398
Total Appropriation	161,143	132,448	137,567	13,974	151,541
Operating Transfers Out	11,000	15,000	15,000	(1,000)	14,000
Total Requirements	172,143	147,448	152,567	12,974	165,541
Departmental Revenue					
Other Revenue	176,163	148,400	153,519	16,131	169,650
Operating Transfers In	3,000	-	-	-	-
Total Financing Sources	179,163	148,400	153,519	16,131	169,650
Revenue Over/(Under) Exp	7,020	952	952	3,157	4,109
Budgeted Staffing		2.1	2.1	0.1	2.2
Fixed Assets					
Equipment	16,543	-	-	-	-
Total Fixed Assets	16,543	-	-	-	-

DEPARTMENT: County Museum
FUND: Museum Store
BUDGET UNIT: EMM CCR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
2003-04 FINAL BUDGET	2.1	147,448	148,400	952
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	5,119	5,119	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	5,119	5,119	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	2.1	152,567	153,519	952
Board Approved Changes to Base Budget	0.1	12,974	16,131	3,157
TOTAL 2004-05 FINAL BUDGET	2.2	165,541	169,650	4,109



DEPARTMENT: County Museum
 FUND: Museum Store
 BUDGET UNIT: EMM CCR

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1. Salaries and Benefits Increase of 0.1 Public Service Employee to assist with operation of the Museum Café.	0.1	1,131	-	(1,131)
2. Services and Supplies Increase in purchases for resale and food items for the café.	-	12,843	-	(12,843)
3. Operating Transfers Out \$4,000 decrease in contribution to the County Museum (General Fund), partially offset by a \$3,000 increase to the Museum's Special Revenue Fund.	-	(1,000)	-	1,000
4. Sales Revenue Increase in sales revenue based on anticipated attendance at the Museum for FY 2004/05.	-	-	16,131	16,131
Total	0.1	12,974	16,131	3,157



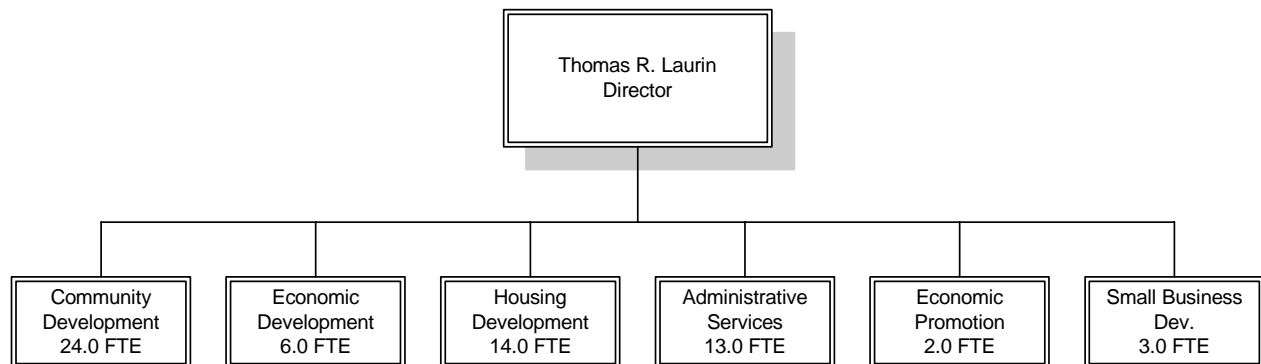
ECONOMIC AND COMMUNITY DEVELOPMENT

Thomas R. Laurin

MISSION STATEMENT

The Economic and Community Development Department works to improve the quality of life for residents of the county through the identification, obtainment and administration of local, state, federal and private funding resources available for community development, housing programs, and economic development.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

2004-05					
	Operating Exp/ Appropriation	Revenue	Local Cost	Fund Balance	Staffing
ECD Consolidated Spec. Revenue	57,598,486	40,455,119		17,143,367	58.0
Economic Promotion	991,122	-	991,122		2.0
Small Business Development	156,214	-	156,214		3.0
TOTAL	58,745,822	40,455,119	1,147,336	17,143,367	63.0

ECD Consolidated Special Revenue Funds

DESCRIPTION OF MAJOR SERVICES

The Economic and Community Development department is responsible for administering federal, state, and local grant funds allocated to the County of San Bernardino for housing, economic, and community development programs. Federal funds comprise a large percentage of the total monies included in the department's budget through the Community Development Block Grant (CDBG), the Emergency Shelter Grant (ESG), the Home Investment Partnership Grant (HOME), the Neighborhood Initiative Grant (NI) and the Economic Development Initiative Program (EDI) Grant. In addition, the department has received and will administer a United States Department of Agriculture Forest Service grant for Southern California Drought Assistance.

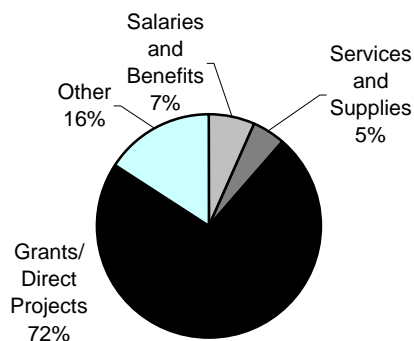


BUDGET AND WORKLOAD HISTORY

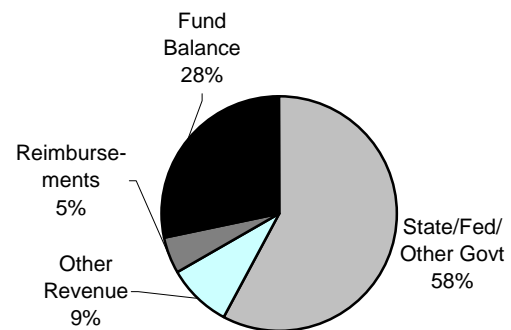
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	23,714,740	62,479,653	20,028,295	57,598,486
Departmental Revenue	25,026,053	45,674,109	20,274,741	40,455,119
Fund Balance		16,805,544		17,143,367
Budgeted Staffing		61.0		58.0

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budgeted. Most of ECD's revenue is from federally funded grants that are for longer than one year, thus revenue is under realized for each individual fiscal year, but totally realized over the period of the grants. The unexpended and unrealized amounts in 2003-04 have been carried over to the subsequent year's budget.

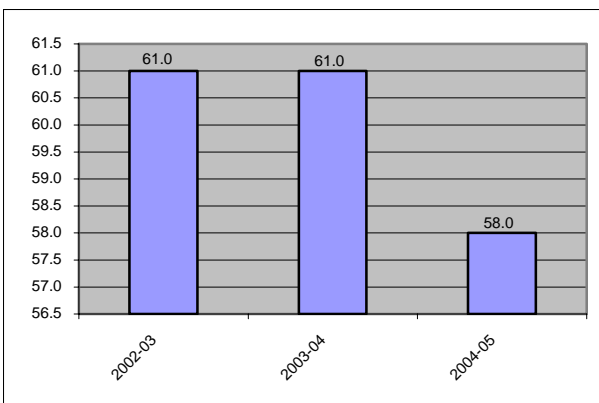
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



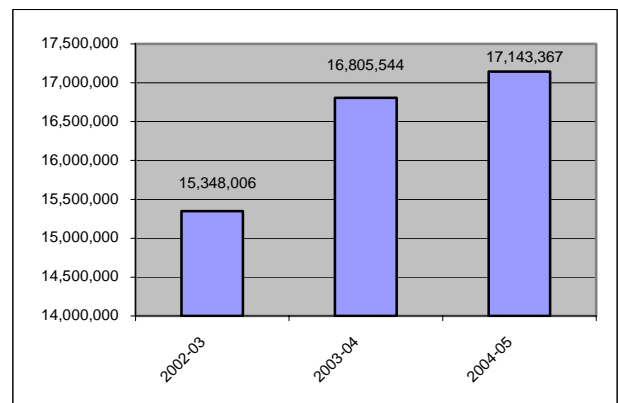
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
 DEPARTMENT: Economic and Community Dev
 FUND: Economic and Community Dev

BUDGET UNIT: ECD Consolidated
 FUNCTION: Public Assistance
 ACTIVITY: Other Assistance

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	3,551,394	3,898,062	4,134,421	(162,339)	3,972,082
Services and Supplies	1,621,860	2,404,534	2,426,961	557,611	2,984,572
Grants/Direct Projects	11,707,770	51,887,647	51,887,647	(7,899,861)	43,987,786
Central Computer	34,249	34,249	41,095	-	41,095
Transfers	4,454,809	5,940,991	5,940,991	1,696,068	7,637,059
Total Exp Authority	21,370,082	64,165,483	64,431,115	(5,808,521)	58,622,594
Reimbursements	(2,291,133)	(1,898,138)	(1,898,138)	(1,125,970)	(3,024,108)
Total Appropriation	19,078,949	62,267,345	62,532,977	(6,934,491)	55,598,486
Operating Transfers Out	949,346	212,308	212,308	1,787,692	2,000,000
Total Requirements	20,028,295	62,479,653	62,745,285	(5,146,799)	57,598,486
Departmental Revenue					
Taxes	31,038	-	-	40,000	40,000
Fines and Forfeitures	6,897	1,500	1,500	8,500	10,000
Use of Money and Prop	646,167	835,453	835,453	(46,053)	789,400
State, Fed or Gov't Aid	13,907,410	35,439,011	35,439,011	(455,337)	34,983,674
Other Revenue	5,682,429	9,398,145	9,398,145	(4,766,100)	4,632,045
Other Financing Sources	800	-	-	-	-
Total Revenue	20,274,741	45,674,109	45,674,109	(5,218,990)	40,455,119
Fund Balance		16,805,544	17,071,176	72,191	17,143,367
Budgeted Staffing		61.0	61.0	(3.0)	58.0

DEPARTMENT: Economic and Community Dev
 FUND: Economic and Community Dev
 BUDGET UNIT: ECD Consolidated

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	61.0	62,479,653	45,674,109	16,805,544
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	236,359	-	236,359
Internal Service Fund Adjustments	-	29,273	-	29,273
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	265,632	-	265,632
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts				
	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	61.0	62,745,285	45,674,109	17,071,176
Board Approved Changes to Base Budget	(3.0)	(5,146,799)	(5,218,990)	72,191
TOTAL 2004-05 FINAL BUDGET	58.0	57,598,486	40,455,119	17,143,367



DEPARTMENT: Economic and Community Dev
 FUND: Economic and Community Dev
 BUDGET UNIT: ECD Consolidated

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1. Salaries and Benefits There were 2 employees transferred into this consolidated fund, 1 FTE from AAA SBD to do work formerly done by contract worker, and 1 FTE from PSG Admin to CDBG Programs, \$163,552. The department defunded 2 Program Manager positions (\$177,246). A reclassification of an ECD Analyst II to a Fiscal Clerk II will save (\$37,252). The elimination of a Clerk II position and 2 contract employee positions will save (\$158,595). This reduction and restructuring was required to meet this year's budget limitations. An increase of \$47,202 is due to opt out and miscellaneous benefit changes.	(3.0)	(162,339)	-	(162,339)
2. Service and Supplies There is an increase in services for CDBG projects by \$218,460 (SBA). An increase of \$184,618 is due to increased fund balance in IVDA Fund (SDK). Also, an increase of \$148,300 is expected in services for administration (SAU). There will be a decrease in miscellaneous services of (\$1,622). ** Final Budget Adjustment-Increase of \$7,855 due to a higher than anticipated fund balance.		557,611	-	557,611
3. Grants/Direct Projects There is a (\$6,370,758) reduction in NIP projects due to lack of HUD homes to purchase and rehab (SAR). A reduction of (\$3,548,688) in CDBG projects is budgeted due to grant and fund balance reduction (SBA). A reduction of HOME Grant funds by (\$1,069,694) due to this years grant reduction and the expenditure of previous years rolled-over grant funds (SAS). A reduction of (\$1,105,961) due to lower amount of Section 108 loans being completed (SBE). There will be an increase of \$2,840,836 due to new Forest Service Grants (SBQ). A decrease of (\$87,243) is budgeted in miscellaneous Grant projects. **Final Budget Adjustment-Increase of \$1,441,647 due to a higher than anticipated fund balance.	-	(7,899,861)	-	(7,899,861)
4. Transfers This includes an increase of \$1,266,541 in transfers for CDBG projects (SBA) due to more projects with county departments. There is a (\$500,000) reduction due to an accounting change for capital improvements and a reduction of (\$200,000) due to a reduction of projects assigned to County Departments in Economic Development Initiative EDI (SCS). An increase of \$359,502 in Demolition projects (SBC). An increase of \$105,000 is budgeted in services for NIP (SAR). An additional \$30,000 is budgeted for HOME projects (SAS) and a \$52,636 increase for Blight projects (SAT). The department plans an increase of \$100,000 due to new Forest Service Grant (SBQ). An increase of \$70,000 is budgeted for Micro Loan labor charges (SBW). There will be an increase of \$42,597 in miscellaneous funds. ** Final Budget Adjustment-Increase \$369,792 due to a higher than anticipated fund balance.	-	1,696,068	-	1,696,068
5. Reimbursements An increase in reimbursements due to increase budgeted labor and service charges to other departmental funds. Fund SAU is a pass-through administration fund and needs to have a zero balance every year. This requires the other funds in the department to absorb their allocation of expenses. SAU increase is \$1,111,208. This increase coincides with increased revenue in other departmental funds. ** Final Budget Adjustment-Increase of \$14,762 due to a lower than anticipated fund balance.	-	(1,125,970)	-	(1,125,970)
6. Operating Transfers Out There is a \$1,500,000 increase budgeted in CDBG projects with A&E (SBA), and an increase of \$500,000 in EDI project payments (SCS). A decrease of (\$212,308) is budgeted in Demo (SBC). These first two increases are due to an accounting change. Charging object code 5030 instead of 5012 for capital improvements. The SBC Fund decrease is to charging object code 5012 instead of 5030.	-	1,787,692	-	1,787,692
7. Taxes An increase of \$30,000 is due to Special Assessments Prior Year history in Demolition program (SBC). An increase of \$10,000 in Delinquent Tax Collection in the Demolition program is budgeted this year. (SBC).	-	-	40,000	(40,000)
8. Fines and Forfeitures An increase in penalty collections is expected on Business Expansion Loans of \$8,500 (SBR).	-	-	8,500	(8,500)
9. Rev from Use of Money and Property All interest earned from CDBG funds must be returned to the federal government. This reduction reflects the amount budgeted last year in error (\$20,500). The reduction of (\$30,000) for Business Expansion Loans due to last year's actual income (SBR). An increase of \$4,447 miscellaneous funds is budgeted this year.	-	-	(46,053)	46,053
10. State Aid A reduction of (\$1,000) is due to lack of SB90 funding from the state (SAU).	-	-	(1,000)	1,000
11. Federal Aid A decrease in funding for the Section 108 loan program of (\$1,084,540) is due to less loans being done (SBE). A decrease of (\$685,204) is due to the reduction in grant funds for the HOME program (SAS). A decrease of (\$1,040,998) is due to the reduction of CDBG grant funds (SAU). A decrease of (\$200,000) is due to the reduction of CDBG Rehabilitation funds (SAV). A decrease of (\$387,614) is due to the reduction of CDBG grant funds (SBA). An increase of \$2,890,836 is budgeted in SBQ due to the new Forest Service Grant (SBQ). An increase of \$52,686 for Blight abatement is due to the increased grant allocation (SAT). An increase of \$497 is budgeted in miscellaneous programs.	-	-	(454,337)	454,337
12. Other Revenue A decrease of (\$6,000,000) is due to the NI programs low inventory of homes for resale (SAR). An increase of \$850,000 is due to loan payoffs of HOME program assets (SAS). An increase of \$208,000 is due to increase of Housing Rehabilitation loan payoffs (SAV). An increase of \$180,000 is due to Business Expansion Loan payoffs (SBR). A decrease of (\$4,100) is budgeted in other miscellaneous funds.	-	-	(4,766,100)	4,766,100
Total	(3.0)	(5,146,799)	(5,218,990)	72,191

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**



Economic Promotion

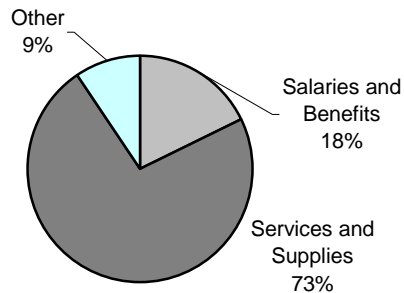
DESCRIPTION OF MAJOR SERVICES

The Department of Economic and Community Development administers an economic promotion program, which includes distribution of Transient Occupancy Tax funds for marketing and promotional activities within the county, administers the Agua Mansa Enterprise Zone, manages sponsorship of regional economic councils and helps support the Quad State Joint Powers Authority. In addition, many Priority Policy Needs identified by the Board of Supervisors, which relate to community and economic development are implemented by the department.

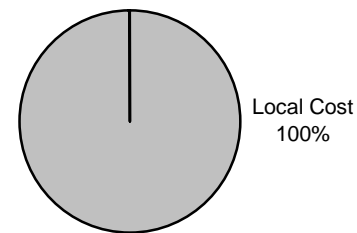
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	930,119	780,751	738,430	991,122
Departmental Revenue	67,872	-	5,659	-
Local Cost	862,247	780,751	732,771	991,122
Budgeted Staffing		2.0		2.0

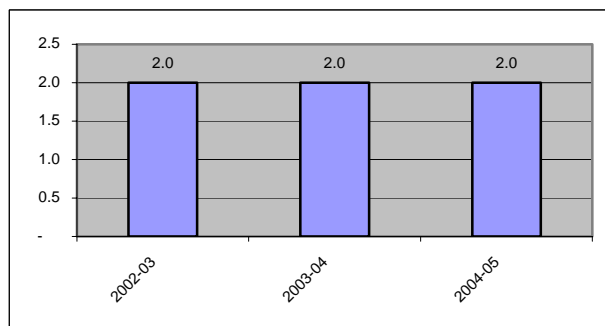
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



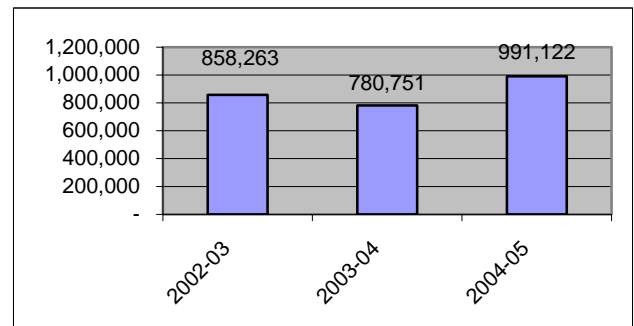
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Economic and Community Dev
FUND: General

BUDGET UNIT: AAA ECD
FUNCTION: Public Assistance
ACTIVITY: Other Assistance

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	165,286	165,353	175,478	(6)	175,472
Services and Supplies	713,549	522,441	450,854	271,804	722,658
Transfers	85,957	92,957	92,957	35	92,992
Total Exp Authority	964,792	780,751	719,289	271,833	991,122
Reimbursements	(226,362)	-	-	-	-
Total Appropriation	738,430	780,751	719,289	271,833	991,122
Departmental Revenue					
Other Revenue	5,659	-	-	-	-
Total Revenue	5,659	-	-	-	-
Local Cost	732,771	780,751	719,289	271,833	991,122
Budgeted Staffing		2.0	2.0	-	2.0



DEPARTMENT: Economic and Community Dev
 FUND: General
 BUDGET UNIT: AAA ECD

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	2.0	780,751	-	780,751
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	10,125	-	10,125
Internal Service Fund Adjustments	-	246	-	246
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	10,371	-	10,371
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	(71,833)	-	(71,833)
TOTAL BOARD APPROVED BASE BUDGET	2.0	719,289	-	719,289
Board Approved Changes to Base Budget	-	271,833	-	271,833
TOTAL 2004-05 FINAL BUDGET	2.0	991,122	-	991,122

DEPARTMENT: Economic and Community Dev
 FUND: General
 BUDGET UNIT: AAA ECD

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Salaries Decrease due to miscellaneous changes in benefits.	-	(6)	-	(6)
2. Services and Supplies Decrease of \$29 is in miscellaneous services.	-	(29)	-	(29)
** Final Budget Adjustment-Policy item related to State Budget Adoption The local cost target reduction required by the Board due to the state budget reductions was restored for various economic development organizations and programs.		71,833	-	71,833
** Final Budget Adjustment-Policy item for a Group Decision Making Process Policy item approved for the development of a group decision making process utilizing the county's Geographic Information Management System (GIMS).		200,000	-	200,000
3. Transfers Increase in EHAP charges are required per the budget instructions.	-	35	-	35
Total	-	271,833	-	271,833

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**



Small Business Development

DESCRIPTION OF MAJOR SERVICES

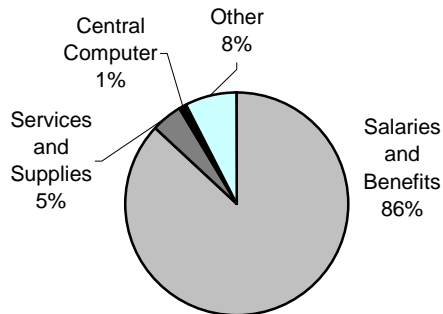
The Office of Small Business Development (OSBD) assists in the validation of U.S. Department of Transportation Disadvantaged Business Enterprises (DBE) requirements for the County, which permits the County's Department of Airports and Department of Public Works to receive federal funding. In addition, OSBD promotes training and education programs through countywide seminars and workshops it sponsors. These workshops focus on contracting and purchasing opportunities available to small business owners in the county. It also maintains a directory of local small business vendors available to the 42 county departments and prime contractors, assuring consideration and access to ongoing bid requests and contracts throughout the county.

BUDGET AND WORKLOAD HISTORY

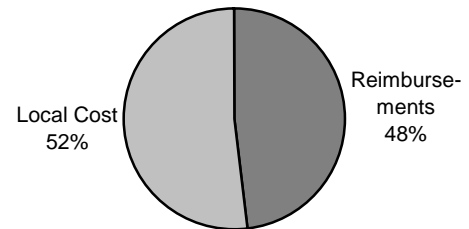
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	179,112	200,107	185,686	156,214
Departmental Revenue	-	40,000	87,891	-
Local Cost	179,112	160,107	97,795	156,214
Budgeted Staffing		4.0		3.0

Actual appropriations are under budget by \$14,421 due to salary savings. One-time revenue of \$87,891 was received from Agua Mansa Industrial Growth Association to reimburse Small Business Development for expense incurred. This one-time revenue offsets the loss of grant funding budgeted but not received.

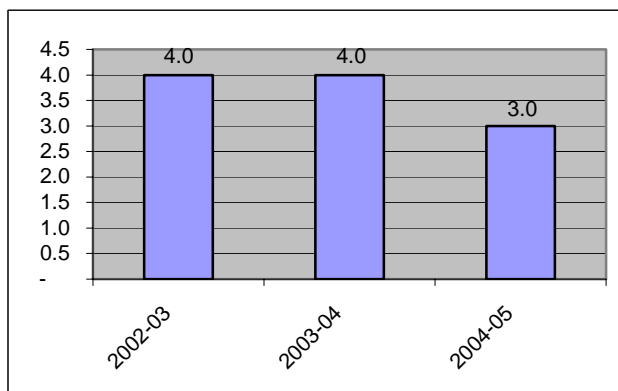
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



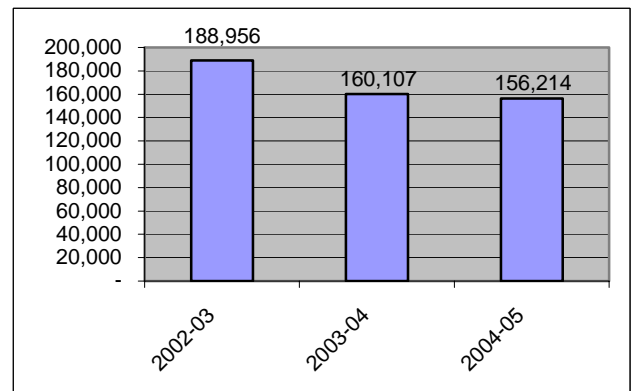
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
 DEPARTMENT: Economic and Community Dev
 FUND: General

BUDGET UNIT: AAA SBD
 FUNCTION: Public Assistance
 ACTIVITY: Other Assistance

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
<u>Appropriation</u>					
Salaries and Benefits	302,386	322,323	342,502	(81,759)	260,743
Services and Supplies	(30,805)	49,404	25,101	(11,172)	13,929
Central Computer	2,437	2,437	2,668	-	2,668
Transfers	22,693	22,803	22,803	71	22,874
Total Exp Authority	296,711	396,967	393,074	(92,860)	300,214
Reimbursements	(111,025)	(196,860)	(196,860)	52,860	(144,000)
Total Appropriation	185,686	200,107	196,214	(40,000)	156,214
<u>Departmental Revenue</u>					
State, Fed or Gov't Aid	-	40,000	40,000	(40,000)	-
Other Revenue	87,891	-	-	-	-
Total Revenue	87,891	40,000	40,000	(40,000)	-
Local Cost	97,795	160,107	156,214	-	156,214
Budgeted Staffing		4.0	4.0	(1.0)	3.0

DEPARTMENT: Economic and Community Dev
 FUND: General
 BUDGET UNIT: AAA SBD

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	4.0	200,107	40,000	160,107
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	20,179	-	20,179
Internal Service Fund Adjustments	-	722	-	722
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	20,901	-	20,901
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	(9,460)	-	(9,460)
Mid-Year Board Items	-	-	-	-
Subtotal	-	(9,460)	-	(9,460)
Impacts Due to State Budget Cuts	-	(15,334)	-	(15,334)
TOTAL BOARD APPROVED BASE BUDGET	4.0	196,214	40,000	156,214
Board Approved Changes to Base Budget	(1.0)	(40,000)	(40,000)	-
TOTAL 2004-05 FINAL BUDGET	3.0	156,214	-	156,214



DEPARTMENT: Economic and Community Dev
 FUND: General
 BUDGET UNIT: AAA SBD

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes		Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Salaries Reduction is caused due to budget limitations in this fund and resulted in a transfer of a Staff Analyst II to the CDBG Budget to fill a vacancy.	(1.0)	(81,759)	-	(81,759)
2.	Reduction in Services and Supplies Miscellaneous services and supplies have been reduced due to the loss of the state grant of \$40,000 and an accounting reclassification of reimbursements. This reduction will further reduce services such as counseling and education to the small businesses of the County.	-	(11,172)	-	(11,172)
3.	Transfer Out This is an increase in EHAP charges per budget instructions.	-	71	-	71
4.	Reimbursements There is a reduction of \$25,000 due to an accounting change of an annual pass-through. The auditor controller requires that a previously budgeted transfer be an abatement of an expense. Also, there is a reduction of CDBG funded expenses of \$27,860 due to program changes.	-	52,860	-	52,860
5.	Revenue The elimination of State Grant of \$40,000 due to the completion of the grant.	-	-	(40,000)	40,000
Total		<u>(1.0)</u>	<u>(40,000)</u>	<u>(40,000)</u>	<u>-</u>



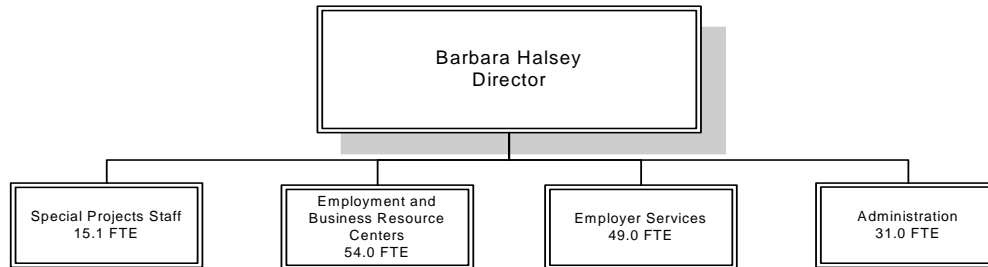
JOBS AND EMPLOYMENT SERVICES

Barbara Halsey

MISSION STATEMENT

Jobs and Employment Services Department (JESD) provides comprehensive, employment, training, and support services in accordance with the Department of Labor (DOL) Workforce Investment Act (WIA), that respond to the needs of job seekers, employers, and communities within the County of San Bernardino.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

The Department of Jobs and Employment Services (JESD) is responsible for administering and operating programs under the Department of Labor's Workforce Investment Act. Funding for programs operated is allocated at the federal level, and comes to the county from the State Employment Development Department/Workforce Investment Division. Under this funding stream, services are provided to job seeking customers and business customers through a One-Stop delivery system. These offices are called Employment Resource Centers and/or Business Resource Centers in San Bernardino County. JESD operates 4 offices in the county, located in Rancho Cucamonga, Hesperia, San Bernardino, and Redlands. The primary mission of the department is to assist job seekers in securing employment opportunities that will provide them with an improved standard of living and to provide businesses with the human resources necessary to meet their workforce needs. The department uses a variety of service delivery methods to meet its customer's needs, including direct placement into employment, intensive coaching and mentoring of applicants, vocational training in demand occupations as well as on-the-job or customized training as appropriate.

In addition to administering and operating programs under the Workforce Investment Act, the department has held a contract with the Human Service System (HSS), assisting the Temporary Assistance Division/Employment Services Program (TAD/ESP) with meeting program mandates for placement of Cal WORK's participants. Historically, services provided under this contract have been job development and job placement services for participants in the Cal WORKS program. In addition, JESD has been responsible for coordinating and conducting job fairs for the TAD/ESP clientele.

The Workforce Investment Board administratively oversees the program. This Board is comprised of private and public sector members who have been appointed by the county Board of Supervisors.

BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	18,478,494	17,020,579	14,140,555	15,382,733
Departmental Revenue	16,437,316	18,977,350	14,450,588	16,863,227
Fund Balance		(1,956,771)		(1,480,494)
Budgeted Staffing		141.0		150.1
<u>Workload Indicators</u>				
General Public *	26,071	28,093	72,063	52,902
# of Participants receiving services.	3,329	4,566	2,111	990

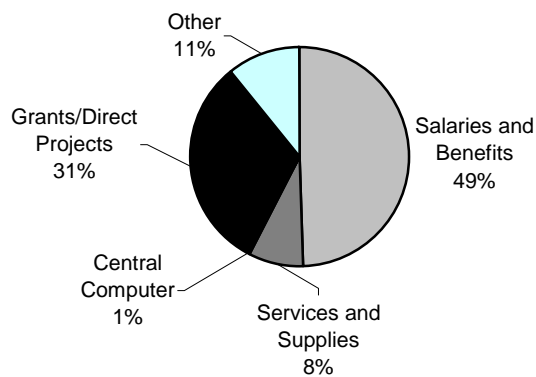
* Self service customers seeking employment information.



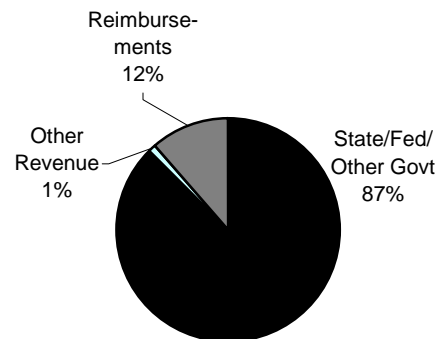
Actual expenses and revenues were under budget due to the 2003-04 budget including amounts to be carried over for the second program year. In addition, actual expenditures include the year end non-cash encumbrances of approximately \$1.5 million. Revenue will be recognized when the expenditure is paid and the cash is actually drawn down from the state to cover the cash expense.

JESD has experienced an increase in the number of public customers seeking services from its one-stop Employment Resource Centers (ERCs) due to increases in the number of unemployed individuals in San Bernardino County as well as the increase in population due to migration. During the past year, and as a direct result of the transition of the Cal WORKS employment program back to HSS, JESD has carefully tracked the demand for WIA services. The increase in workload indicators for the general public is a result of increased accuracy in customer tracking. The decrease in workload indicators for number of participants receiving services is a direct result of elimination of the Welfare-to-Work (WtW) program under the Department of Labor. This program reached its duration as of April 9, 2004 and has been fully closed out.

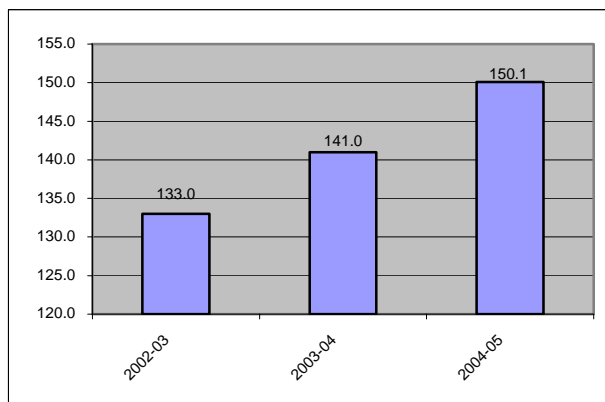
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



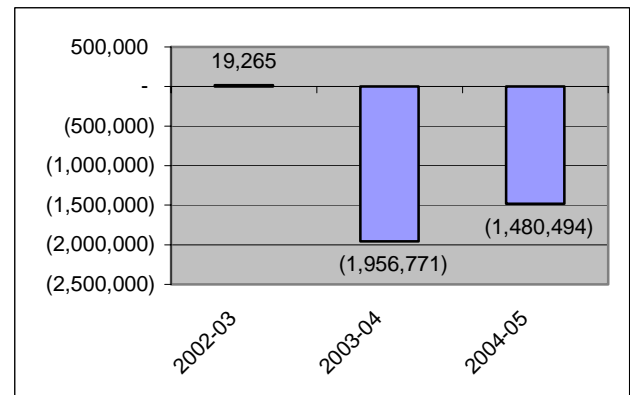
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
 DEPARTMENT: Jobs and Employment Services
 FUND: Jobs and Employment Services

BUDGET UNIT: SAC JOB
 FUNCTION: Public Assistance
 ACTIVITY: Other Assistance

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	7,388,602	7,279,275	7,993,317	673,660	8,666,977
Services and Supplies	1,092,097	1,588,285	1,587,288	(172,139)	1,415,149
Central Computer	99,385	108,620	106,244	-	106,244
Grants/Direct Projects	8,413,237	7,962,341	7,998,641	(2,553,341)	5,445,300
Equipment	-	30,000	30,000	20,000	50,000
Transfers	1,931,358	2,218,864	2,218,864	(348,725)	1,870,139
Total Exp Authority	18,924,679	19,187,385	19,934,354	(2,380,545)	17,553,809
Reimbursements	(4,784,124)	(2,166,806)	(2,166,806)	(4,270)	(2,171,076)
Total Appropriation	14,140,555	17,020,579	17,767,548	(2,384,815)	15,382,733
Departmental Revenue					
Use of Money and Prop	219,815	-	-	199,600	199,600
State, Fed or Gov't Aid	14,229,748	18,815,350	18,815,350	(2,151,723)	16,663,627
Current Services	970	-	-	-	-
Other Revenue	55	162,000	162,000	(162,000)	-
Total Revenue	14,450,588	18,977,350	18,977,350	(2,114,123)	16,863,227
Fund Balance		(1,956,771)	(1,209,802)	(270,692)	(1,480,494)
Budgeted Staffing		141.0	149.1	1.0	150.1

DEPARTMENT: Jobs and Employment Services
 FUND: Jobs and Employment Services
 BUDGET UNIT: SAC JOB

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	141.0	17,020,579	18,977,350	(1,956,771)
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	234,339	-	234,339
Internal Service Fund Adjustments	-	232,630	-	232,630
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	466,969	-	466,969
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	8.1	280,000	-	280,000
Subtotal	8.1	280,000	-	280,000
Impacts Due to State Budget Cuts				
	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	149.1	17,767,548	18,977,350	(1,209,802)
Board Approved Changes to Base Budget	1.0	(2,384,815)	(2,114,123)	(270,692)
TOTAL 2004-05 FINAL BUDGET	150.1	15,382,733	16,863,227	(1,480,494)



DEPARTMENT: Jobs and Employment Services
 FUND: Jobs and Employment Services
 BUDGET UNIT: SAC JOB

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes		Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Salaries and Benefits Transfer of filled Staff Analyst II position from ED/PSG to JESD. The position serves the Hesperia Business Resource Center, therefore should appropriately be in JESD's budget. Additional increases are due to correction of FY 2003-04 salaries and benefits budget to budget staff at the actual salary cost rather than an estimate as had been previously done. Also reflects yearly Salary & Benefit changes, including step fluctuations and staff promotions.	1.0	673,660	-	673,660
2.	Computer Software Expense Increase to purchase a case management, fiscal and information management system compatible with State regulations and to renew various software licenses.	-	450,000	-	450,000
3.	Inventoriable Equipment Decreased as no new offices will be opened. New equipment is not required as was the case in fiscal year 03/04	-	(375,000)	-	(375,000)
4.	Services and Supplies Decrease in services and supplies charges due in part to reduction to COWCAP as a result of department size reduction, additional decreases are attributed to a fiscally conservative management plan.	-	(247,139)	-	(247,139)
5.	Other Charges and State Aid Decrease in assessment services as this activity is now performed in-house. Decrease in outreach expenditures due to narrower customer base as Cal WORKS program was transitioned back to HSS. Participant training decreased in relation to decrease in funding for WtW and other specialty grants. The WtW funding reached its sunset in the 2003-04 budget year and other funding received by the department that supported training was for one time only training. Given national trends JESD is increasing its training budget in order to move a greater number of job seeking customers into vocational training.	-	(2,553,341)	(3,632,217)	1,078,876
6.	Equipment Increase to replace copiers that are in their last year of useful life.	-	20,000	-	20,000
7.	Transfers Out Decrease in transfers out attributed to closing the Colton office and moving the Redlands office, and decreases in EHAP charges and ED/PSG admin charges.	-	(348,725)	-	(348,725)
8.	Transfers In Decrease in reimbursements from County Departments.	-	(4,270)	-	(4,270)
9.	Rev From Use of Money/Property/Other Revenue Increase in rent from Employment and Business Resource Centers/One Stop partners.	-	-	37,600	(37,600)
**	Final Budget Adjustment-Fund Balance Revenue increased due to a lower than anticipated fund balance.	-	-	1,480,494	(1,480,494)
Total		1.0	(2,384,815)	(2,114,123)	(270,692)

** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.



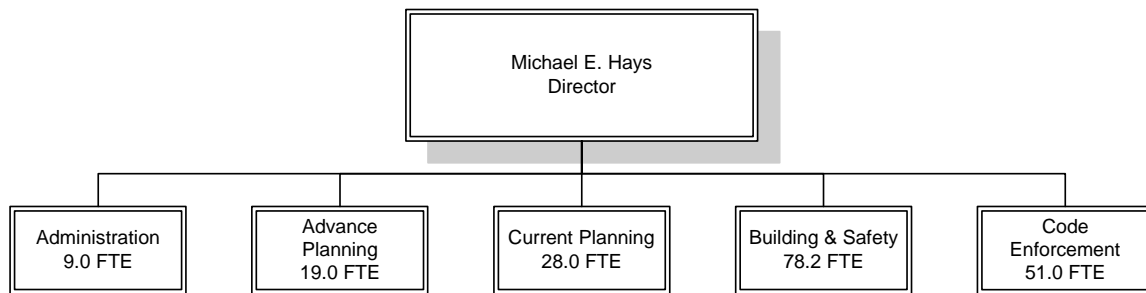
LAND USE SERVICES

Michael E. Hays

MISSION STATEMENT

The Land Use Services Department is dedicated to ensuring a balance in the areas of housing, business, and recreational needs for the diverse cultures and communities of San Bernardino County. This is accomplished by comprehensive regional planning and enforcement of building standards, land uses, and environmental impacts.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

2004-05					
	Operating Exp/ Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Administration	-	-	-		10.0
Current Planning	2,461,076	2,461,076	-		28.0
Advance Planning	3,387,890	2,263,881	1,124,009		19.0
Building & Safety	7,387,219	7,387,219	-		78.2
Code Enforcement	3,027,404	582,690	2,444,714		30.0
Fire Hazard Abatement	2,169,641	2,169,641	-		21.0
General Plan Update	1,810,739	1,000,000		810,739	-
Habitat Conservation	145,302	-		145,302	-
TOTAL	20,389,271	15,864,507	3,568,723	956,041	186.2

Administration

DESCRIPTION OF MAJOR SERVICES

The Administration Division provides administrative support (including centralized budgeting, personnel, and automation services) to the department's Current Planning, Advance Planning, Building and Safety, Code Enforcement and Fire Hazard Abatement divisions.

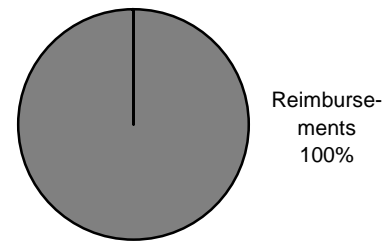
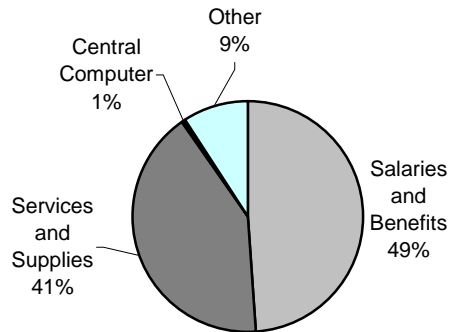
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	-	-	(936)	-
Local Cost	-	-	(936)	-
Budgeted Staffing		11.0		10.0

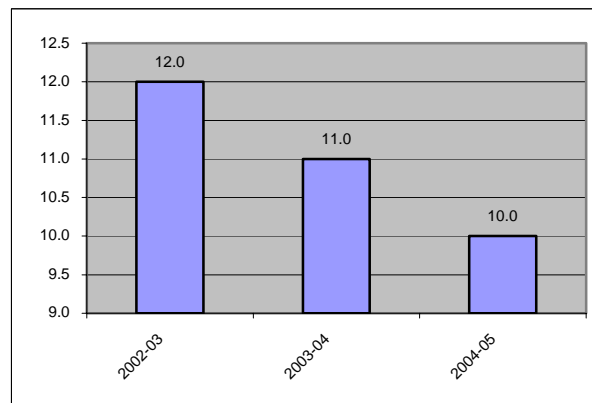


2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY

2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



GROUP: Econ Dev/Public Svc
 DEPARTMENT: Land Use Services Department
 FUND: General

BUDGET UNIT: AAA LUS
 FUNCTION: Public Protection
 ACTIVITY: Other Protection

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	721,850	756,578	758,521	16,825	775,346
Services and Supplies	656,751	676,597	677,720	(25,709)	652,011
Central Computer	8,767	8,767	9,455	-	9,455
Equipment	13,831	14,000	14,000	-	14,000
Transfers	103,065	104,880	104,880	26,620	131,500
Total Exp Authority	1,504,264	1,560,822	1,564,576	17,736	1,582,312
Reimbursements	(1,505,200)	(1,560,822)	(1,564,576)	(17,736)	(1,582,312)
Total Appropriation	(936)	-	-	-	-
Local Cost	(936)	-	-	-	-
Budgeted Staffing		11.0	10.0	-	10.0



DEPARTMENT: Land Use Services Department
 FUND: General
 BUDGET UNIT: AAA LUS

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	11.0	-	-	-
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	(1.0)	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	10.0	-	-	-
Board Approved Changes to Base Budget	-	-	-	-
TOTAL 2004-05 FINAL BUDGET	10.0	-	-	-

DEPARTMENT: Land Use Services Department
 FUND: General
 BUDGET UNIT: AAA LUS

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Increase in Salary & Benefits Reflects yearly Salary & Benefit changes, including step fluctuations and staff promotions offset by savings from position underfills.	-	16,825	-	16,825
2. Information Services Charges Changes to services provided through ISD.	-	(5,380)	-	(5,380)
3. COWCAP Cowcap change per Auditor Controller.	-	(31,329)	-	(31,329)
4. Adjust to Actual Increases for Courier & Printing Services and Rents & Leases of Equipment to actual charges.	-	11,000	-	11,000
5. Adjustment to Transfers The Administration Division of the Land Use Services Department reimburses the Public Works payroll division for costs incurred for departmental payroll processing, and for Human Resource Officer support B1 and EHAP costs. Costs were increased to cover MOU costs and changes in departmental FTE counts.	-	26,620	-	26,620
6. Adjustment to Reimbursements All divisions of the Land Use Services Department reimburse the Administration unit for costs incurred for departmental administrative support. As costs are adjusted, reimbursements are also adjusted.	-	(17,736)	-	(17,736)
Total	-	-	-	-



Current Planning

DESCRIPTION OF MAJOR SERVICES

The Current Planning Division reviews all land use applications for compliance with county codes and environmental laws, and administers short-term implementing measures for land use, housing, and community design. In addition, professional staff assistance is provided to the Planning Commission and Board of Supervisors for the formation and implementation of plans and ordinances.

BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	1,732,855	2,292,380	1,920,007	2,461,076
Departmental Revenue	1,536,723	2,292,380	1,750,209	2,461,076
Local Cost	196,132	-	169,798	-
Budgeted Staffing		27.0		28.0

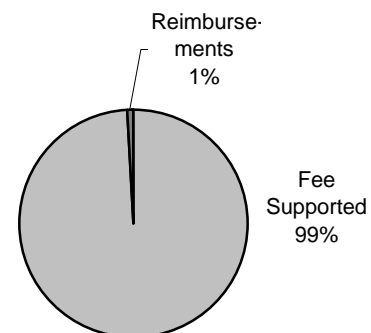
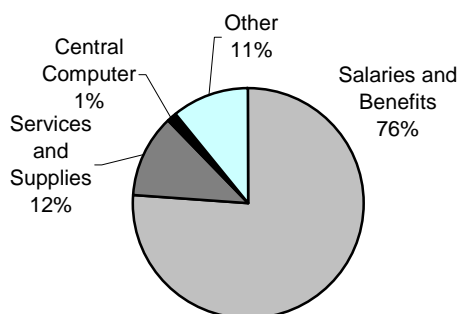
Workload Indicators

Conditional Use Permit	178	220	225	260
Tentative Parcel	82	55	91	75
Tentative Tract	11	10	24	30
Temporary Special Events	15	15	18	20
Concurrently Filed	67	65	109	120

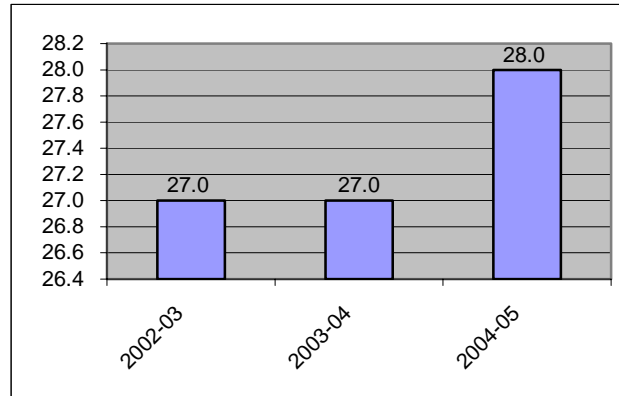
Appropriations are under budget by \$372,373 consisting of salary & benefit savings from vacant positions (\$280,664), reductions in services and supplies (\$81,383), and reductions in transfers to the Administration Division for administrative support (\$10,326). Current Revenue is under budget by \$542,171 primarily due to vacant positions, which caused slower processing of projects submitted.

Actual workload indicators reflect the increase in land development in the county that requires land use approvals and planning services. Current Planning continues to experience a high level of project submittals and growth in workload that has been steadily rising for the last several years.

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY 2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



GROUP: Econ Dev/Public Svc
 DEPARTMENT: Land Use Services
 FUND: General

BUDGET UNIT: AAA CUR
 FUNCTION: Public Protection
 ACTIVITY: Other Protection

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	1,443,533	1,724,197	1,830,949	60,917	1,891,866
Services and Supplies	203,284	284,667	379,481	(93,624)	285,857
Central Computer	22,122	22,122	34,978	-	34,978
Transfers	274,318	284,644	276,427	(4,802)	271,625
Total Exp Authority	1,943,257	2,315,630	2,521,835	(37,509)	2,484,326
Reimbursements	(23,250)	(23,250)	(23,250)	-	(23,250)
Total Appropriation	1,920,007	2,292,380	2,498,585	(37,509)	2,461,076
Departmental Revenue					
Current Services	1,750,464	2,292,380	2,416,302	44,774	2,461,076
Other Revenue	(255)	-	-	-	-
Total Revenue	1,750,209	2,292,380	2,416,302	44,774	2,461,076
Local Cost	169,798	-	82,283	(82,283)	-
Budgeted Staffing		27.0	27.0	1.0	28.0

DEPARTMENT: Land Use Services
 FUND: General
 BUDGET UNIT: AAA CUR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	27.0	2,292,380	2,292,380	-
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	106,752	106,752	-
Internal Service Fund Adjustments	-	17,170	17,170	-
Prop 172	-	-	-	-
Other Required Adjustments	-	90,500	-	90,500
Subtotal	-	214,422	123,922	90,500
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	(8,217)	-	(8,217)
TOTAL BOARD APPROVED BASE BUDGET	27.0	2,498,585	2,416,302	82,283
Board Approved Changes to Base Budget	1.0	(37,509)	44,774	(82,283)
TOTAL 2004-05 FINAL BUDGET	28.0	2,461,076	2,461,076	-



DEPARTMENT: Land Use Services
 FUND: General
 BUDGET UNIT: AAA CUR

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes		Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1.	Reclass 1.0 Staff Analyst I to 1.0 Land Use Technician II Replace 1.0 Staff Analyst I position with 1.0 Land Use Technician position. The Land Use Technician position will assist the Accountant II in the Administration Division to track revenue trends and project hours.	-	(4,718)	-	(4,718)
2.	Reduce Salary & Benefits Reflects yearly Salary & Benefit changes, including step fluctuations and staff promotions offset by savings from position underfills.	-	(20,946)	-	(20,946)
3.	Information Services Charges Changes to services provided through ISD.	-	(8,768)	-	(8,768)
4.	COWCAP Cowcap change per Auditor Controller	-	(14,955)	-	(14,955)
5.	Adjust to Actual Increases for Memberships, Records Storage, GIS, Rents & Leases-Equipment and Vehicle Charges offset by reductions in Elec Equip Maint, Training, General Office Expense and Mileage Reimbursement to more accurately reflect actual cost trends.	-	(69,901)	-	(69,901)
6.	Adjustment to Transfers All divisions of the Land Use Services Department reimburse the Administration unit for costs incurred for departmental administrative support and Human Resources for EHAP charges. This adjustment reflects the changes to those amounts for the fiscal year.	-	(4,802)	-	(4,802)
7.	Revenue Reduction in revenue projection based on current trend.	-	-	(124,090)	124,090
**	Final Budget Adjustment-Fee Requests Average cost fees were increased to adjust for the increases in the cost of providing services. Several of the existing fees were revised to change from average cost fees to actual time spent fees. Due to the wide variations in processing times, which are a factor of the complexity of the proposed project, actual time spent fees will more accurately reflect the appropriate charge for these services.	-	-	168,864	(168,864)
**	Final Budget Adjustment-Fee Requests Increase in fee revenue will be used to pay for an addition of 1.0 Planner III to help with the increase in workload in Current Planning and eliminate Current Planning's local cost.	1.0	86,581	-	86,581
Total		<u>1.0</u>	<u>(37,509)</u>	<u>44,774</u>	<u>(82,283)</u>

** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.



Advance Planning

DESCRIPTION OF MAJOR SERVICES

The Advance Planning Division prepares short and long-range plans for the development of the county and the conservation of its resources, including the County General Plan and various specific plans. In addition, professional staff assistance is provided to the Planning Commission and Board of Supervisors for the formation and implementation of plans and ordinances.

BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	1,955,111	3,395,955	1,924,716	3,387,890
Departmental Revenue	416,062	2,142,113	769,204	2,263,881
Local Cost	1,539,049	1,253,842	1,155,512	1,124,009
Budgeted Staffing		19.0		19.0

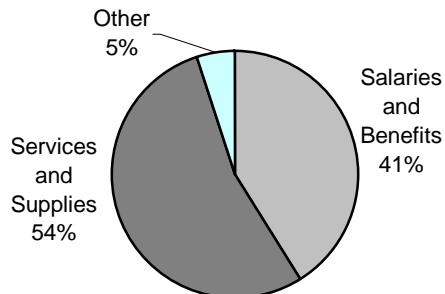
Workload Indicators

Environmental Review	16	25	19	25
Mine inspections	65	63	67	63
Mining/Land Reclamation	16	25	13	25

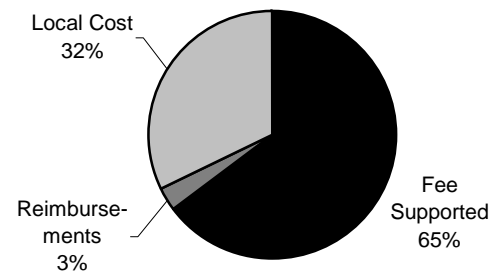
Appropriations are under budget by \$1,471,239 consisting of salaries and benefits savings from vacant positions (\$188,624), reductions in services and supplies (\$1,324,530) primarily in reduced professional services related to lower than anticipated Environmental Impact Report (EIR) requests, decrease in transfers of (\$7,588) and reductions in reimbursements from the General Plan Update program (\$49,503).

Revenue is under budget \$1,372,909 primarily from reduced EIR requests and a direct offset to the reduction in professional services.

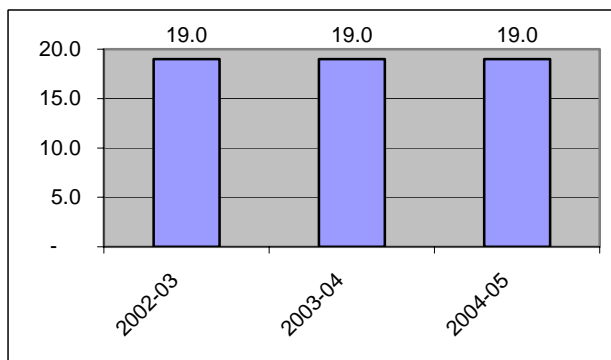
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



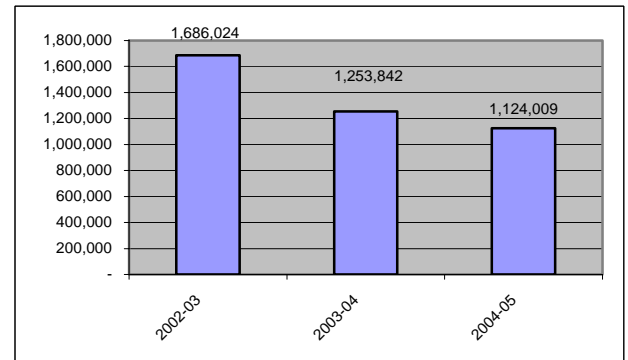
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Land Use Services
FUND: General

BUDGET UNIT: AAA ADV
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	1,158,742	1,347,366	1,430,952	5,882	1,436,834
Services and Supplies	639,498	1,964,028	1,762,859	121,319	1,884,178
Transfers	186,801	194,389	182,139	(4,937)	177,202
Total Exp Authority	1,985,041	3,505,783	3,375,950	122,264	3,498,214
Reimbursements	(60,325)	(109,828)	(109,828)	(496)	(110,324)
Total Appropriation	1,924,716	3,395,955	3,266,122	121,768	3,387,890
Departmental Revenue					
Current Services	766,559	2,142,113	2,142,113	121,768	2,263,881
Other Revenue	2,645	-	-	-	-
Total Revenue	769,204	2,142,113	2,142,113	121,768	2,263,881
Local Cost	1,155,512	1,253,842	1,124,009	-	1,124,009
Budgeted Staffing		19.0	19.0	-	19.0

DEPARTMENT: Land Use Services
FUND: General
BUDGET UNIT: AAA ADV

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	19.0	3,395,955	2,142,113	1,253,842
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	83,586	-	83,586
Internal Service Fund Adjustments	-	2,331	-	2,331
Prop 172	-	-	-	-
Other Required Adjustments	-	(90,500)	-	(90,500)
Subtotal	-	(4,583)	-	(4,583)
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	(13,000)	-	(13,000)
Mid-Year Board Items	-	-	-	-
Subtotal	-	(13,000)	-	(13,000)
Impacts Due to State Budget Cuts	-	(112,250)	-	(112,250)
TOTAL BOARD APPROVED BASE BUDGET	19.0	3,266,122	2,142,113	1,124,009
Board Approved Changes to Base Budget	-	121,768	121,768	-
TOTAL 2004-05 FINAL BUDGET	19.0	3,387,890	2,263,881	1,124,009

DEPARTMENT: Land Use Services
FUND: General
BUDGET UNIT: AAA ADV

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Increase in Salary & Benefits Reflects yearly Salary & Benefit changes, including step fluctuations and staff promotions offset by savings from position underfills.	-	5,882	-	5,882
2. Information Services Charges Changes to services provided through ISD.	-	1,031	-	1,031
3. Adjustment to Transfers All divisions of the Land Use Services Department reimburse the Administration unit for costs incurred for departmental administrative support and Human Resources for EHAP charges. This adjustment reflects the changes to those amounts for the fiscal year.	-	(4,937)	-	(4,937)
4. Adjustment to Reimbursements Advance Planning is reimbursed by RHJ-LUS (General Plan Update) budget unit for costs associated with 1.0 GIS Tech position. Adjusted based on cost increase.	-	(496)	-	(496)
5. Current Services Increase in proposed revenue.	-	-	121,768	(121,768)
6. Adjustment to Actual Increases for Memberships, Non Inventoriable Equipment, Publications, Presort & Packaging, Printing, Rents & Leases-Equipment and Vehicle Charges to more accurately reflect actual cost trends.	-	120,288	-	120,288
Total	-	121,768	121,768	-



Building And Safety

DESCRIPTION OF MAJOR SERVICES

The Building and Safety Division administers construction and occupancy standards to safeguard life, health and property in the interest of the general public's welfare throughout the unincorporated areas of the county. This is accomplished by applying county ordinances, state laws and inspection of construction, alteration, moving, demolition, repair, occupancy and use of buildings and structures.

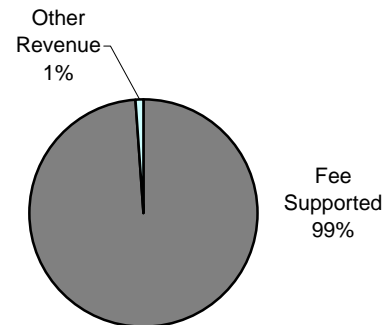
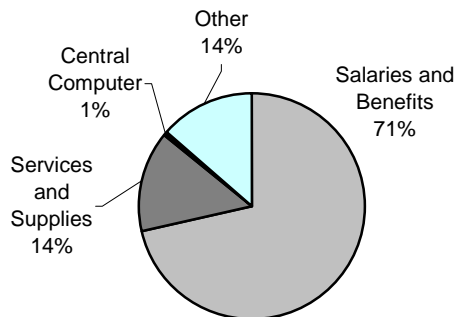
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	4,591,029	5,629,926	5,874,519	7,387,219
Departmental Revenue	4,593,069	5,629,926	5,983,909	7,387,219
Local Cost	(2,040)	-	(109,390)	-
Budgeted Staffing		62.2		78.2
Workload Indicators				
Permit applications	19,238	18,500	25,171	26,000
Inspections	47,693	46,000	58,708	64,000
Plan reviews	5,591	5,500	7,571	6,400

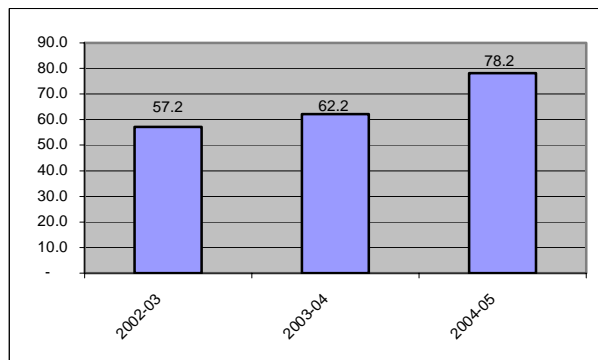
Appropriations are over budget \$244,593 as a result of the Board of Supervisors approving a mid year appropriation increase in professional services of \$200,000 for outside inspection and plan review services to handle excess workload and mid year appropriation increases of \$594,835 related to the addition of 15.0 budgeted staff to handle the increased workload. Revenue is over budget \$353,983, due to the increase in building permits during 2003-04.

Actual workload indicators reflect the increased building activity within the county jurisdiction. An increase in issued building permits creates a corresponding but not equal increase in plan review and inspection requirements.

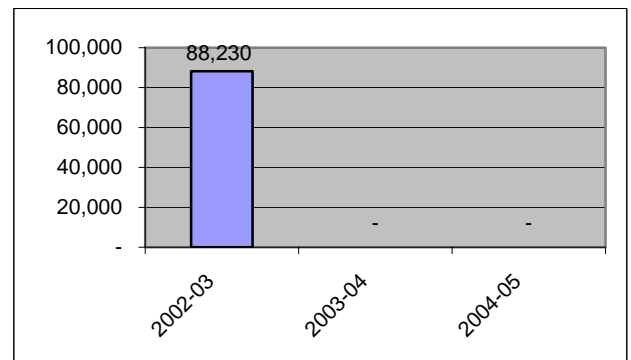
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY 2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
 DEPARTMENT: Land Use Services
 FUND: General

BUDGET UNIT: AAA BNS
 FUNCTION: Public Protection
 ACTIVITY: Other Protection

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	3,929,308	4,021,757	5,133,489	132,627	5,266,116
Services and Supplies	979,357	744,112	1,081,610	(11,516)	1,070,094
Central Computer	45,103	45,103	50,064	-	50,064
Vehicles	212,053	40,000	40,000	(40,000)	-
Transfers	712,404	778,954	778,954	221,991	1,000,945
Total Exp Authority	5,878,225	5,629,926	7,084,117	303,102	7,387,219
Reimbursements	(3,706)	-	-	-	-
Total Appropriation	5,874,519	5,629,926	7,084,117	303,102	7,387,219
Departmental Revenue					
Licenses & Permits	5,736,763	5,497,896	6,952,087	273,752	7,225,839
State, Fed or Gov't Aid	26,063	-	-	-	-
Current Services	89,397	68,030	68,030	12,500	80,530
Other Revenue	130,817	64,000	64,000	16,850	80,850
Other Financing Sources	869	-	-	-	-
Total Revenue	5,983,909	5,629,926	7,084,117	303,102	7,387,219
Local Cost	(109,390)	-	-	-	-
Budgeted Staffing		62.2	77.2	1.0	78.2

DEPARTMENT: Land Use Services
 FUND: General
 BUDGET UNIT: AAA BNS

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	62.2	5,629,926	5,629,926	-
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	269,204	269,204	-
Internal Service Fund Adjustments	-	17,059	17,059	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	286,263	286,263	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	15.0	1,167,928	1,167,928	-
Subtotal	15.0	1,167,928	1,167,928	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	77.2	7,084,117	7,084,117	-
Board Approved Changes to Base Budget	1.0	303,102	303,102	-
TOTAL 2004-05 FINAL BUDGET	78.2	7,387,219	7,387,219	-



DEPARTMENT: Land Use Services
 FUND: General
 BUDGET UNIT: AAA BNS

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Increase in Salary & Benefits Reflects yearly Salary & Benefit changes, including step fluctuations and staff promotions offset by savings from position underfills.	-	38,699	-	38,699
2. Information Services Charges Changes to services provided through ISD as indicated in FY 2004-05 budget instruction cost estimate.	-	6,505	-	6,505
3. COWCAP Cowcap change per Auditor Controller.	-	(21,115)	-	(21,115)
4. Adjust to Actual Includes increases in Printing Services, Special Departmental Expense, Rents & Leases - Equipment and monthly Vehicle Charges.	-	3,094	-	3,094
5. Adjustment to Transfers All divisions of the Land Use Services Department reimburse the Administration unit for costs incurred for departmental administrative support and Human Resources for EHAP charges. This adjustment reflects the changes to those amounts for the fiscal year.	-	221,991	-	221,991
6. Charges for Current Services Increase in proposed revenue based on workload requirements, additional staffing and current construction trends.	-	-	179,824	(179,824)
7. Other Revenue Increase in proposed revenue based on current trends.	-	-	29,350	(29,350)
8. Vehicles Reduction in need for new vehicle purchases.	-	(40,000)	-	(40,000)
9. Delete 1.0 Vacant Land Use Tech I position and Add 1.0 Land Use Tech II The workload in this budget unit requires the higher level expertise of a Land Use Technician II over those of a Land Use Technician I. All other technician positions in this budget unit are at the II level. This results in a savings because the vacant new position is budgeted at a lower step than was required for the previous incumbent.	-	(1,667)	(1,667)	-
10. Add 1.0 Regional Building Inspection Supervisor Due to workload factors this division is in need of a supervisor to oversee the Plan Review process for all offices. This position will be financed with increased revenue in licenses and permits.	1.0	95,595	95,595	-
Total	1.0	303,102	303,102	-



Code Enforcement

DESCRIPTION OF MAJOR SERVICES

The Code Enforcement Division administers programs designed to protect the public's safety, welfare, and property through enforcement of county ordinances and state laws related to housing and property.

BUDGET AND WORKLOAD HISTORY

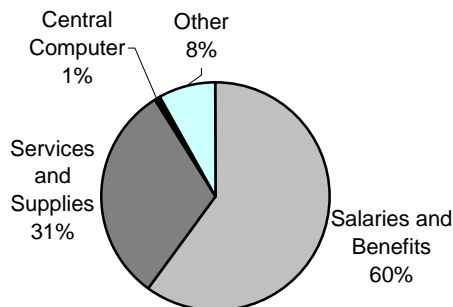
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	2,865,944	2,960,413	2,983,831	3,027,404
Departmental Revenue	263,724	408,200	414,140	582,690
Local Cost	2,602,220	2,552,213	2,569,691	2,444,714
Budgeted Staffing		30.0		30.0

Workload Indicators

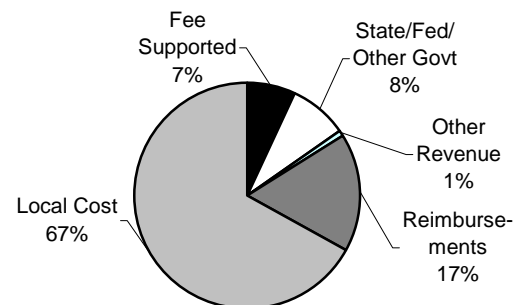
Code Enforcement Complaints	3,065	3,000	2,616	300
Rehab/Demolitions	177	140	84	100
Permit Inspections	460	600	302	450

Actual workload indicators reflect a reduction in Rehab/Demolition cases and permit inspections. Rehab/Demolitions are expected to decrease because the Shack Attack program has been completed. Permit inspections are fluctuating based on changes to both the sign permit and the home occupation permit (HOP). Renewal permits for signs have been eliminated and the HOP permit now requires a biennial inspection rather than an annual inspection.

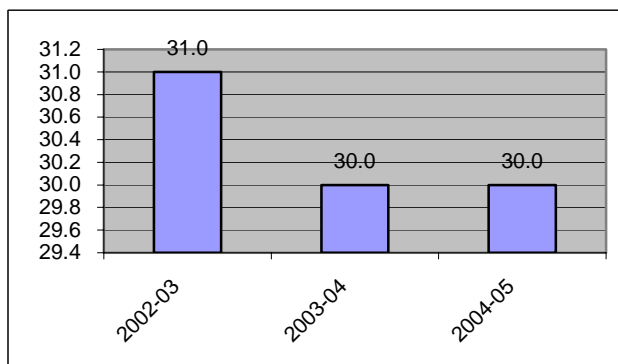
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



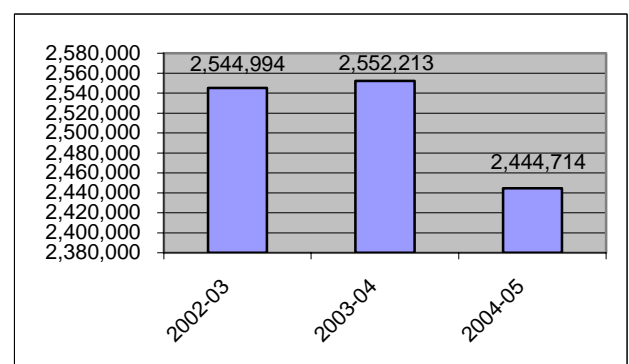
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Land Use Services
FUND: General

BUDGET UNIT: AAA CEN
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	1,891,442	2,041,714	2,133,785	54,630	2,188,415
Services and Supplies	806,984	927,506	922,458	217,096	1,139,554
Central Computer	17,928	17,928	23,279	-	23,279
Transfers	508,856	593,265	492,854	(196,698)	296,156
Total Exp Authority	3,225,210	3,580,413	3,572,376	75,028	3,647,404
Reimbursements	(241,379)	(620,000)	(620,000)	-	(620,000)
Total Appropriation	2,983,831	2,960,413	2,952,376	75,028	3,027,404
Departmental Revenue					
Taxes	5,819	-	-	-	-
Licenses & Permits	84,025	106,000	106,000	1,690	107,690
State, Fed or Gov't Aid	79,021	150,000	300,000	-	300,000
Current Services	205,017	122,200	127,551	17,449	145,000
Other Revenue	37,558	30,000	30,000	-	30,000
Other Financing Sources	2,700	-	-	-	-
Total Revenue	414,140	408,200	563,551	19,139	582,690
Local Cost	2,569,691	2,552,213	2,388,825	55,889	2,444,714
Budgeted Staffing		30.0	29.0	1.0	30.0

DEPARTMENT: Land Use Services
FUND: General
BUDGET UNIT: AAA CEN

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	30.0	2,960,413	408,200	2,552,213
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	142,960	-	142,960
Internal Service Fund Adjustments	-	5,303	5,351	(48)
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	148,263	5,351	142,912
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	(67,738)	-	(67,738)
Mid-Year Board Items	-	-	-	-
Subtotal	-	(67,738)	-	(67,738)
Impacts Due to State Budget Cuts	(1.0)	(88,562)	150,000	(238,562)
TOTAL BOARD APPROVED BASE BUDGET	29.0	2,952,376	563,551	2,388,825
Board Approved Changes to Base Budget	1.0	75,028	19,139	55,889
TOTAL 2004-05 FINAL BUDGET	30.0	3,027,404	582,690	2,444,714



DEPARTMENT: Land Use Services
 FUND: General
 BUDGET UNIT: AAA CEN

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Decrease in Salary & Benefits Reflects yearly Salary & Benefit changes, including step fluctuations and staff promotions offset by savings from position underfills.	-	(3,948)	-	(3,948)
2. Information Services Charges Changes to services provided through ISD.	-	8,884	-	8,884
3. Adjust to Actual for Services & Supplies Increase for Comnet Outside Services, 800 MHz Radio Charges, Special Departmental Expense, General Office Expense, Presort & Packaging, Rents & Leases - Equipment, and Vehicle Charges offset by reductions in Elec Equip Maint, Non Inventoriable Equipment, Maintenance Charges and Other Travel to more accurately reflect actual spending trends.	-	40,401	-	40,401
4. Accounting Change for Services & Supplies Code Enforcement has accounted for County Counsel legal support as Transfers. This adjustment reflects the charge of that amount to Services and Supplies as requested by the Auditor/Controller.	-	162,810	-	162,810
4. Accounting Change in Transfers Code Enforcement has accounted for County Counsel legal support as Transfers. This adjustment reflects the charge of that amount to Services and Supplies as requested by the Auditor/Controller.	-	(162,810)	-	(162,810)
4. Adjustment to Transfers All divisions of the Land Use Services Department reimburse the Administration unit for costs incurred for departmental administrative support and Human Resources for EHAP charges. This adjustment reflects the change to those amounts for the fiscal year, less the amount credited towards the State Cut requirement.	-	(33,888)	-	(33,888)
5. Revenue The proposed revenue changes reflect current trends for this division.	-	-	11,449	(11,449)
** Final Budget Adjustment-Fee requests The hourly rate for current planning services was increased from \$52 per hour to \$62 per hour to cover increased costs. In addition, the average cost rates that are charged for appeals to the Planning Commission and Board of Supervisors related to Code Enforcement actions were increased from \$125 to either \$1,050 or \$700. This change in the appeals fees brought the Code Enforcement appeal rates to the same level as appeals related to actions by the rest of the Land Use Services Department and the Department of Public Works - Land Management and Surveyor Sections. The revenue associated with these fee increases was applied to salaries and benefits expense to help cover the staff costs associated with processing appeals.	-	7,690	7,690	-
** Final Budget Adjustment-Policy Item related to State Budget adoption. The 1.0 Code Enforcement II position and related Services and Supplies of \$5,000 that were eliminated due to the anticipated State Budget cuts was fully restored as a policy item.	1.0	55,889	-	55,889
Total	1.0	75,028	19,139	55,889

** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.



Fire Hazard Abatement

DESCRIPTION OF MAJOR SERVICES

Through the Fire Hazard Abatement program, Code Enforcement enforces the county's Fire and Hazardous Trees Ordinance in the unincorporated portions of the county, as well as under contract with certain cities and fire districts. This service includes inspections, notifications to property owners and removal of hazards due to vegetation and flammable debris.

BUDGET AND WORKLOAD HISTORY

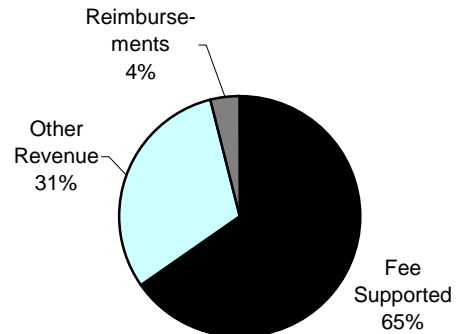
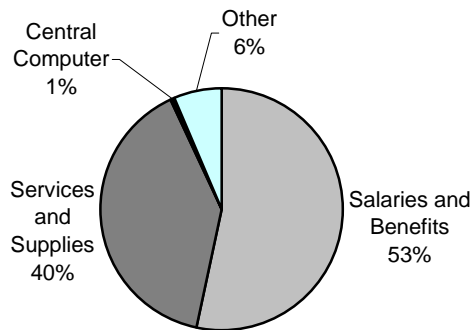
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	1,787,909	1,951,692	1,853,164	2,169,641
Departmental Revenue	1,627,403	1,951,692	1,840,549	2,169,641
Local Cost	160,506	-	12,615	-
Budgeted Staffing		21.0		21.0

Workload Indicators

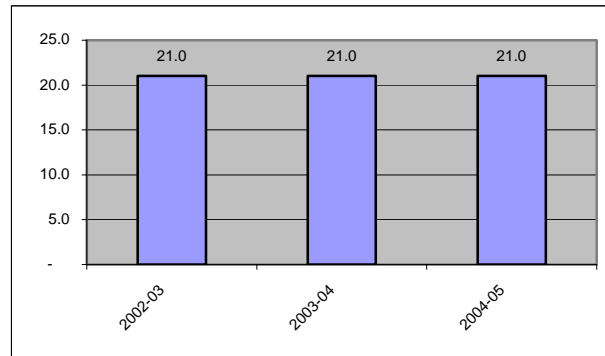
Weed notices issued	55,813	51,500	45,600	50,000
Weed abatements	3,283	4,700	4,242	3,827
Warrants issued	1,271	1,515	1,309	1,167
D.B.O. Fee (Done by Owner)	1,780	2,000	2,438	2,000

Actual workload indicators reflect the seasonal nature of the program and the affects of environmental conditions such as rainfall and fires along with the public's awareness of the dangers of fires and an increased willingness to cleanup and maintain their own property.

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY 2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



GROUP: Econ Dev/Public Svc
 DEPARTMENT: Land Use Services
 FUND: General

BUDGET UNIT: AAA WAB
 FUNCTION: Public Protection
 ACTIVITY: Other Protection

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	955,114	1,044,013	1,122,514	81,643	1,204,157
Services and Supplies	734,225	734,323	735,934	159,342	895,276
Central Computer	10,245	10,245	13,030	-	13,030
Transfers	238,580	248,111	248,111	(105,933)	142,178
Total Exp Authority	1,938,164	2,036,692	2,119,589	135,052	2,254,641
Reimbursements	(85,000)	(85,000)	(85,000)	-	(85,000)
Total Appropriation	1,853,164	1,951,692	2,034,589	135,052	2,169,641
Departmental Revenue					
Taxes	490,102	457,000	457,000	240,000	697,000
Current Services	1,351,336	1,494,692	1,577,589	(104,948)	1,472,641
Other Revenue	(889)	-	-	-	-
Total Revenue	1,840,549	1,951,692	2,034,589	135,052	2,169,641
Local Cost	12,615	-	-	-	-
Budgeted Staffing		21.0	21.0	-	21.0



DEPARTMENT: Land Use Services
 FUND: General
 BUDGET UNIT: AAA WAB

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	21.0	1,951,692	1,951,692	-
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	78,501	78,501	-
Internal Service Fund Adjustments	-	4,396	4,396	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	82,897	82,897	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	21.0	2,034,589	2,034,589	-
Board Approved Changes to Base Budget	-	135,052	135,052	-
TOTAL 2004-05 FINAL BUDGET	21.0	2,169,641	2,169,641	-



DEPARTMENT: Land Use Services
 FUND: General
 BUDGET UNIT: AAA WAB

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Increase in Salary & Benefits Reflects yearly Salary & Benefit changes, including step fluctuations and staff promotions offset by savings from position underfills.	-	81,643	-	81,643
2. Information Services Charges Changes to services provided through ISD.	-	4,433	-	4,433
3. COWCAP Cowcap change per Auditor Controller.	-	8,950	-	8,950
4. Adjust to Actual Increase in Special Dept Expense, Presort & Packaging, and Vehicle Charges offset by decreases in Clothing & Personal, Elec Equip Maint, 800 MHZ Charges, Computer Hardware, Non Inventoriable Equipment, Maintenance Charges, Other Travel and Mileage to reflect actual cost trend.	-	11,059	-	11,059
5. Adjustment to Transfers All divisions of the Land Use Services Department reimburse the Administration unit for costs incurred for departmental administrative support and Human Resources for EHAP charges. This adjustment reflects the changes to those amounts for the fiscal year.	-	(105,933)	-	(105,933)
6. Revenue Adjustment Increase in Taxes & Special Assessments of \$240,000 is offset by a reduction in Current Services of \$239,848 from the cancellation of a project to send outstanding billings to collections prior to placing on the property tax bills. This program did not result in quicker collections from property owners.	-	-	152	(152)
** Final Budget Adjustment-Fee Requests The fee changes clarify for the property owner the fees that will be assessed and includes inspections, notifications to property owners, and the removal of hazards by contract service providers. The most significant change allows for the third inspection of a property to be billed to the property owner if they fail to comply by the deadline and a contractor finds the property in compliance after the workorder has been processed.	-	-	134,900	(134,900)
** Final Budget Adjustment-Fee Requests Purchase of handheld electronic equipment and related software to allow field inspectors to input property information data and inspection results, as well as provide GPS (Global Positioning Satellite) functions while out in the field.	-	134,900	-	134,900
Total	-	135,052	135,052	-

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**



General Plan Update

DESCRIPTION OF MAJOR SERVICES

The Advance Planning Division prepares the County General Plan every ten to fifteen years. The current update cycle completion date is estimated for 2005-06.

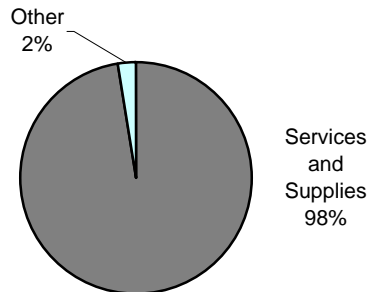
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

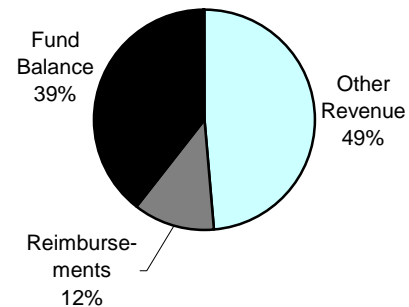
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	320,000	2,312,826	1,550,000	1,810,739
Departmental Revenue	1,017,490	1,000,000	1,047,913	1,000,000
Fund Balance		1,312,826		810,739

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures are typically less than budget. The amount not expended is carried over to the subsequent year's budget. Land Use Services Advance Planning Division manages this project, with completion projected during 2005-06.

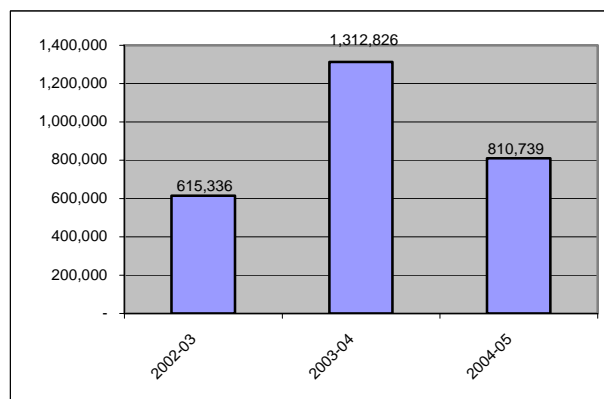
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
 DEPARTMENT: Land Use Services
 FUND: General Plan Update

BUDGET UNIT: RHJ LUS
 FUNCTION: Public Protection
 ACTIVITY: Other Protection

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	1,800,000	2,513,322	2,513,322	(502,583)	2,010,739
Transfers	-	49,504	49,504	496	50,000
Total Exp Authority	1,800,000	2,562,826	2,562,826	(502,087)	2,060,739
Reimbursements	(250,000)	(250,000)	(250,000)	-	(250,000)
Total Appropriation	1,550,000	2,312,826	2,312,826	(502,087)	1,810,739
Departmental Revenue					
Use of Money and Prop	47,913	-	-	-	-
Total Revenue	47,913	-	-	-	-
Operating Transfers In	1,000,000	1,000,000	1,000,000	-	1,000,000
Total Financing Sources	1,047,913	1,000,000	1,000,000	-	1,000,000
Fund Balance		1,312,826	1,312,826	(502,087)	810,739

DEPARTMENT: Land Use Services
 FUND: General Plan Update
 BUDGET UNIT: RHJ LUS

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	2,312,826	1,000,000	1,312,826
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	2,312,826	1,000,000	1,312,826
Board Approved Changes to Base Budget	-	(502,087)	-	(502,087)
TOTAL 2004-05 FINAL BUDGET	-	1,810,739	1,000,000	810,739

DEPARTMENT: Land Use Services
 FUND: General Plan Update
 BUDGET UNIT: RHJ LUS

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1. Professional Services Decrease in General Plan Consultant payments, per the contract.	-	(150,000)	-	(150,000)
2. Professional Services Decrease of \$358,023 due to estimated fund balance available.	-	(358,023)	-	(358,023)
** Final Budget Adjustment-Fund Balance		5,440	-	5,440
Services and supplies increased due to a higher than anticipated fund balance.				
3. Transfers Out Increase in the estimated amount transferred to the Advanced Planning division for the GIS Tech Support.	-	496	-	496
Total	-	(502,087)	-	(502,087)

** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.



Habitat Conservation

DESCRIPTION OF MAJOR SERVICES

The Habitat Conservation program is the responsibility of the Advance Planning Division of the Land Use Services Department. This budget was created in January 1999, in response to the January 12, 1999 Board of Supervisors action to continue work on preparation of the Multi-Species Habitat Conservation Plan for the San Bernardino Valley. The Habitat Conservation Plan is a study of endangered species located in the San Bernardino Valley that will conclude in recommendations regarding protection and mitigation of habitat to facilitate contiguous development opportunities.

This project is currently on hold, while the requirements and funding sources are re-evaluated and a decision is made regarding continuing this program.

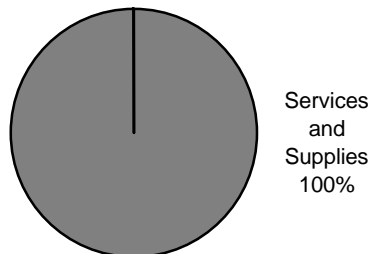
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

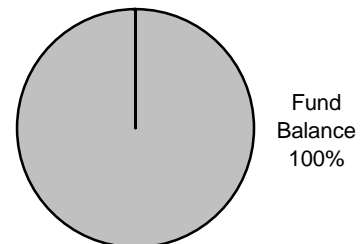
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	1,025	142,735	227	145,302
Departmental Revenue	4,277	-	2,794	-
Fund Balance		142,735		145,302

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures are typically less than budget. The amount not expended is carried over to the subsequent year's budget.

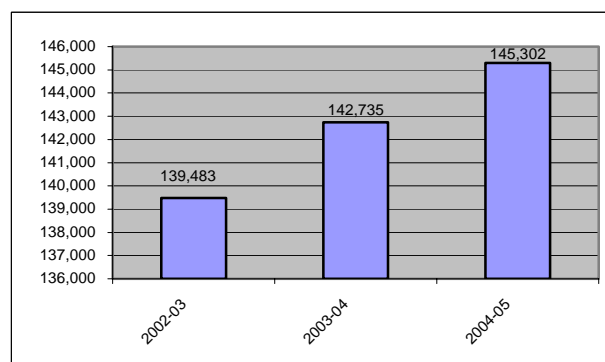
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
 DEPARTMENT: Land Use Services
 FUND: Habitat Conservation

BUDGET UNIT: RHC PLN
 FUNCTION: Public Protection
 ACTIVITY: Other Protection

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	227	142,735	142,735	2,567	145,302
Total Appropriation	227	142,735	142,735	2,567	145,302
Departmental Revenue					
Use of Money and Prop	2,794	-	-	-	-
Total Revenue	2,794	-	-	-	-
Fund Balance		142,735	142,735	2,567	145,302

DEPARTMENT: Land Use Services
 FUND: Habitat Conservation
 BUDGET UNIT: RHC PLN

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	142,735	-	142,735
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	142,735	-	142,735
Board Approved Changes to Base Budget	-	2,567	-	2,567
TOTAL 2004-05 FINAL BUDGET	-	145,302	-	145,302

DEPARTMENT: Land Use Services
 FUND: Habitat Conservation
 BUDGET UNIT: RHC PLN

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1. Services and Supplies Increase of \$1,257 due to estimated fund balance available.	-	1,257	-	1,257
** Final Budget Adjustment- Fund Balance Increase due to a higher than anticipated fund balance.		1,310	-	1,310
Total	-	2,567	-	2,567

** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.



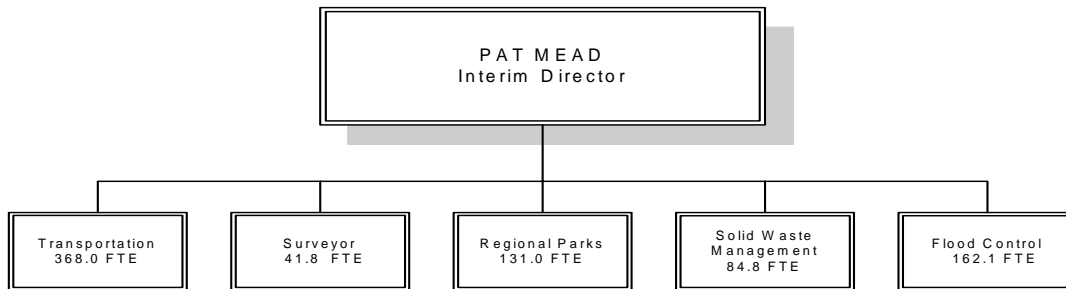
PUBLIC WORKS

Patrick J. Mead

MISSION STATEMENT

The San Bernardino County Department of Public Works provides a broad range of services and infrastructure that helps to produce safe and desirable communities for the county's residents. Areas of responsibility include Roads, Traffic, Flood Control, Storm Water Quality, Water Conservation, Solid Waste services, County Surveyor functions, as well as Regional Park facilities and programs.

ORGANIZATIONAL CHART



SUMMARY OF BUDGET UNITS

	2004-05					
	Operating Exp/ Appropriation	Revenue	Local Cost	Fund Balance	Revenue Over/ (Under) Exp	Staffing
Regional Parks Division:						
Regional Parks	7,521,062	6,129,148	1,391,914			117.1
County Trail System	2,210,871	4,998,217		(2,787,346)		5.0
Proposition 12 Projects	2,899,896	3,051,520		(151,624)		-
Proposition 40 Projects	5,745,820	5,664,350		81,470		-
Moabi Boat Launching Facility	1,072,792	1,155,395		(82,603)		-
Glen Helen Amphitheater	1,281,921	1,132,506		149,415		-
Hyundai Pavilion Improvements	241,412	30,000		211,412		-
Park Maintenance/Development	1,556,661	180,000		1,376,661		-
Calico Ghost Town Marketing Svcs	431,732	381,900		49,832		1.0
Off-Highway Vehicle License Fee	147,072	40,000		107,072		-
Park Snack Bars	67,603	76,000			8,397	1.3
Camp Bluff Lake	292,594	328,650			36,056	7.6
Surveyor Function:						
Surveyor	3,613,235	3,563,358	49,877			42.4
Survey Monument Preservation	453,715	125,160		328,555		-
Transportation Division:						
Road Operations	73,501,971	59,938,842		13,563,129		368.0
Caltrans Contract	45,439	4,868		40,571		-
Etiwanda Interchange Improvement	97,049	47,634		49,415		-
High Desert Corridor Project	896,834	756,539		140,295		-
Facilities Development Plans	5,065,940	1,058,806		4,007,134		-
Measure I Program	21,874,654	10,583,625		11,291,029		-
Solid Waste Mgmt Division:						
Operations	57,212,395	57,440,172			227,777	84.8
Site Closure and Maintenance	20,038,427	13,323,915			(6,714,512)	-
Site Enhancement and Expansion	21,897,101	8,375,716			(13,521,385)	-
Groundwater Remediation	9,832,790	9,089,463			(743,327)	-
Environmental Remediation	2,501,000	2,377,030			(123,970)	-
SUB-TOTAL	240,499,986	189,852,814	1,441,791	28,374,417	(20,830,964)	627.2
Flood Control District:						
Consolidated Funds	119,411,749	57,304,707		62,107,042		162.1
Equipment Fund	1,206,905	1,435,000			228,095	-
GRAND TOTAL	361,118,640	248,592,521	1,441,791	90,481,459	(20,602,869)	789.3

Note: The Flood Control District is reported separately in the Special Districts budget book.



Regional Parks

DESCRIPTION OF MAJOR SERVICES

The Regional Parks Division is responsible for the operation and maintenance of nine regional parks located throughout the county. These parks, which encompass approximately 9,000 acres, are as follows: Prado (Chino), Cucamonga-Guasti (Ontario), Glen Helen (San Bernardino), Mojave River Forks (Summit Valley), Mojave Narrows (Victorville), Moabi (Needles), Lake Gregory (Crestline), Yucaipa, and Calico Ghost Town (Yermo). The division also oversees the operation of 180 acres at the Big Morongo Canyon Wildlife Preserve in Morongo Valley. Together, these parks offer open space, trails, camping, swimming, fishing, picnicking, equestrian activities, playing fields, and other recreational opportunities to the public. The division sponsors special cultural, educational and promotional events through the use of park resources and contractual agreements with private, non-profit, and other public entities.

BUDGET AND WORKLOAD HISTORY

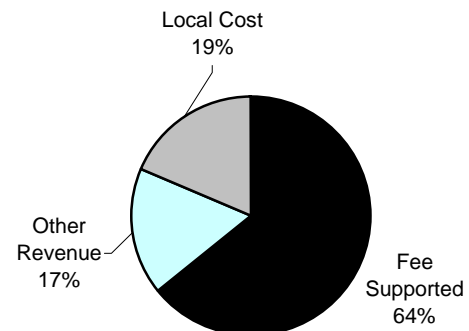
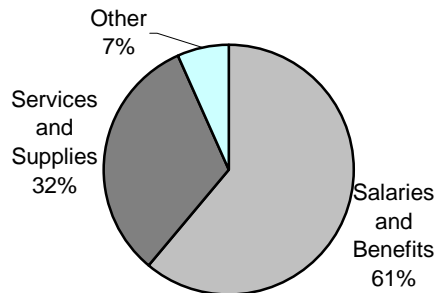
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	6,363,461	6,766,471	6,959,492	7,521,062
Departmental Revenue	5,728,337	5,812,110	6,172,081	6,129,148
Local Cost	635,124	954,361	787,411	1,391,914
Budgeted Staffing		117.1		117.1

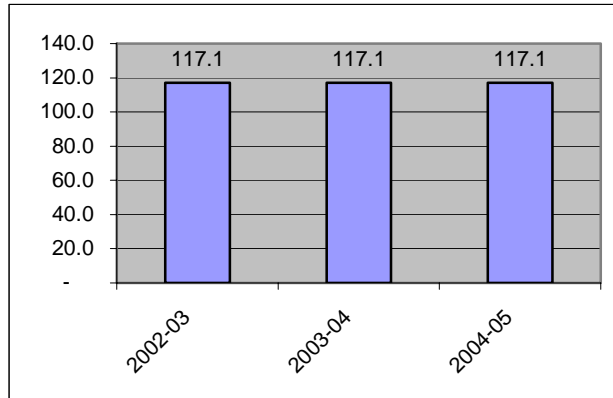
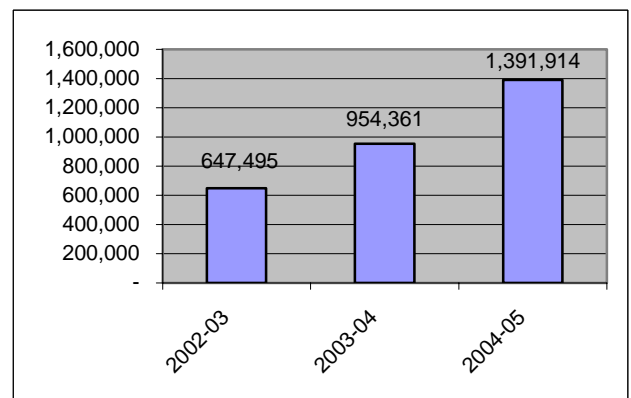
Workload Indicators

Calico Ghost Town	314,531	346,300	306,434	321,000
Moabi	295,206	331,700	298,986	309,000
Glen Helen	528,855	653,000	578,065	537,000
Mojave Narrows	79,604	86,000	78,173	82,000
Prado	266,501	281,000	255,153	269,000
Cucamonga - Guasti	149,765	160,700	150,410	152,000
Yucaipa	301,135	331,000	302,233	313,000
Lake Gregory	281,201	293,000	278,657	285,000
Mojave River Forks	10,368	12,000	10,642	12,000
Total Attendance	2,227,166	2,494,770	2,258,753	2,280,000

The decrease in budgeted workload indicators from 2003-04 is due to the method of which attendance is now being determined. The 2004-05 budgeted attendance now reflects a more finite count while the previous year's budgeted amount was based on a formula that estimated attendance by the approximate visitors per car.

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY 2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFF TREND CHART**2004-05 LOCAL COST TREND CHART**

GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Regional Parks
FUND: General

BUDGET UNIT: AAA CCP
FUNCTION: Recreation & Cultural Services
ACTIVITY: Recreational Facilities

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
<u>Appropriation</u>					
Salaries and Benefits	4,298,608	4,347,778	4,597,396	-	4,597,396
Services and Supplies	2,420,739	2,255,999	2,106,540	319,953	2,426,493
Central Computer	21,294	21,294	26,633	-	26,633
Vehicles	-	-	-	-	-
Transfers	153,418	155,400	155,400	335,540	490,940
Total Exp Authority	6,894,059	6,780,471	6,885,969	655,493	7,541,462
Reimbursements	(134,567)	(14,000)	(14,000)	(6,400)	(20,400)
Total Appropriation	6,759,492	6,766,471	6,871,969	649,093	7,521,062
Operating Transfers Out	200,000	-	-	-	-
Total Requirements	6,959,492	6,766,471	6,871,969	649,093	7,521,062
<u>Departmental Revenue</u>					
Use of Money and Prop	1,345,554	1,180,800	1,180,800	77,700	1,258,500
Current Services	4,765,298	4,582,310	4,582,310	252,738	4,835,048
Other Revenue	35,766	49,000	49,000	(13,400)	35,600
Other Financing Sources	25,463	-	-	-	-
Total Revenue	6,172,081	5,812,110	5,812,110	317,038	6,129,148
Local Cost	787,411	954,361	1,059,859	332,055	1,391,914
Budgeted Staffing		117.1	117.1	-	117.1



DEPARTMENT: Public Works - Regional Parks
 FUND: General
 BUDGET UNIT: AAA CCP

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	117.1	6,766,471	5,812,110	954,361
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	249,618	-	249,618
Internal Service Fund Adjustments	-	74,787	-	74,787
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	324,405	-	324,405
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	(115,723)	-	(115,723)
Mid-Year Board Items	-	-	-	-
Subtotal	-	(115,723)	-	(115,723)
Impacts Due to State Budget Cuts	-	(103,184)	-	(103,184)
TOTAL BOARD APPROVED BASE BUDGET	117.1	6,871,969	5,812,110	1,059,859
Board Approved Changes to Base Budget	-	649,093	317,038	332,055
TOTAL 2004-05 FINAL BUDGET	117.1	7,521,062	6,129,148	1,391,914

DEPARTMENT: Public Works - Regional Parks
 FUND: General
 BUDGET UNIT: AAA CCP

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Services and Supplies	-	319,953	-	319,953
* Restoration of park maintenance budget reduced as a result of the state budget impact (\$103,184). * Restoration of budget cuts to park maintenance & fish purchases implemented in FY 2003-04 (\$135,150). * Increase of \$30,000 for additional purchases of fish to stock the parks' lakes. * Increase of \$20,000 for additional telephone service, FAS lines, and automated attendance. * Increase of \$13,500 for additional rowboats and pedal boats. * Increase of \$11,000 for additional vehicle charges. * Various other increases totaling \$7,119.				
2. Transfers	-	335,540	-	335,540
A slight increase of \$3,485 is due to additional EHAP charges. ** Final Budget Adjustment - The Board approved appropriation increases for the following two policy items: \$200,000 for the purchase of playground equipment for handicapped children at Prado Regional Park; and \$132,055 of additional funding to maintain the County Trails System.				
3. Reimbursements	-	(6,400)	-	(6,400)
The Senior Meals Luncheon program at Lake Gregory Regional Park has expanded its services to provide two meals each month as compared to one previously. Therefore, reimbursements from the Department of Economic and Community Development are expected to be greater than in FY 2003-04.				
4. Revenue From Use of Money and Property	-	-	77,700	(77,700)
An anticipated increase in revenues from concessionaires, primarily from the opening of the newly renovated Calico Restaurant.				
5. Current Services Revenue	-	-	252,738	(252,738)
This increase is primarily due to the addition of 70 new hookup camping sites at Moabi Regional Park and 10 new hookups at Calico Regional Park.				
6. Other Revenue	-	-	(13,400)	13,400
Taxes sales to the public are being reduced due to the sale of antiquated equipment during FY 2003-04.				
Total	-	649,093	317,038	332,055

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**



County Trail System

DESCRIPTION OF MAJOR SERVICES

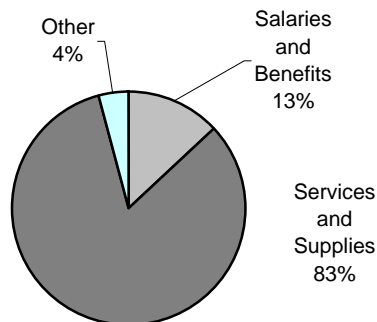
Regional Parks Division is the steward of the county's Regional Trail Program charged with the development, operation and maintenance of diversified trails throughout the county. This continuous trail system will be enjoyed by the region's burgeoning population for cycling, hiking and equestrian use, linking open space with parks and non-motorized transportation corridors.

BUDGET AND WORKLOAD HISTORY

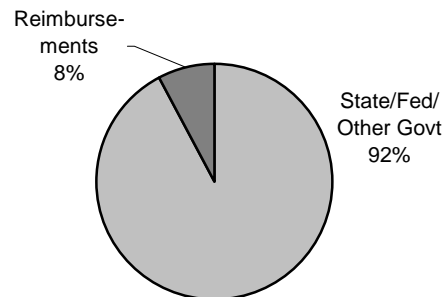
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	994,711	9,184,203	3,308,139	2,210,871
Departmental Revenue	156,336	9,225,000	240,534	4,998,217
Fund Balance		(40,797)		(2,787,346)
Budgeted Staffing		4.0		5.0

The 2003-04 actual expenditures are approximately \$6.0 million less than budget primarily because of the \$3.3 million Santa Ana River Parkway Project being delayed pending completion of the required environmental studies, and the \$2.2 million project for Phase III of the Santa Ana River Trail (from Waterman Ave. to Alabama St.) awaiting approval of the state's contractual process. Since the county receives funding for these projects on a reimbursable basis, the actual revenues for 2003-04 are correspondingly less than budget. In addition, a significant amount of reimbursements for 2003-04 encumbered expenditures will be received in 2004-05.

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY

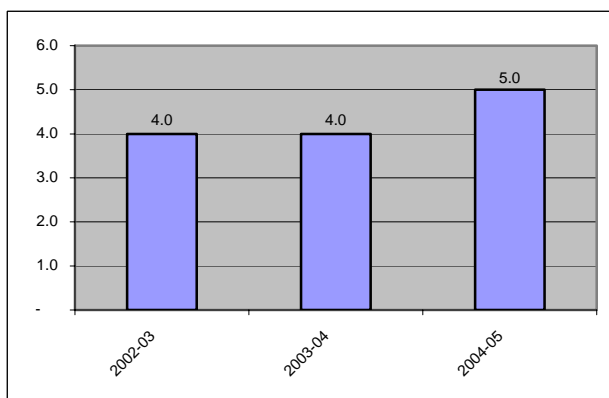


2004-05 BREAKDOWN BY FINANCING SOURCE

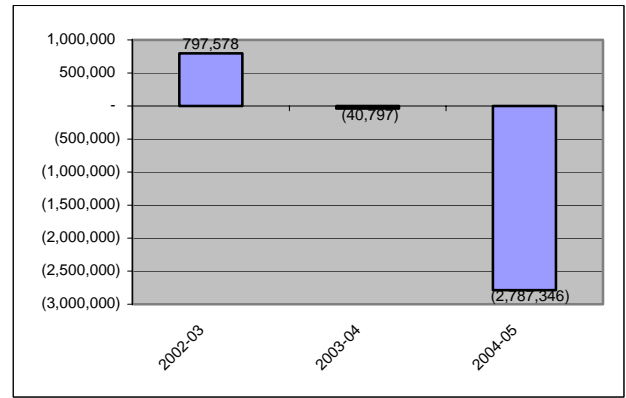


NOTE: This budget is expected to increase fund balance by \$2,787,346.

2004-05 STAFFING TREND CHART



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
 DEPARTMENT: Public Works - Regional Parks
 FUND: County Trail System

BUDGET UNIT: RTS CCP
 FUNCTION: Recreation & Cultural Services
 ACTIVITY: Recreational Facilities

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
<u>Appropriation</u>					
Salaries and Benefits	244,775	237,976	254,394	85,493	339,887
Services and Supplies	3,186,315	9,075,632	9,075,632	(6,901,149)	2,174,483
Vehicles	-	-	-	65,000	65,000
Transfers	7,147	693	693	44,071	44,764
Total Exp Authority	3,438,237	9,314,301	9,330,719	(6,706,585)	2,624,134
Reimbursements	(130,098)	(130,098)	(130,098)	(283,165)	(413,263)
Total Appropriation	3,308,139	9,184,203	9,200,621	(6,989,750)	2,210,871
<u>Departmental Revenue</u>					
Use of Money and Prop	10,145	10,000	10,000	(3,194)	6,806
State, Fed or Gov't Aid	229,275	8,615,000	8,631,418	(3,640,007)	4,991,411
Other Revenue	1,114	600,000	600,000	(600,000)	-
Total Revenue	240,534	9,225,000	9,241,418	(4,243,201)	4,998,217
Fund Balance		(40,797)	(40,797)	(2,746,549)	(2,787,346)
Budgeted Staffing		4.0	4.0	1.0	5.0

DEPARTMENT: Public Works - Regional Parks
 FUND: County Trail System
 BUDGET UNIT: RTS CCP

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	4.0	9,184,203	9,225,000	(40,797)
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	16,418	16,418	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	16,418	16,418	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	4.0	9,200,621	9,241,418	(40,797)
Board Approved Changes to Base Budget	1.0	(6,989,750)	(4,243,201)	(2,746,549)
TOTAL 2004-05 FINAL BUDGET	5.0	2,210,871	4,998,217	(2,787,346)



DEPARTMENT: Public Works - Regional Parks
 FUND: County Trail System
 BUDGET UNIT: RTS CCP

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1. Salaries and Benefits The additional amount of \$18,438 reflects the cost of step increases as well as an employee being hired at a step greater than what was budgeted in the previous year. ** Final Budget Adjustment - The Board approved a Policy Item to fund the addition of 1.0 Park Ranger II position to assist with maintaining the county trails (\$67,055).	1.0	85,493	-	85,493
2. Services and Supplies Decrease due to encumbering a contract for the Santa Ana River Trail in FY 2003/04, in addition to transferring the appropriations for River Parkway projects to the Proposition 40 budget (Fund RKM).	-	(6,901,149)	-	(6,901,149)
3. Vehicles ** Final Budget Adjustment - The Board approved a Policy Item to fund the purchase of a truck to assist with maintaining the county trails.	-	65,000	-	65,000
4. Transfers Increased transfers to other departments for project design, project management and construction engineering services.	-	44,071	-	44,071
5. Reimbursements Increased reimbursements for administration of Proposition 12 and Proposition 40 projects being administered by employees of the Trails program (\$151,110). ** Final Budget Adjustment - The Board approved a Policy Item for an additional \$132,055 of General Fund support for the county trails	-	(283,165)	-	(283,165)
6. Revenue From Use of Money and Property Decrease in interest revenue based on a reduced cash balance.	-	-	(3,194)	3,194
7. State, Federal, or Other Governmental Aid Budgeted revenues in the amount of \$6,388,965 for River Parkway projects have been moved to the Proposition 40 budget (Fund RKM). ** Final Budget Adjustment - State and Federal Aid have been increased by \$2,748,958 due to delayed reimbursements for prior year encumbered expenditures.	-	-	(3,640,007)	3,640,007
8. Other Revenue Anticipated revenue from The Wildlands Conservancy for the environmental and master plan for Colton Regional Park will now be received in the Proposition 40 fund.	-	-	(600,000)	600,000
Total	1.0	(6,989,750)	(4,243,201)	(2,746,549)

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**



Proposition 12 Projects

DESCRIPTION OF MAJOR SERVICES

Proposition 12 is the Safe Neighborhood Parks, Clean Water, Clean Air, and Coastal Protection Bond Act of 2000, responding to the recreational and open-space needs of a growing population and expanding urban communities. The Program is intended to revive state Stewardship of natural resources by investing in neighborhood and state parks to meet the urgent need for safe, open and accessible local park and recreational facilities. Regional Parks' total allocation of Proposition 12 funds is \$4,832,410. On January 29, 2002, the Board of Supervisors approved a list of projects to be funded by this financing source.

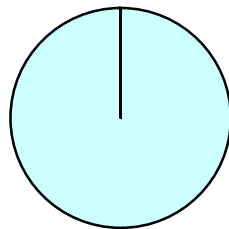
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

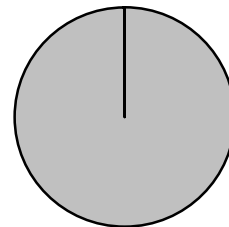
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	226,908	1,963,990	591,065	2,899,896
Departmental Revenue	26,714	2,164,184	416,299	3,051,520
Fund Balance		(200,194)		(151,624)

The actual expenditures for 2003-04 were approximately \$1.4 million less than budget due to a number of Proposition 12 projects not commencing as originally anticipated. These projects are now expected to be completed in 2004-05 and have been re-budgeted accordingly.

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY 2004-05 BREAKDOWN BY FINANCING SOURCE



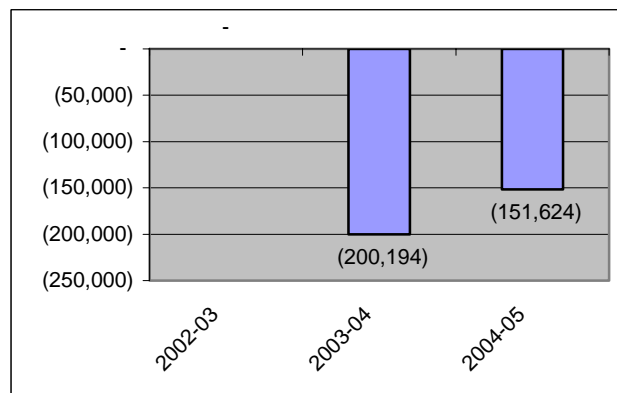
Improvement to
Land/Structures
100%



State/Fed/
Other Govt
100%

NOTE: This budget is expected to increase fund balance by \$151,624.

2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Regional Parks
FUND: Proposition 12 Projects

BUDGET UNIT: RKL RGP
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreational Facilities

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	408,332	1,963,990	1,963,990	(1,957,990)	6,000
Improvement to Land	-	-	-	1,512,198	1,512,198
Improvement to Structures	-	-	-	1,381,698	1,381,698
Transfers	14,815	-	-	-	-
Total Appropriation	423,147	1,963,990	1,963,990	935,906	2,899,896
Operating Transfers Out	167,918	-	-	-	-
Total Requirements	591,065	1,963,990	1,963,990	935,906	2,899,896
Departmental Revenue					
Use of Money and Prop	2,389	-	-	1,200	1,200
State, Fed or Gov't Aid	207,406	2,164,184	2,164,184	886,136	3,050,320
Total Revenue	416,299	2,164,184	2,164,184	887,336	3,051,520
Fund Balance		(200,194)	(200,194)	48,570	(151,624)

DEPARTMENT: Public Works - Regional Parks
FUND: Proposition 12 Projects
BUDGET UNIT: RKL RGP

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	1,963,990	2,164,184	(200,194)
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts				
	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	1,963,990	2,164,184	(200,194)
Board Approved Changes to Base Budget	-	935,906	887,336	48,570
TOTAL 2004-05 FINAL BUDGET	-	2,899,896	3,051,520	(151,624)



DEPARTMENT: Public Works - Regional Parks
 FUND: Proposition 12 Projects
 BUDGET UNIT: RKL RGP

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1. Services and Supplies Decrease reflects a reclassification to either Improvements to Land or Improvements to Structures.	-	(1,957,990)	-	(1,957,990)
2. Improvements to Land Increase reflects a reclassification from Services and Supplies.	-	1,512,198	-	1,512,198
3. Improvements to Structures Increase reflects a reclassification from Services and Supplies, in addition to new projects scheduled for FY 2004-05.	-	1,381,698	-	1,381,698
4. Revenue From Use of Money and Property Minimal increased in interest revenue based on cash balance available.	-	-	1,200	(1,200)
5. State, Federal, or Other Governmental Aid Additional revenue in the amount of \$900,288 is anticipated based on the number of State funded projects expected to be completed.	-	-	886,136	(886,136)
** Final Budget Adjustment - Governmental Aid has been decreased by \$14,152 due to the actual fund balance for FY 2004-05 being greater than anticipated.				
Total	-	935,906	887,336	48,570

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**



Proposition 40 Projects

DESCRIPTION OF MAJOR SERVICES

Proposition 40 is the Safe Neighborhood Parks, Clean Water, Clean Air, and Coastal Protection Bond Act of 2002, responding to the recreational and open-space needs of a growing population and expanding urban communities. The program is intended to revive state Stewardship of natural resources by investing in neighborhood and state parks to meet the urgent need for safe, open and accessible local park and recreational facilities. Regional Parks' total allocation of Proposition 40 funds is \$4,858,000. On December 16, 2003, the Board of Supervisors approved a list of projects to be funded by this financing source.

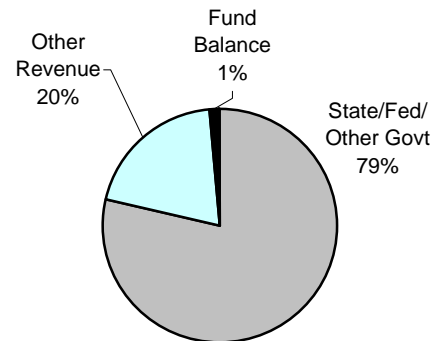
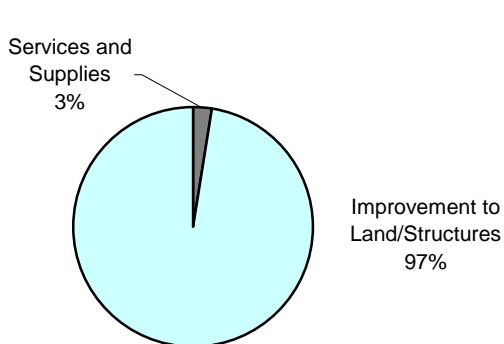
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

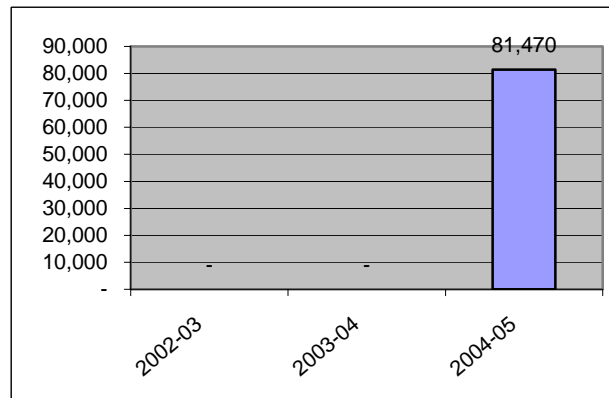
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	-	1,000,000	131,713	5,745,820
Departmental Revenue	-	1,000,000	213,183	5,664,350
Fund Balance		-		81,470

The actual expenditures for 2003-04 were approximately \$900,000 less than budget due to a small number of Proposition 40 projects not commencing as originally anticipated. These projects are now expected to be completed in 2004-05 and have been re-budgeted accordingly.

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY 2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
 DEPARTMENT: Public Works - Regional Parks
 FUND: Proposition 40 Projects

BUDGET UNIT: RKM RGP
 FUNCTION: Recreation and Cultural Services
 ACTIVITY: Recreational Facilities

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
<u>Appropriation</u>					
Services and Supplies	131,713	990,000	990,000	(840,000)	150,000
Land	-	-	-	1,150,000	1,150,000
Improvement to Land	-	-	-	3,071,820	3,071,820
Improvement to Structures	-	-	-	1,574,000	1,574,000
Transfers	-	10,000	10,000	(10,000)	-
Total Appropriation	131,713	1,000,000	1,000,000	4,745,820	5,745,820
<u>Departmental Revenue</u>					
Use of Money and Prop	83	-	-	5,100	5,100
State, Fed or Gov't Aid	213,100	1,000,000	1,000,000	3,509,250	4,509,250
Other Revenue	-	-	-	1,150,000	1,150,000
Total Revenue	213,183	1,000,000	1,000,000	4,664,350	5,664,350
Fund Balance		-	-	81,470	81,470

DEPARTMENT: Public Works - Regional Parks
 FUND: Proposition 40 Projects
 BUDGET UNIT: RKM RGP

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	1,000,000	1,000,000	-
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	1,000,000	1,000,000	-
Board Approved Changes to Base Budget	-	4,745,820	4,664,350	81,470
TOTAL 2004-05 FINAL BUDGET	-	5,745,820	5,664,350	81,470



DEPARTMENT: Public Works - Regional Parks
 FUND: Proposition 40 Projects
 BUDGET UNIT: RKM RGP

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

	Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Services and Supplies Decrease reflects a reclassification to either Improvements to Land or Improvements to Structures.	-	(840,000)	-	(840,000)
2.	Land acquisition Land acquisition for the planned Colton Regional Park is expected to occur in FY 2004-05.	-	1,150,000	-	1,150,000
3.	Improvements to Land Increase of \$2,871,820 reflects a reclassification from Services and Supplies, in addition to new projects scheduled for FY 2004-05. ** Final Budget Adjustment - Board approval of a policy item increased appropriations by \$200,000 for the purchase of playground equipment for handicapped children at Prado Regional Park.	-	3,071,820	-	3,071,820
4.	Improvements to Structures Increase reflects a reclassification from Services and Supplies, in addition to new projects scheduled for FY 2004-05.	-	1,574,000	-	1,574,000
5.	Transfers Appropriations for Transfers have been reclassified to Improvements to Land and Structures.	-	(10,000)	-	(10,000)
6.	Reimbursements ** Final Budget Adjustment - Board approval of a policy item will provide \$200,000 from the County General Fund to assist with the purchase of playground equipment for handicapped children at Prado Regional Park.	-	(200,000)	-	(200,000)
7.	Revenue From Use of Money and Property Increased interest revenue based on estimated cash balance.	-	-	5,100	(5,100)
8.	State, Federal, or Other Governmental Aid Additional revenue in the amount of \$3,396,438 is anticipated based on the number of State funded projects expected to be completed in FY 2004-05. ** Final Budget Adjustment - Governmental Aid has been increased by \$112,812 due to the actual fund balance for FY 2004/05 being less than anticipated.	-	-	3,509,250	(3,509,250)
9.	Other Revenue Revenues to be received from the Wildlands Conservancy for the Colton Regional Park land acquisition.	-	-	1,150,000	(1,150,000)
Total		-	4,745,820	4,664,350	81,470

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**



Moabi Regional Park Boat Launching Facility

DESCRIPTION OF MAJOR SERVICES

The Regional Parks Division was awarded a \$1,273,000 grant from the California Department of Boating and Waterways in July 2002 for the purpose of renovating the Moabi Regional Park Boat Launching Facility. This grant will fund improvements that will provide additional opportunities for the public to enjoy recreational water activities including boating, fishing and waterskiing.

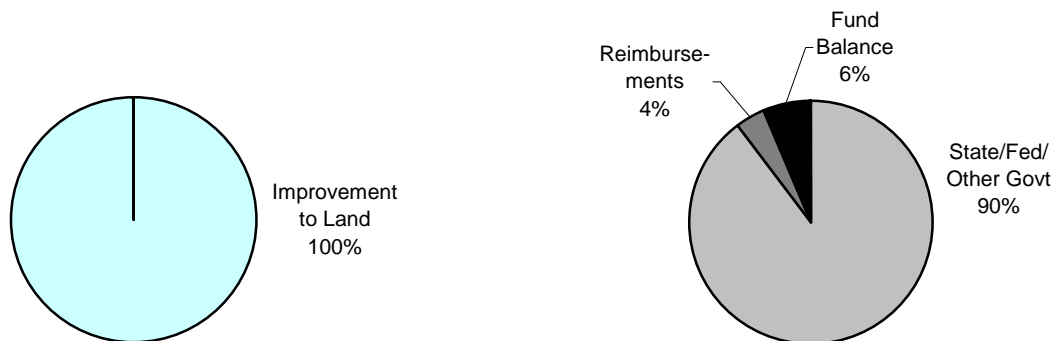
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

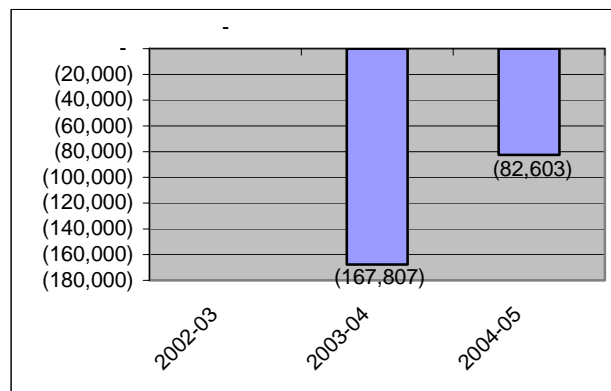
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	375,602	948,000	(83,433)	1,072,792
Departmental Revenue	207,795	1,115,807	1,771	1,155,395
Fund Balance		(167,807)		(82,603)

The actual expenditures for 2003-04 are negative due to this budget unit being reimbursed by the County Trail System for costs incurred in a previous year. This project has been delayed until completion of the environmental study. It is expected that the construction phase for this project should commence by November 2004 and be completed by April 2005.

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY 2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Regional Parks
FUND: Moabi Boat Launching Facility

BUDGET UNIT: RTP CCP
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreational Facilities

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	(89,227)	948,000	948,000	(948,000)	-
Improvement to Land	5,794	-	-	1,122,792	1,122,792
Total Exp Authority	(83,433)	948,000	948,000	174,792	1,122,792
Reimbursements	-	-	-	(50,000)	(50,000)
Total Appropriation	(83,433)	948,000	948,000	124,792	1,072,792
Departmental Revenue					
Use of Money and Prop	1,771	-	-	975	975
State, Fed or Gov't Aid	-	1,115,807	1,115,807	38,613	1,154,420
Total Revenue	1,771	1,115,807	1,115,807	39,588	1,155,395
Fund Balance		(167,807)	(167,807)	85,204	(82,603)

DEPARTMENT: Public Works - Regional Parks
FUND: Moabi Boat Launching Facility
BUDGET UNIT: RTP CCP

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	948,000	1,115,807	(167,807)
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	948,000	1,115,807	(167,807)
Board Approved Changes to Base Budget	-	124,792	39,588	85,204
TOTAL 2004-05 FINAL BUDGET	-	1,072,792	1,155,395	(82,603)

DEPARTMENT: Public Works - Regional Parks
FUND: Moabi Boat Launching Facility
BUDGET UNIT: RTP CCP

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1. Services and Supplies Decrease reflects a reclassification to Improvements to Land	-	(948,000)	-	(948,000)
2. Improvements to Land Increase primarily due to the reclassification of appropriations from Services and Supplies.	-	1,122,792	-	1,122,792
3. Reimbursements Reimbursement from the Proposition 40 fund for their share of a contract that was encumbered in this budget unit. The contract was with Concept Marine Associates for design services related to the Boat Launching Facility and other infrastructure improvements at Moabi Regional Park. It is the cost of these other improvements that is being reimbursed by the Proposition 40 fund.	-	(50,000)	-	(50,000)
4. Revenue From Use of Money and Property Anticipated interest revenue based on the fund's estimated cash balance.	-	-	975	(975)
5. State, Federal, or Other Governmental Aid A slight increase of \$392 is anticipated in State aid representing the balance of grant funding available for the project.	-	-	38,613	(38,613)
** Final Budget Adjustment - State Aid has been increased by \$38,221 due to the actual fund balance for FY 2004-05 being less than anticipated.				
Total	-	124,792	39,588	85,204

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**



Glen Helen Amphitheater

DESCRIPTION OF MAJOR SERVICES

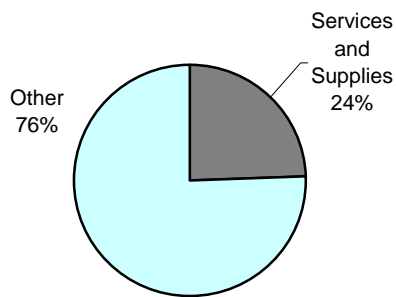
This budget unit was established to account for lease payments received annually from the operators of the amphitheater at Glen Helen Regional Park. Each year, this revenue is transferred to the county general fund to abate the cost of the facility's debt service payment.

There is no staffing associated with this budget unit.

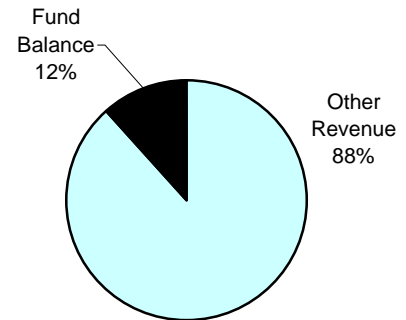
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	862,650	1,140,960	972,100	1,281,921
Departmental Revenue	909,543	1,087,000	960,199	1,132,506
Fund Balance		53,960		149,415

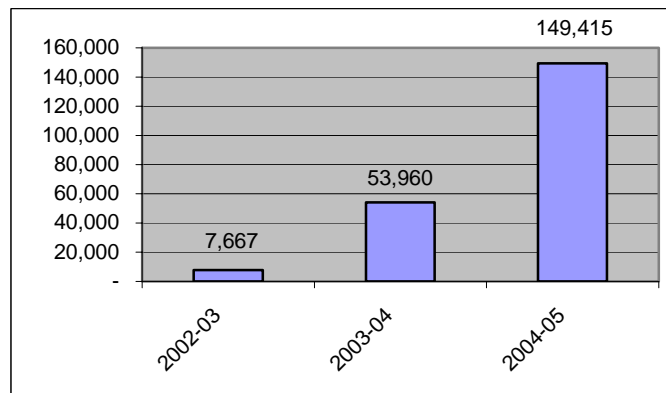
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
 DEPARTMENT: Public Works - Regional Parks
 FUND: Glen Helen Amphitheater

BUDGET UNIT: SGH CAO
 FUNCTION: Recreation and Cultural Services
 ACTIVITY: Recreational Facilities

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	-	168,860	168,860	143,561	312,421
Transfers	972,100	972,100	972,100	(2,600)	969,500
Total Appropriation	972,100	1,140,960	1,140,960	140,961	1,281,921
Departmental Revenue					
Use of Money and Prop	960,199	975,000	975,000	45,506	1,020,506
Other Revenue	-	112,000	112,000	-	112,000
Total Revenue	960,199	1,087,000	1,087,000	45,506	1,132,506
Fund Balance		53,960	53,960	95,455	149,415

DEPARTMENT: Public Works - Regional Parks
 FUND: Glen Helen Amphitheater
 BUDGET UNIT: SGH CAO

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	1,140,960	1,087,000	53,960
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	1,140,960	1,087,000	53,960
Board Approved Changes to Base Budget	-	140,961	45,506	95,455
TOTAL 2004-05 FINAL BUDGET	-	1,281,921	1,132,506	149,415

DEPARTMENT: Public Works - Regional Parks
 FUND: Glen Helen Amphitheater
 BUDGET UNIT: SGH CAO

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1. Services and Supplies Increase of \$148,249 based on additional fund balance and anticipated revenues for 2004-05. This budget unit's entire fund balance available for 2004-05 is being appropriated in services and supplies.		143,561	-	143,561
** Final Budget Adjustment - Appropriations have been decreased by \$4,688 due to actual fund balance for FY 2004-05 being less than anticipated.				
2. Transfers Minimal decrease in transfers for 2004-05.	-	(2,600)	-	(2,600)
3. Revenue From Use of Money and Property Additional revenue based on an increase to the fixed minimum annual rent in accordance with contract No. 92-1023.	-	-	45,506	(45,506)
Total	-	140,961	45,506	95,455

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**



Park Maintenance/Development

DESCRIPTION OF MAJOR SERVICES

This special revenue fund was established to provide for the maintenance, development and emergency repair at all regional parks. The costs associated with this fund are financed through a five percent allocation of park admission fees.

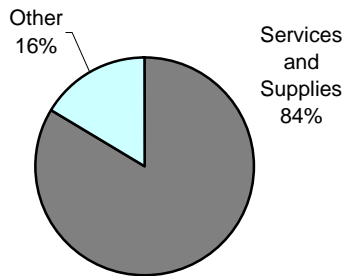
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

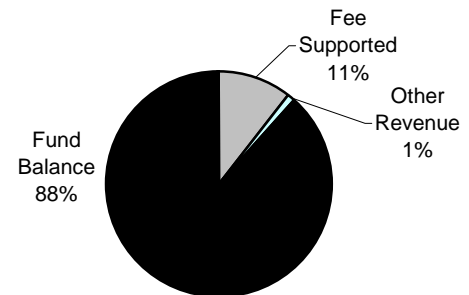
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	662,523	1,441,634	1,236,736	1,556,661
Departmental Revenue	1,118,550	185,000	1,356,761	180,000
Fund Balance		1,256,634		1,376,661

The actual revenues for 2003-04 were approximately \$1.2 million greater than budget. This excess is due primarily to the unanticipated proceeds from the sale of various Baldwin Lake properties, as well as a \$365,270 operating transfer from the county general fund to assist with development of three county regional park master plans.

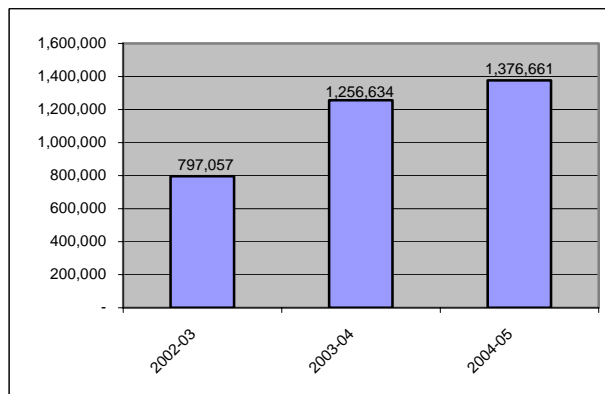
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Regional Parks
FUND: Park Maintenance/Development

BUDGET UNIT: SPR CCR
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreational Facilities

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	601,887	1,070,982	1,070,982	229,579	1,300,561
Equipment	329,842	370,652	370,652	(114,552)	256,100
Total Appropriation	931,729	1,441,634	1,441,634	115,027	1,556,661
Operating Transfers Out	305,007	-	-	-	-
Total Requirements	1,236,736	1,441,634	1,441,634	115,027	1,556,661
Departmental Revenue					
Use of Money and Prop	29,018	20,000	20,000	(5,000)	15,000
Current Services	751,915	165,000	165,000	-	165,000
Total Revenue	791,491	185,000	185,000	(5,000)	180,000
Operating Transfers In	565,270	-	-	-	-
Total Financing Sources	1,356,761	185,000	185,000	(5,000)	180,000
Fund Balance		1,256,634	1,256,634	120,027	1,376,661

DEPARTMENT: Public Works - Regional Parks
FUND: Park Maintenance/Development
BUDGET UNIT: SPR CCR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	1,441,634	185,000	1,256,634
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	1,441,634	185,000	1,256,634
Board Approved Changes to Base Budget	-	115,027	(5,000)	120,027
TOTAL 2004-05 FINAL BUDGET	-	1,556,661	180,000	1,376,661

DEPARTMENT: Public Works - Regional Parks
FUND: Park Maintenance/Development
BUDGET UNIT: SPR CCR

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1. Services and Supplies Decrease of \$566,509 mainly the result of reduction in fund balance.	-	229,579	-	229,579
** Final Budget Adjustment - Appropriations have been increased by \$796,088 due to the actual fund balance for FY 2004-05 being greater than anticipated.				
2. Equipment Decrease in equipment purchases also due to less fund balance available.	-	(114,552)	-	(114,552)
3. Revenue From Use of Money and Property Reduction in fund balance will result in a decrease in interest revenue.	-	-	(5,000)	5,000
Total	-	115,027	(5,000)	120,027

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**



Calico Ghost Town Marketing Services

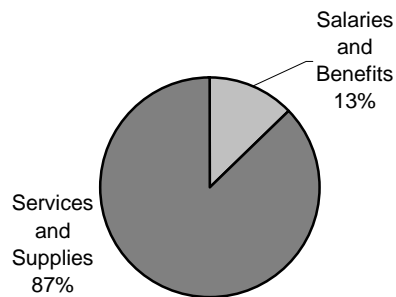
DESCRIPTION OF MAJOR SERVICES

This special revenue fund was established to provide separate accountability and operations of marketing services for Calico Ghost Town Regional Park. A portion of revenues from the Calico Ghost Town concessionaires and park admission fees are used to advertise and market several special events including Calico Days, Spring Festival, Hullabaloo, and the Fine Arts Show.

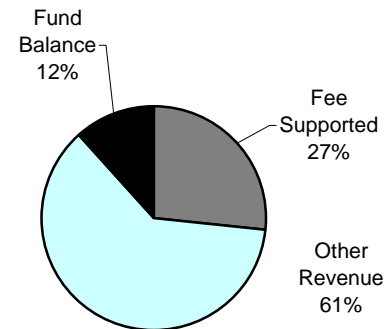
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	338,741	428,694	372,491	431,732
Departmental Revenue	380,479	370,500	364,129	381,900
Fund Balance		58,194		49,832
Budgeted Staffing		1.0		1.0

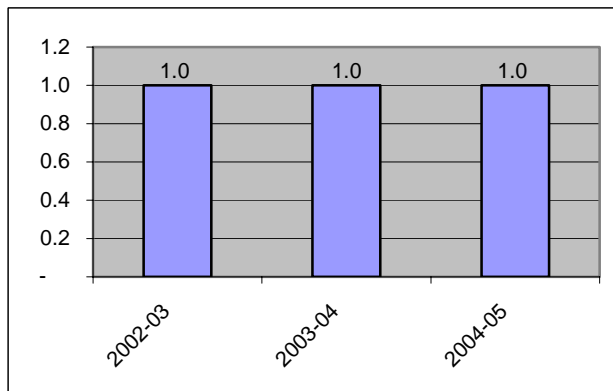
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



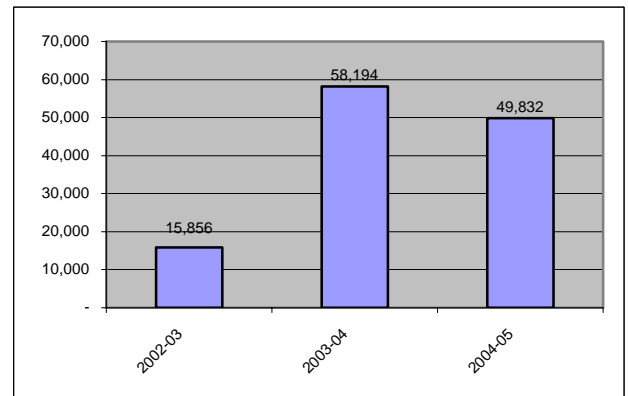
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Regional Parks
FUND: Calico Ghost Town Marketing Svcs

BUDGET UNIT: SPS CCR
FUNCTION: Recreation and Cultural Services
ACTIVITY: Promotion

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	48,575	49,541	49,541	5,278	54,819
Services and Supplies	323,743	378,980	378,980	(2,257)	376,723
Transfers	173	173	173	17	190
Total Appropriation	372,491	428,694	428,694	3,038	431,732
Departmental Revenue					
Use of Money and Prop	68,449	56,000	56,000	400	56,400
Current Services	103,280	110,000	110,000	5,000	115,000
Other Revenue	192,400	204,500	204,500	6,000	210,500
Total Revenue	364,129	370,500	370,500	11,400	381,900
Fund Balance		58,194	58,194	(8,362)	49,832
Budgeted Staffing		1.0	1.0	-	1.0

DEPARTMENT: Public Works - Regional Parks
FUND: Calico Ghost Town Marketing Svcs
BUDGET UNIT: SPS CCR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	1.0	428,694	370,500	58,194
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	1.0	428,694	370,500	58,194
Board Approved Changes to Base Budget	-	3,038	11,400	(8,362)
TOTAL 2004-05 FINAL BUDGET	1.0	431,732	381,900	49,832



DEPARTMENT: Public Works - Regional Parks
 FUND: Calico Ghost Town Marketing Svcs
 BUDGET UNIT: SPS CCR

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes		Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1.	Salaries and Benefits An increase in benefits for the marketing specialist.		5,278	-	5,278
2.	Services and Supplies A \$33,358 reduction in services and supplies is due to less fund balance available for FY 2004-05. ** Final Budget Adjustment - Appropriations have been increased by \$31,101 due to the actual fund balance for FY 2004-05 being greater than anticipated.	-	(2,257)	-	(2,257)
3.	Transfers A slight increase in EHAP charges.	-	17	-	17
4.	Revenue From Use of Money and Property Slight increase due to a rise in tourism at the park.	-	-	400	(400)
5.	Revenue from Current Services Slight increase due to a rise in tourism at the park.	-	-	5,000	(5,000)
6.	Other Revenue Anticipated increase in festival and special event revenue.	-	-	6,000	(6,000)
Total		-	3,038	11,400	(8,362)

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**



Off-Highway Vehicle License Fee

DESCRIPTION OF MAJOR SERVICES

Off-Highway vehicle funds are provided pursuant to state law, and derived from fines for violation of off-highway vehicle operations and licensing. These funds are used for the development of off-highway trails and areas in compliance with state requirements.

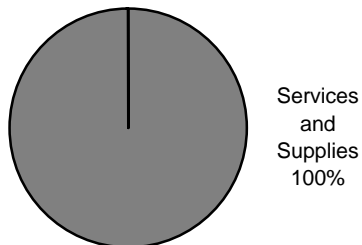
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

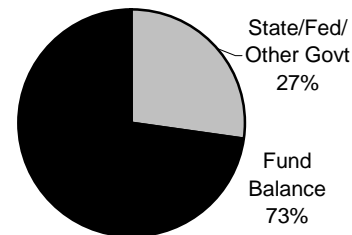
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	6,740	109,012	20,997	147,072
Departmental Revenue	38,910	25,000	44,057	40,000
Fund Balance		84,012		107,072

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budget. The amount not spent in 2003-04 has been re-appropriated in the 2004-05 budget.

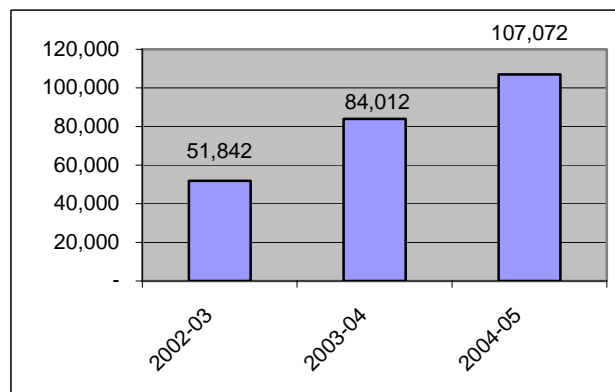
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Regional Parks
FUND: Off-Highway Vehicle License Fee

BUDGET UNIT: SBY AMS
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreational Facilities

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	20,997	109,012	109,012	38,060	147,072
Total Appropriation	20,997	109,012	109,012	38,060	147,072
Departmental Revenue					
State, Fed or Gov't Aid	44,057	25,000	25,000	15,000	40,000
Total Revenue	44,057	25,000	25,000	15,000	40,000
Fund Balance		84,012	84,012	23,060	107,072

DEPARTMENT: Public Works - Regional Parks
FUND: Off-Highway Vehicle License Fee
BUDGET UNIT: SBY AMS

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	109,012	25,000	84,012
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	109,012	25,000	84,012
Board Approved Changes to Base Budget	-	38,060	15,000	23,060
TOTAL 2004-05 FINAL BUDGET	-	147,072	40,000	107,072

DEPARTMENT: Public Works - Regional Parks
FUND: Off-Highway Vehicle License Fee
BUDGET UNIT: SBY AMS

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1. Services and Supplies Increase of \$19,000 primarily based on additional revenues anticipated for FY 2004-05.	-	38,060	-	38,060
** Final Budget Adjustment - Appropriations have been increased by \$19,060 due to the actual fund balance for FY 2004-05 being greater than anticipated.				
2. State, Federal, or Other Governmental Aid Increase in State aid based on historical revenue projections.	-	-	15,000	(15,000)
Total	-	38,060	15,000	23,060

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**



Hyundai Pavilion Improvements

DESCRIPTION OF MAJOR SERVICES

This special revenue fund was established to provide for improvements to the Hyundai Pavilion at Glen Helen Regional Park. These improvements are designed to maintain the amphitheater and its facilities in their current condition in order to preserve a quality entertainment experience for its visitors. This fund is financed jointly by deposits from the Regional Parks Division and the operators of the pavilion.

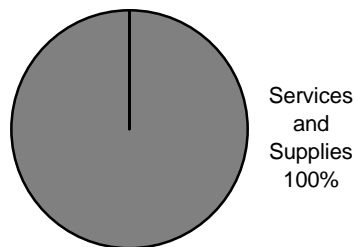
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

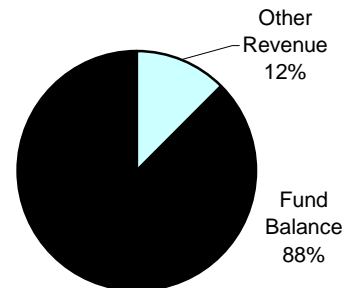
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	5,752	194,509	870	241,412
Departmental Revenue	29,083	29,500	47,273	30,000
Fund Balance		165,009		211,412

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budget. The amount not spent in 2003-04 has been re-appropriated in the 2004-05 budget.

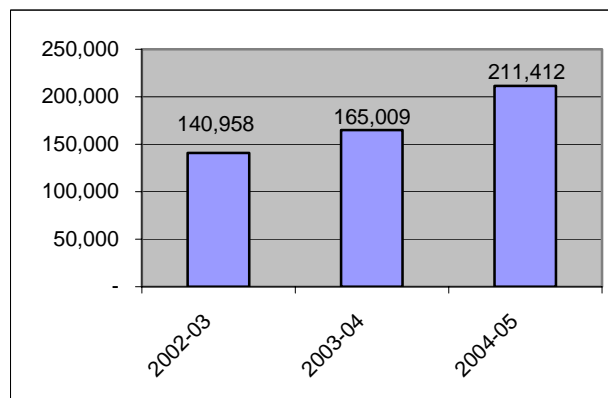
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
 DEPARTMENT: Public Works - Regional Parks
 FUND: Hyundai Pavilion Improvements

BUDGET UNIT: SGR RGP
 FUNCTION: Recreation and Cultural Services
 ACTIVITY: Recreational Facilities

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	870	194,509	194,509	46,903	241,412
Total Appropriation	870	194,509	194,509	46,903	241,412
Departmental Revenue					
Use of Money and Prop	3,680	4,500	4,500	500	5,000
Other Revenue	25,000	25,000	25,000	-	25,000
Total Revenue	47,273	29,500	29,500	500	30,000
Fund Balance		165,009	165,009	46,403	211,412

DEPARTMENT: Public Works - Regional Parks
 FUND: Hyundai Pavilion Improvements
 BUDGET UNIT: SGR RGP

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	194,509	29,500	165,009
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	194,509	29,500	165,009
Board Approved Changes to Base Budget	-	46,903	500	46,403
TOTAL 2004-05 FINAL BUDGET	-	241,412	30,000	211,412

DEPARTMENT: Public Works - Regional Parks
 FUND: Hyundai Pavilion Improvements
 BUDGET UNIT: SGR RGP

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1. Services and Supplies Increase of \$20,500 primarily based on additional fund balance available.	-	46,903	-	46,903
** Final Budget Adjustment - Appropriations have been increased by \$26,403 due to actual fund balance being greater than anticipated.				
2. Revenue From Use of Money and Property Increased interest revenue.	-	-	500	(500)
Total	-	46,903	500	46,403

** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.



Regional Parks Snack Bars

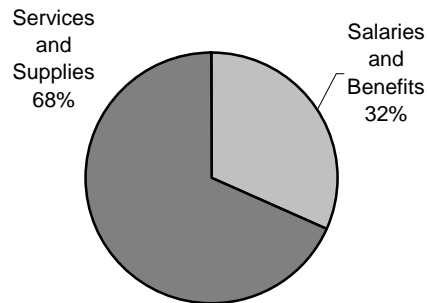
DESCRIPTION OF MAJOR SERVICES

The Regional Parks Division provides staff to operate three snack bars located at the following parks: Glen Helen (island site), Lake Gregory, and Mojave Narrows. Enterprise funds were established for each snack bar to provide management with sound accountability and timely reports. Excess revenue resulting from operations is used to enhance the snack bars or other park operations. Snack bars at other regional parks (Cucamonga-Guasti, Yucaipa, Prado and Glen Helen swimming complex) are operated by a Board-approved private contractor.

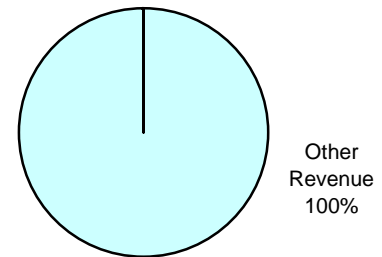
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	69,138	71,129	78,182	67,603
Departmental Revenue	66,162	76,600	54,097	76,000
Revenue Over/(Under) Expense	(2,976)	5,471	(24,085)	8,397
Budgeted Staffing		1.3		1.3
Fixed Assets	-	-	-	-
Unrestricted Net Assets Available at Year End	44,178		44,607	

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY

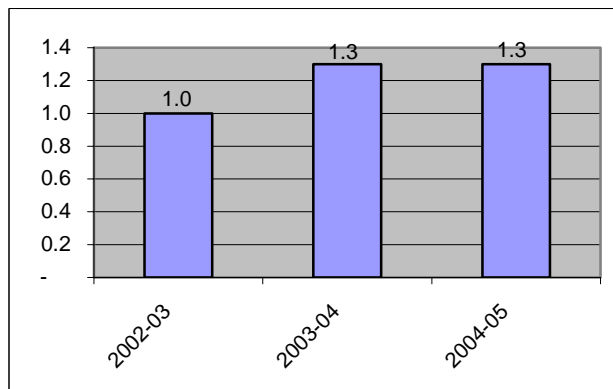


2004-05 BREAKDOWN BY FINANCING SOURCE

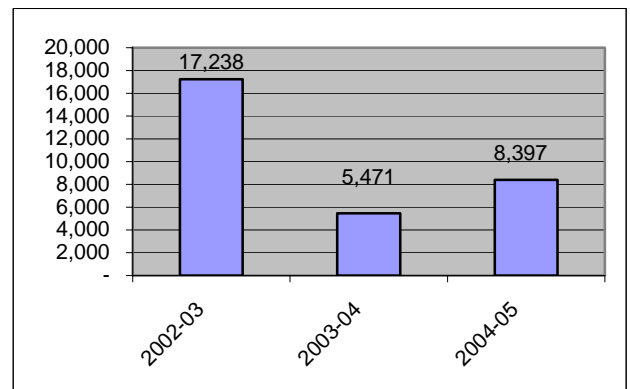


NOTE: This budget is expected to increase unrestricted net assets by \$8,397.

2004-05 STAFF TREND CHART



2004-05 REVENUE OVER/(UNDER) TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Regional Parks
FUND: Park Snack Bars

BUDGET UNIT: EMO, EMP, EMT
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreational Facilities

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
<u>Appropriation</u>					
Salaries and Benefits	20,206	23,956	23,956	(2,543)	21,413
Services and Supplies	57,803	47,000	47,000	(1,000)	46,000
Transfers	173	173	173	17	190
Total Appropriation	78,182	71,129	71,129	(3,526)	67,603
<u>Departmental Revenue</u>					
Other Revenue	54,097	76,600	76,600	(600)	76,000
Total Revenue	54,097	76,600	76,600	(600)	76,000
Revenue Over/(Under) Exp	(24,085)	5,471	5,471	2,926	8,397
Budgeted Staffing		1.3	1.3	-	1.3

DEPARTMENT: Public Works - Regional Parks
FUND: Park Snack Bars
BUDGET UNIT: EMO, EMP, EMT

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
2003-04 FINAL BUDGET	1.3	71,129	76,600	5,471
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	1.3	71,129	76,600	5,471
Board Approved Changes to Base Budget	-	(3,526)	(600)	2,926
TOTAL 2004-05 FINAL BUDGET	1.3	67,603	76,000	8,397

DEPARTMENT: Public Works - Regional Parks
FUND: Park Snack Bars
BUDGET UNIT: EMO, EMP, EMT

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1. Salaries and Benefits Minimal decrease in salary expense for extra-help Public Service Employees assisting with Snack Bar operations.	-	(2,543)	-	2,543
2. Service and Supplies Less supplies are needed due to reduction of snack bar operations at Glen Helen Regional Park from five days to four days a week.	-	(1,000)	-	1,000
3. Transfer Increase for EHAP charges.	-	17	-	(17)
4. Sales Revenue Slight decrease in revenue due to the reduction in days of operation at Glen Helen. The snack bar is now open four days from Thursday through Sunday.	-	-	(600)	(600)
Total	-	(3,526)	(600)	2,926



Camp Bluff Lake

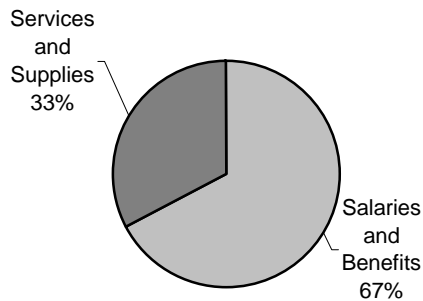
DESCRIPTION OF MAJOR SERVICES

Camp Bluff Lake is a 120-acre camp located in the San Bernardino Mountains near the City of Big Bear. The Camp is currently owned and operated by The Wildlands Conservancy. On February 3, 2004, the Board of Supervisors approved a use agreement with The Wildlands Conservancy for the county's use of the Camp Bluff Lake facility on a trial basis for a children's summer camping program. The camp will provide children with recreational opportunities and the ability to increase their appreciation of the wonders of nature.

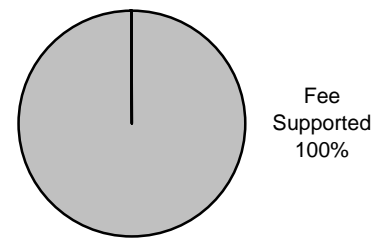
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	-	-	9,126	292,594
Departmental Revenue	-	-	1,549	328,650
Revenue Over/(Under) Expense	-	-	(7,577)	36,056
Budgeted Staffing		-		7.6
Fixed Assets	-	-	-	-
Unrestricted Net Assets Available at Year End	-		74,978	

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY

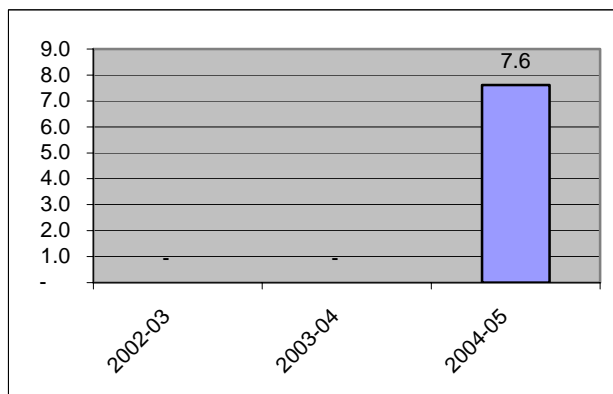


2004-05 BREAKDOWN BY FINANCING SOURCE

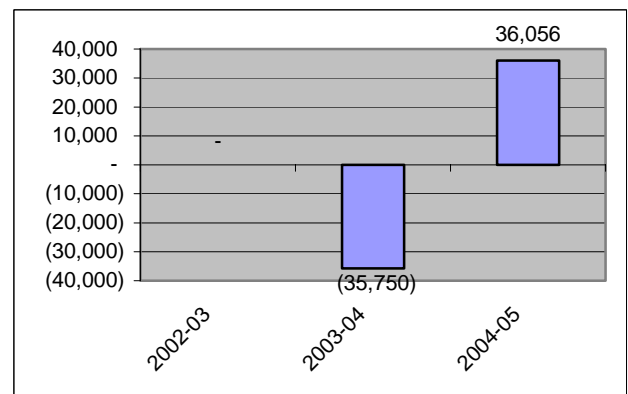


NOTE: This budget is expected to increase unrestricted net assets by \$36,056.

2004-05 STAFFING TREND CHART



2004-05 REVENUE OVER/(UNDER) TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Regional Parks
FUND: Camp Bluff Lake

BUDGET UNIT: EME CCP
FUNCTION: Recreation and Cultural Services
ACTIVITY: Recreational Facilities

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	9,126	-	-	196,844	196,844
Services and Supplies	-	-	-	95,750	95,750
Total Appropriation	9,126	-	-	292,594	292,594
Departmental Revenue					
Use of Money and Prop	1,549	-	-	1,150	1,150
Current Services	-	-	-	327,500	327,500
Total Revenue	1,549	-	-	328,650	328,650
Revenue Over/(Under) Exp	(7,577)	-	-	36,056	36,056
Budgeted Staffing		-	-	7.6	7.6

DEPARTMENT: Public Works - Regional Parks
FUND: Camp Bluff Lake
BUDGET UNIT: EME CCP

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
2003-04 FINAL BUDGET	-	-	-	-
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	-	-	-
Board Approved Changes to Base Budget	7.6	292,594	328,650	36,056
TOTAL 2004-05 FINAL BUDGET	7.6	292,594	328,650	36,056

DEPARTMENT: Public Works - Regional Parks
FUND: Camp Bluff Lake
BUDGET UNIT: EME CCP

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1. Salaries and Benefits The addition of budgeted staff is needed for the operation of Camp Bluff Lake. All positions are contracted staff.	7.6	196,844	-	(196,844)
2. Services and Supplies Costs to run the camp include food, utilities, and maintenance.	-	95,750	-	(95,750)
3. Revenue From Use of Money and Property Anticipated interest on cash deposits for the camping program.	-	-	1,150	1,150
4. Revenue From Current Services Revenues from summer/weekend camping programs and adult retreats.	-	-	327,500	327,500
5. Description Explanation of Description	-	-	-	-
Total	7.6	292,594	328,650	36,056



Surveyor

DESCRIPTION OF MAJOR SERVICES

The services provided by the Surveyor Division include promoting and ensuring that sound surveying practices are utilized for project development in the county and ensuring that maps and plans conform to the conditions of approval, local ordinances, standards for development and state laws. The Surveyor Division is composed of two functions: office mapping and field survey services. The office mapping section is responsible for the review of subdivision maps as prescribed by state law, preparation of legal descriptions and maps for other county departments, and assisting the public in matters relating to land boundaries. The field section performs boundary and construction surveys primarily for other county departments and is responsible for perpetuation of controlling survey monuments.

BUDGET AND WORKLOAD HISTORY

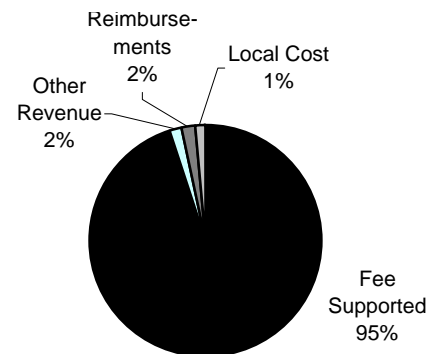
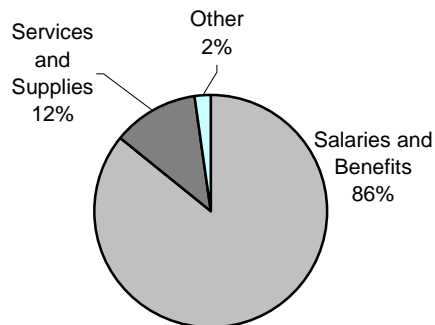
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	2,428,905	3,310,588	3,291,928	3,613,235
Departmental Revenue	2,480,789	3,310,588	3,067,929	3,563,358
Local Cost	(51,884)	-	223,999	49,877
Budgeted Staffing		39.4		42.4

Workload Indicators

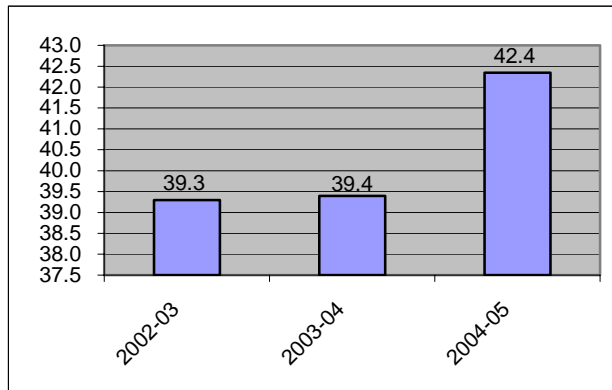
Final Maps	14	10	28	28
Parcel Maps	42	47	101	110
Records of Survey	194	160	270	270
Corner Records	1,048	800	1,259	1,500

The Workload Indicators are increasing for 2004/05 due to the level of building and new development occurring in the county that results in additional map reviews.

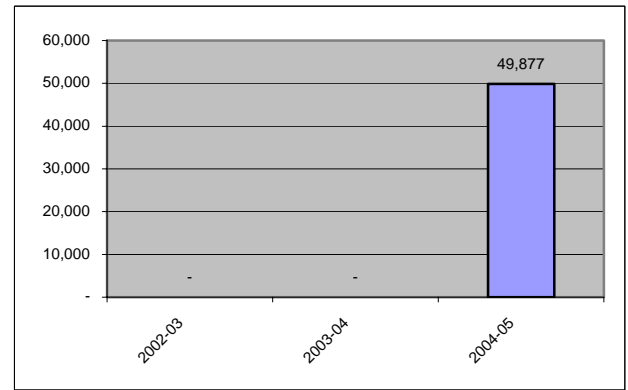
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY 2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Surveyor
FUND: General

BUDGET UNIT: AAA SVR
FUNCTION: Public Protection
ACTIVITY: Other Protection

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	2,558,190	2,767,422	2,961,778	180,557	3,142,335
Services and Supplies	666,470	445,814	452,334	(9,510)	442,824
Central Computer	12,978	12,978	18,375	-	18,375
Equipment	71,204	84,900	84,900	(61,900)	23,000
Transfers	49,767	67,638	67,638	(9,003)	58,635
Total Exp Authority	3,358,609	3,378,752	3,585,025	100,144	3,685,169
Reimbursements	(66,681)	(68,164)	(68,164)	(3,770)	(71,934)
Total Appropriation	3,291,928	3,310,588	3,516,861	96,374	3,613,235
Departmental Revenue					
Current Services	3,001,411	3,269,288	3,475,561	27,797	3,503,358
Other Revenue	66,518	41,300	41,300	18,700	60,000
Total Revenue	3,067,929	3,310,588	3,516,861	46,497	3,563,358
Local Cost	223,999	-	-	49,877	49,877
Budgeted Staffing		39.4	39.4	3.0	42.4

DEPARTMENT: Public Works - Surveyor
FUND: General
BUDGET UNIT: AAA SVR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	39.4	3,310,588	3,310,588	-
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	186,616	186,616	-
Internal Service Fund Adjustments	-	11,917	11,917	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	198,533	198,533	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	7,740	7,740	-
Subtotal	-	7,740	7,740	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	39.4	3,516,861	3,516,861	-
Board Approved Changes to Base Budget	3.0	96,374	46,497	49,877
TOTAL 2004-05 FINAL BUDGET	42.4	3,613,235	3,563,358	49,877



DEPARTMENT: Public Works - Surveyor
 FUND: General
 BUDGET UNIT: AAA SVR

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Salaries and Benefits	3.0	180,557	-	180,557
* Add 1.0 Engineering Tech II (\$53,710) and 1.0 Engineering Tech III (\$59,251) to assist with workload demands in order to meet state mandated time frames. * Add 0.4 extra help Engineering Technician V (\$27,103) to allow retiring individual who is skilled in GIS technology to complete the development phase of the GIS Parcel Basemap. * Reduced step advancement costs by \$9,384. ** Final Budget Adjustment - Board approved Policy Item increased appropriations by \$49,877 and budgeted staff by 0.6 to assist with the on-going maintenance of the GIS Parcel Basemap.				
2. Services and Supplies		(9,510)	-	(9,510)
A number of adjustments to various services and supplies results in an overall net decrease.				
3. Equipment	-	(61,900)	-	(61,900)
* Reduced appropriations for a Topcon Total Station unit (\$39,000) and Global Positioning System units (\$45,900) purchased in FY 2003-04. * The Surveyor plans to purchase a companion Global Positioning System base unit for \$23,000 in FY 2004-05.				
4. Transfers	-	(9,003)	-	(9,003)
Decrease due to reduced computer services charges anticipated for FY 2004-05.				
5. Reimbursements	-	(3,770)	-	(3,770)
Increased reimbursements from the Public Works Department/Transportation Division for services performed by the Surveyor. This increase is primarily due to MOU salary and benefit adjustments.				
6. Current Services Revenue	-	-	27,797	(27,797)
* Increase of \$114,478 for the review of subdivision maps, preparation of legal descriptions and maps, and processing Offers of Dedications/Easements. This increase, which is based on current year-end estimates, includes \$40,000 of new revenue from the Metropolitan Water District for review of official maps. * Increased revenue from field surveys (\$18,771) based upon requests from other county departments. * Reduced available financing of \$105,452 from the Information Services Department for quality control and establishment of survey control points related to the development phase of the GIS Parcel Basemap.				
7. Other Revenue	-	-	18,700	(18,700)
Increased revenues from taxable and other sales to the public based upon prior year actual revenues and current year-end estimates.				
Total	3.0	96,374	46,497	49,877

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**



Survey Monument Preservation

DESCRIPTION OF MAJOR SERVICES

The Survey Monument Preservation Fund was established to account for expenses incurred related to the retracement or re-monument surveys of major historical land division lines, upon which later surveys are based. These include, but are not limited to, surveys of government section lines, rancho section lines, acreage subdivision lot lines, and subdivision boundary lines. The services related to this fund are financed by a \$10 fee charged to the public for filing or recording specific types of grant deeds conveying real property.

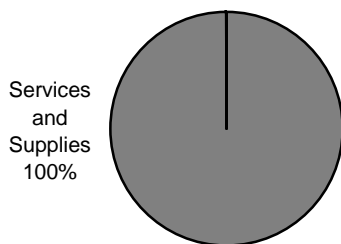
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

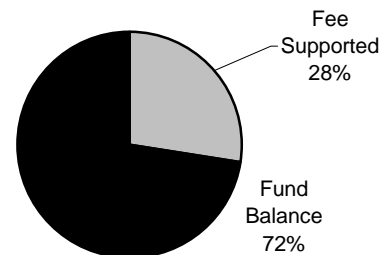
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	57,846	360,356	69,331	453,715
Departmental Revenue	110,860	94,190	131,720	125,160
Fund Balance		266,166		328,555

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures in this fund are typically less than budget. The amount not spent in 2003-04 has been re-appropriated in the 2004-05 budget.

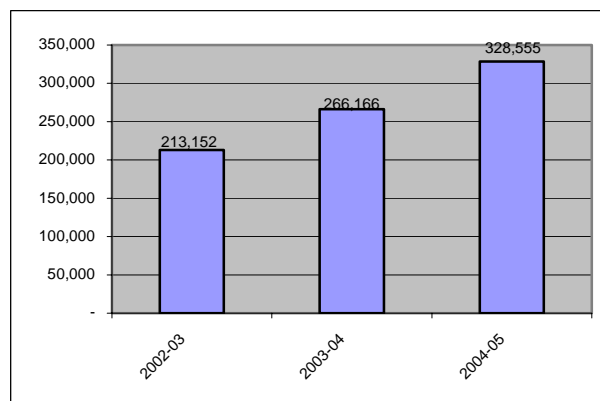
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
 DEPARTMENT: Public Works - Surveyor
 FUND: Survey Monument Preservation

BUDGET UNIT: SBS SVR
 FUNCTION: Public Protection
 ACTIVITY: Other Protection

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	69,331	360,356	360,356	93,359	453,715
Total Appropriation	69,331	360,356	360,356	93,359	453,715
Departmental Revenue					
Current Services	131,720	94,190	94,190	30,970	125,160
Total Revenue	131,720	94,190	94,190	30,970	125,160
Fund Balance		266,166	266,166	62,389	328,555

DEPARTMENT: Public Works - Surveyor
 FUND: Survey Monument Preservation
 BUDGET UNIT: SBS SVR

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	360,356	94,190	266,166
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	360,356	94,190	266,166
Board Approved Changes to Base Budget	-	93,359	30,970	62,389
TOTAL 2004-05 FINAL BUDGET	-	453,715	125,160	328,555

DEPARTMENT: Public Works - Surveyor
 FUND: Survey Monument Preservation
 BUDGET UNIT: SBS SVR

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1. Services and Supplies Additional appropriations in the amount of \$101,147 based on increased fund balance and revenues collected by County Recorder.	-	93,359	-	93,359
** Final Budget Adjustment - Appropriations have been decreased by \$7,788 due to the actual fund balance for FY 2004-05 being less than anticipated.				
2. Current Services Revenue Increase based on additional revenues being generated in the current year. The additional revenue is a result of increased activity related to the conveyance of real property that has been occurring.	-	-	30,970	(30,970)
Total	-	93,359	30,970	62,389

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**



Road Operations

DESCRIPTION OF MAJOR SERVICES

The Transportation Division is responsible for the operation of the county maintained road system, including administration, planning, design, contract administration, traffic management, and maintenance of approximately 2,830 miles of roads.

The Road Operations program provides for road maintenance, the purchase of equipment and materials, a portion of the department's administrative and salary expenses, matching funds required for grant funding, as well as a number of capital improvement projects. This program is financed principally from revenues generated by the State Highway Users tax. Additional funding sources include a small share of the state's sales tax, federal and state aid for specific road improvements, and reimbursements from other agencies for cooperative agreement projects.

BUDGET AND WORKLOAD HISTORY

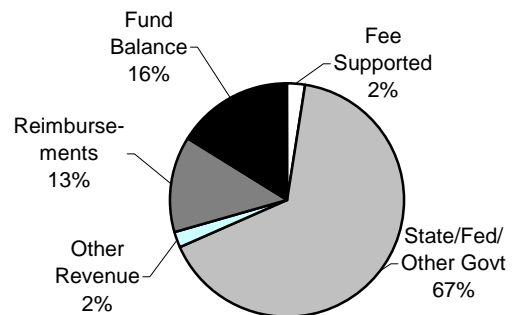
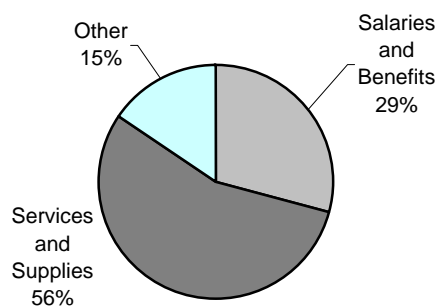
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	42,024,558	70,485,718	45,272,552	73,501,971
Total Financing Sources	42,797,170	52,112,083	39,846,444	59,938,842
Fund Balance		18,373,635		13,563,129
Budgeted Staffing		357.7		368.0

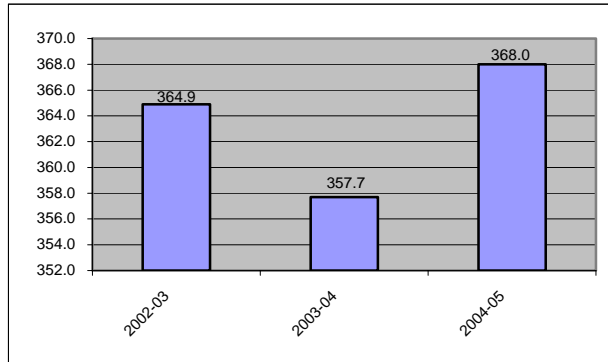
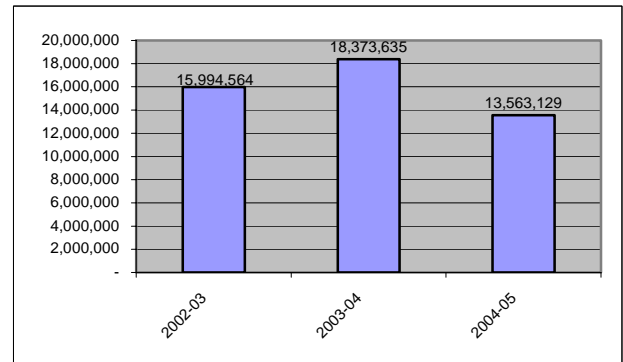
Workload Indicators

Maintained Road Miles	2,834	2,834	2,830	2,830
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In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures for this fund are typically less than budget. The amount not spent in 2003-04 has been re-appropriated in the 2004-05 budget. Also, the construction phase of several significant projects did not commence as originally anticipated during the year. These projects are now expected to initiate in 2004-05 and have been re-budgeted accordingly. Since the department receives funding for these projects on a reimbursable basis, the actual revenues for 2003-04 are also less than budget.

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY 2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART**2004-05 FUND BALANCE TREND CHART**

GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Transportation
FUND: Road Operations Consolidated

BUDGET UNIT: SAA, SVJ, SVK, SVL, SVM
FUNCTION: Public Ways and Facilities
ACTIVITY: Public Ways

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	23,121,344	22,749,941	24,349,781	492,154	24,841,935
Services and Supplies	22,674,137	50,896,895	50,896,895	(4,197,235)	46,699,660
Central Computer	104,774	104,836	104,836	38,166	143,002
Other Charges	1,181,292	1,224,500	1,224,500	1,607,700	2,832,200
Land	-	250,000	250,000	-	250,000
Improvement to Structures	4,357	162,000	162,000	808,000	970,000
Equipment	127,627	324,000	324,000	389,200	713,200
Vehicles	1,918,873	1,818,000	1,818,000	2,164,000	3,982,000
L/P Equipment	734,821	811,000	811,000	(11,000)	800,000
Transfers	773,008	1,949,671	1,949,671	512,447	2,462,118
Total Exp Authority	50,640,233	80,290,843	81,890,683	1,803,432	83,694,115
Reimbursements	(7,475,561)	(11,805,125)	(11,805,125)	512,981	(11,292,144)
Total Appropriation	43,164,672	68,485,718	70,085,558	2,316,413	72,401,971
Operating Transfers Out	2,107,880	2,000,000	2,000,000	(900,000)	1,100,000
Total Requirements	45,272,552	70,485,718	72,085,558	1,416,413	73,501,971
Departmental Revenue					
Licenses & Permits	219,434	225,000	225,000	-	225,000
Use of Money and Prop	532,372	675,000	675,000	(125,000)	550,000
State, Fed or Gov't Aid	34,643,589	41,877,783	43,477,623	12,462,895	55,940,518
Current Services	1,602,878	1,233,300	1,233,300	568,524	1,801,824
Other Revenue	669,322	101,000	101,000	220,500	321,500
Total Revenue	37,846,444	44,112,083	45,711,923	13,126,919	58,838,842
Operating Transfers In	2,000,000	8,000,000	8,000,000	(6,900,000)	1,100,000
Total Financing Sources	39,846,444	52,112,083	53,711,923	6,226,919	59,938,842
Fund Balance		18,373,635	18,373,635	(4,810,506)	13,563,129
Budgeted Staffing		357.7	357.7	10.3	368.0



DEPARTMENT: Public Works - Transportation
 FUND: Road Operations Consolidated
 BUDGET UNIT: SAA, SVJ, SVK, SVL, SVM

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	357.7	70,485,718	52,112,083	18,373,635
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	1,599,840	1,599,840	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	1,599,840	1,599,840	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	357.7	72,085,558	53,711,923	18,373,635
Board Approved Changes to Base Budget	10.3	1,416,413	6,226,919	(4,810,506)
TOTAL 2004-05 FINAL BUDGET	368.0	73,501,971	59,938,842	13,563,129

DEPARTMENT: Public Works - Transportation
 FUND: Road Operations Consolidated
 BUDGET UNIT: SAA, SVJ, SVK, SVL, SVM

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1. Salaries and Benefits	10.3	492,154	-	492,154
* Addition of eight 8.0 contract positions (7.0 Equipment Operator II's and 1.0 Equipment Operator III) for the Bark Beetle Infestation and Tree Mortality Remediation Emergency. Duties will include equipment operation, equipment maintenance, scale operation and other duties related to the removal of dead and dying trees. These will be two-year contract positions that will be presented to the Board separately for approval. * The addition of 1.3 budgeted staff for extra-help seasonal Equipment Operator II's that will be needed for anticipated storm maintenance activities resulting from last year's Grand Prix and Old fires. * 1.0 Land Use Technician is needed due to growth in public inquiries, track home/subdivision street naming, and revisions to County Road Book caused by increased development in the County. * 1.0 Engineering Technician IV is needed to assist with the Plan Review workload, which has nearly doubled because of the level of development occurring within this County * The above increases in budgeted staff are being partially offset by a 1.0 decrease for a contract engineer position because of the Interstate-15 Widening Project nearing completion.				
2. Services and Supplies		(4,197,235)	-	(4,197,235)
Decrease of \$2,268,678 is due to less equipment maintenance charges budgeted for FY 2004-05 as a result of recent fixed asset purchases that have updated the department's equipment fleet. ** Final Budget Adjustment - Appropriations have been decreased by \$1,928,557 due to the actual fund balance for FY 2004-05 being less than anticipated.				
3. Central Computer Charges	-	38,166	-	38,166
Increase is in accordance with estimates provided by the Information Services Department.				
4. Other Charges	-	1,607,700	-	1,607,700
Increase for potential Right of Way costs for the Pepper @ I-10 project (\$800,000), the San Bernardino Avenue Signal Synchronization project (\$750,000), as well as other miscellaneous Right of Way purchases based on anticipated needs.				



DEPARTMENT: Public Works - Transportation
 FUND: Road Operations Consolidated
 BUDGET UNIT: SAA, SVJ, SVK, SVL, SVM

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
5. Structures and Improvements The more significant expenditures planned for FY 2004-05 include \$340,000 to replace shop buildings at Yard 3, \$315,000 for moving parts of the Traffic and Contract Divisions due to lack of space at the Wesley Break building, \$155,000 for resurfacing pavement at Yard 7 and Yard 9, and \$75,000 for installing NPDES required oil clarification system at Yard 8.	-	808,000	-	808,000
6. Equipment Some of the more significant equipment purchases for FY 2004-05 include: \$175,000 for seven (7) video detection systems, \$140,000 for four (4) trailer mounted message boards, \$75,200 for a Panagon storage server, \$45,000 for three (3) portable toilet trailers, \$40,000 for an AC Grinder loader attachment, \$40,000 for a Crack Vacuum, \$40,000 for two (2) plow blades, \$30,000 for a truck mounted paint sprayer, and \$25,000 for an audio pedestrian signal system.	-	389,200	-	389,200
7. Vehicles The more significant vehicle purchases planned for FY 2004-05 include \$840,000 for four (4) 3-axle multi-body trucks with blade, \$600,000 for two (2) front end loaders, \$500,000 for two (2) AWD Motorgraders, \$325,000 for two (2) pavement marking stencil trucks, \$260,000 for two (2) two-axle dump trucks, \$250,000 for a loader/carrier, \$225,000 for a high dump street sweeper, \$210,000 for a multi-body dump truck, \$160,000 for a 4x4 dump truck with blade, \$150,000 for a 3-axle dump truck, \$130,000 for a 7-yard dump truck with debris blade, and \$110,000 for a 7-yard dump truck. These purchases are needed to replace aging vehicles that have been experiencing increased maintenance costs and significant down-time, or are needed to assist with the Bark Beetle program.	-	2,164,000	-	2,164,000
8. Lease Purchase Equipment Decrease in annual lease purchase payment for computers and servers is anticipated for FY 2004-05.	-	(11,000)	-	(11,000)
9. Transfers Increase primarily due to transfers to the Measure I Funds to assist with the financing of the following three projects: Summit Valley Road, overlay of Apple Ave. and Others project, and the overlay of Cedar Street.	-	512,447	-	512,447
10. Reimbursements Reduced reimbursements of \$394,910 from the County Redevelopment Agency because several projects are nearing completion. These projects include Whittram Boulevard and Beech Boulevard rehabilitation, and Arrow Route at Beech Boulevard signal installation. ** Final Budget Adjustment - Reimbursements have been decreased by \$118,071 based on the actual fund balance available for FY 2004-05.	-	512,981	-	512,981
11. Operating Transfers Out Reduced contribution to the Division's Vehicle Fund is projected for FY 2004-05.	-	(900,000)	-	(900,000)
12. Revenue From Use of Money and Property Reduction in interest earned based on less cash available.	-	-	(125,000)	125,000
13. State, Federal, or Other Governmental Aid Increase is the result of an anticipated \$13 million in federal funds to finance the Fort Irwin Road improvement project. This increase is partially offset by the completion of several reimbursable projects in FY 2003-04 including the Central Avenue at Arrow Route left turn pocket installation and the Ridgecrest Road at Pebble signal installation.	-	-	12,462,895	(12,462,895)
14. Revenue From Current Services Increase in joint participation project reimbursements, primarily from the City of Victorville for their share of the National Trails Highway, and the City of Montclair for their share of the Mission Boulevard rehabilitation project.	-	-	568,524	(568,524)
15. Other Revenue Increased revenue from the sale of fixed assets is anticipated for FY 2004-05.	-	-	220,500	(220,500)
16. Operating Transfers In Decrease due largely to receiving \$6,000,000 in one-time funds during FY 2003-04 for completion of the Pepper Avenue at Valley Boulevard Intersection Project.	-	-	(6,900,000)	6,900,000
Total	10.3	1,416,413	6,226,919	(4,810,506)

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**



Caltrans Contract

DESCRIPTION OF MAJOR SERVICES

This budget unit reflects the revenues and expenditures related to a cooperative agreement between the county's Department of Public Works and the California Department of Transportation (Caltrans). This agreement allows for the coordination and administration of consultant engineering contracts in support of Caltrans projects. Currently, one major project is in progress. This is a preliminary design for widening Interstate 15 from Victorville to Barstow. This is a multi-year project that is financed by federal funds received through Caltrans.

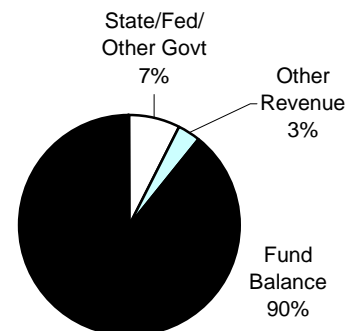
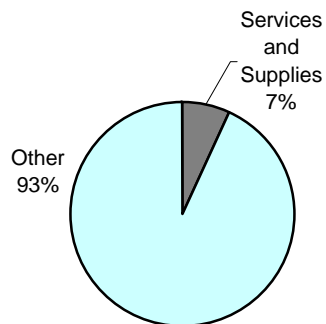
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

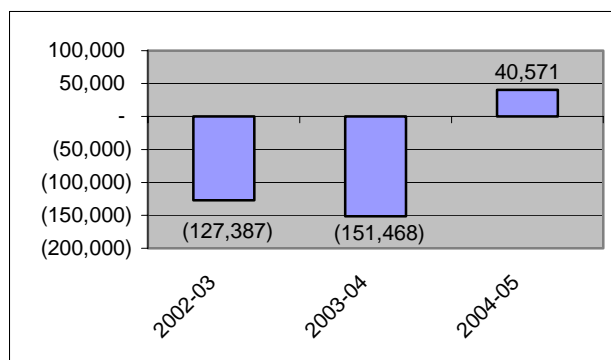
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	78,902	146,718	(175,734)	45,439
Departmental Revenue	54,821	298,186	16,305	4,868
Fund Balance		(151,468)		40,571

Actual expenditures for 2003-04 are negative due to this budget unit being reimbursed by the Road Operations Fund for costs incurred in a previous year. Also, expenditures were significantly less than budget due to staff assigned to the Caltrans contract working on other departmental projects for a considerable portion of the year.

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY 2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Transportation
FUND: Caltrans Contract

BUDGET UNIT: SVB TRA
FUNCTION: Public Ways and Facilities
ACTIVITY: Public Ways

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	(192,660)	46,718	46,718	(43,534)	3,184
Total Appropriation	(192,660)	46,718	46,718	(43,534)	3,184
Operating Transfers Out	16,926	100,000	100,000	(57,745)	42,255
Total Requirements	(175,734)	146,718	146,718	(101,279)	45,439
Departmental Revenue					
Use of Money and Prop	2,489	5,686	5,686	(4,186)	1,500
State, Fed or Gov't Aid	13,816	292,500	292,500	(289,132)	3,368
Total Revenue	16,305	298,186	298,186	(293,318)	4,868
Fund Balance		(151,468)	(151,468)	192,039	40,571

DEPARTMENT: Public Works - Transportation
FUND: Caltrans Contract
BUDGET UNIT: SVB TRA

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	146,718	298,186	(151,468)
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	146,718	298,186	(151,468)
Board Approved Changes to Base Budget	-	(101,279)	(293,318)	192,039
TOTAL 2004-05 FINAL BUDGET	-	45,439	4,868	40,571

DEPARTMENT: Public Works - Transportation
FUND: Caltrans Contract
BUDGET UNIT: SVB TRA

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1. Services and Supplies Reduction based on anticipated completion of I-15 widening project.	-	(43,534)	-	(43,534)
2. Operating Transfers Out Now that this project is nearing completion, an increase of \$52,736 is needed to reimburse the Road Operations Fund for salary and benefits costs incurred in the prior year.	-	(57,745)	-	(57,745)
** Final Budget Adjustment - Appropriations have been decreased by \$110,481 due to the actual fund balance for FY 2004-05 being less than anticipated.				
3. Revenue From Use of Money and Property Reduction in interest based on less cash available.	-	-	(4,186)	4,186
4. State, Federal, or Other Governmental Aid Reduction based on anticipated completion of I-15 widening project.	-	-	(289,132)	289,132
Total	-	(101,279)	(293,318)	192,039

** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.



Etiwanda Interchange Improvement

DESCRIPTION OF MAJOR SERVICES

This budget unit was established to separately account for the revenues and expenditures related to a cooperative agreement between the county's Department of Public Works, the California Department of Transportation (Caltrans), and the Catellus Corporation. This agreement allows for the redesign of the interchange at Etiwanda Avenue and Interstate 10 near Fontana. This project is being designed and constructed in three Phases. Phase I consists of the realignment of Valley Boulevard, Phase II is the reconstruction of the Etiwanda Ave. at I-10 interchange, and Phase III is the landscaping for the project. Phase I and Phase II have been virtually completed. Phase III, which began in 2003-04, will continue for approximately 3 more years.

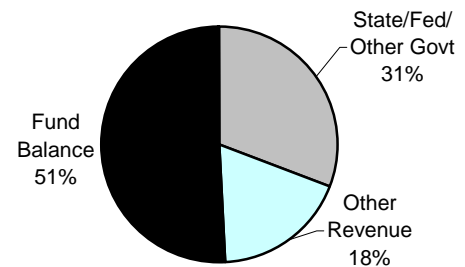
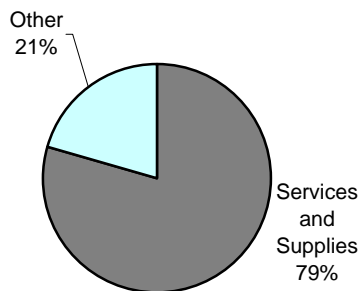
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

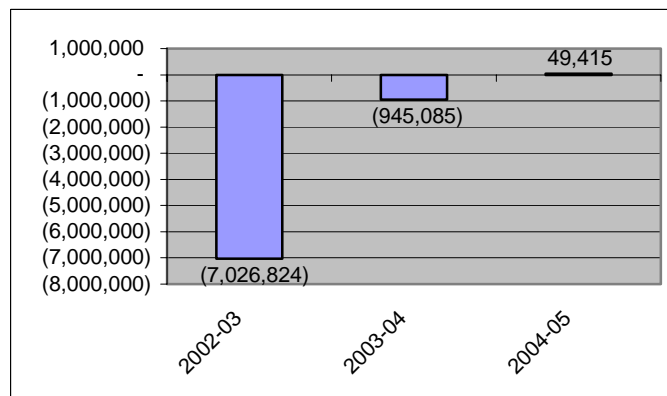
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	1,022,666	1,180,000	630,319	97,049
Departmental Revenue	7,022,981	2,125,085	2,457,072	47,634
Fund Balance		(945,085)		49,415

Construction delays for this project have resulted in 2003-04 actual expenses being less than projected. Revenue overage is due to payments received in 2003-04 that were for work completed in the prior fiscal year.

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY 2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
 DEPARTMENT: Public Works
 FUND: Etiwanda Interchange Improvement

BUDGET UNIT: SVE TRA
 FUNCTION: Public Ways and Facilities
 ACTIVITY: Public Ways

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
<u>Appropriation</u>					
Services and Supplies	597,017	1,100,000	1,100,000	(1,022,951)	77,049
Other Charges	-	5,000	5,000	(5,000)	-
Transfers	33,302	75,000	75,000	(55,000)	20,000
Total Appropriation	630,319	1,180,000	1,180,000	(1,082,951)	97,049
<u>Departmental Revenue</u>					
Use of Money and Prop	8,165	4,000	4,000	(1,366)	2,634
State, Fed or Gov't Aid	2,323,862	2,096,085	2,096,085	(2,066,085)	30,000
Other Revenue	125,045	25,000	25,000	(10,000)	15,000
Total Revenue	2,457,072	2,125,085	2,125,085	(2,077,451)	47,634
Fund Balance		(945,085)	(945,085)	994,500	49,415

DEPARTMENT: Public Works
 FUND: Etiwanda Interchange Improvement
 BUDGET UNIT: SVE TRA

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	1,180,000	2,125,085	(945,085)
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	1,180,000	2,125,085	(945,085)
Board Approved Changes to Base Budget	-	(1,082,951)	(2,077,451)	994,500
TOTAL 2004-05 FINAL BUDGET	-	97,049	47,634	49,415



DEPARTMENT: Public Works
 FUND: Etiwanda Interchange Improvement
 BUDGET UNIT: SVE TRA

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1. Services and Supplies Reduction of \$1,013,083 due to completion of Phase II of Interchange Improvement Project. Phase III, the final landscaping phase, will continue for approximately 3 more years.	-	(1,022,951)	-	(1,022,951)
** Final Budget Adjustment - Appropriations have been decreased by \$9,868 due to the actual fund balance for FY 2004-05 being less than anticipated.				
2. Other Charges Reduction in Right-of-Way expenses due to completion of Phase II of Interchange Improvement Project.	-	(5,000)	-	(5,000)
3. Transfers Reduced transfers to the Road Operations Fund for salaries associated with this project due to completion of Phase II.	-	(55,000)	-	(55,000)
4. Revenue From Use of Money and Property Decreased interest revenue due to less cash available in this fund.	-	-	(1,366)	1,366
5. State, Federal, or Other Governmental Aid Reduced reimbursements from the state due to completion of Phase II of the project.	-	-	(2,066,085)	2,066,085
6. Other Revenue Reduced reimbursements from Catellus due to completion of Phase II of the project.	-	-	(10,000)	10,000
Total	-	(1,082,951)	(2,077,451)	994,500

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**



High Desert Corridor Project

DESCRIPTION OF MAJOR SERVICES

In 2000-01, the Board of Supervisors approved a cooperative agreement between the county, the City of Victorville, and the Town of Apple Valley. This agreement allows for the beginning of environmental studies and preliminary engineering for an east/west high desert corridor. This corridor will be north of Victorville from Highway 295 through the Town of Apple Valley. In accordance with the cooperative agreement, the city and the town will reimburse the county for all costs related to this project. This budget unit was established to separately account for expenditures and revenues related to this project.

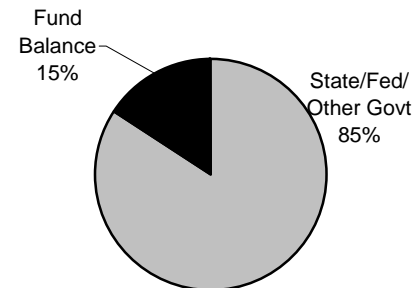
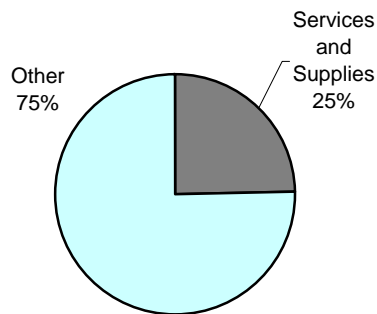
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

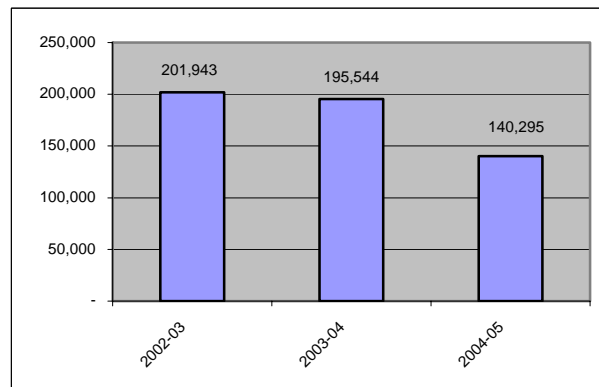
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	326,496	967,769	723,608	896,834
Departmental Revenue	320,097	772,225	668,359	756,539
Fund Balance		195,544		140,295

A delay to the preliminary engineering phase of this project resulted in both expenses and revenues for 2003-04 being less than projected.

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY 2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Transportation
FUND: High Desert Corridor Project

BUDGET UNIT: SWL TRA
FUNCTION: Public Ways and Facilities
ACTIVITY: Public Ways

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	80,263	367,769	367,769	(145,935)	221,834
Transfers	643,345	600,000	600,000	75,000	675,000
Total Appropriation	723,608	967,769	967,769	(70,935)	896,834
Departmental Revenue					
Use of Money and Prop	2,244	3,600	3,600	-	3,600
State, Fed or Gov't Aid	666,115	768,625	768,625	(15,686)	752,939
Total Revenue	668,359	772,225	772,225	(15,686)	756,539
Fund Balance		195,544	195,544	(55,249)	140,295

DEPARTMENT: Public Works - Transportation
FUND: High Desert Corridor Project
BUDGET UNIT: SWL TRA

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	967,769	772,225	195,544
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	967,769	772,225	195,544
Board Approved Changes to Base Budget	-	(70,935)	(15,686)	(55,249)
TOTAL 2004-05 FINAL BUDGET	-	896,834	756,539	140,295

DEPARTMENT: Public Works - Transportation
FUND: High Desert Corridor Project
BUDGET UNIT: SWL TRA

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1. Services and Supplies Reduction of \$154,669 is based on using less outside contractors for right-of-way, environmental, and survey studies conducted in support of the High Desert Corridor Project.	-	(145,935)	-	(145,935)
** Final Budget Adjustment - Appropriations have been increased by \$8,734 due to the actual fund balance for FY 2004-05 being greater than anticipated.				
2. Transfers Increased transfers to the Road Operations Fund for additional labor needs anticipated to support this project.	-	75,000	-	75,000
3. State, Federal, or Other Governmental Aid Reduction in State funding received through the City of Victorville, the lead agency for the project, because of less projected costs for FY 2004-05.	-	-	(15,686)	15,686
Total	-	(70,935)	(15,686)	(55,249)

** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.



Facilities Development Plans

DESCRIPTION OF MAJOR SERVICES

Transportation Facilities Development Plans are established by county ordinance to collect fees on new construction. These plans provide funds for construction of roads within the boundaries of the established fee area. As fees are collected, these monies are deposited into restricted accounts until sufficient funds have been accumulated to complete projects identified in the Plan Priority Project List. Fee ordinances have been approved in the areas of Helendale/Oro Grande, High Desert (Phelan and Pinon Hills), Lucerne Valley, Oak Glen, Oak Hills, Snowdrop Road, South and East Apple Valley, Summit Valley, and Yucaipa. Interim fee plans in the areas of Big Bear and Joshua Tree have been approved to collect fees pending final community approval.

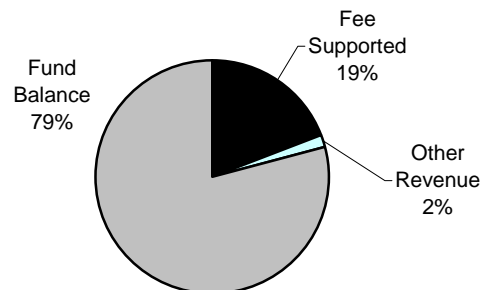
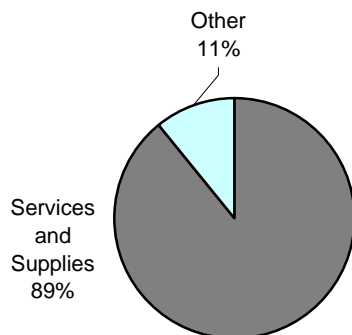
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

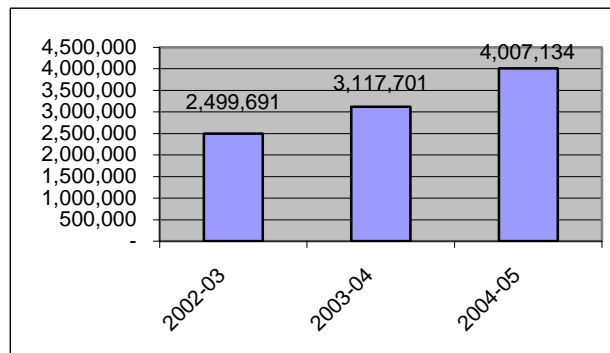
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	172,555	3,897,444	327,375	5,065,940
Departmental Revenue	790,565	779,743	1,216,808	1,058,806
Fund Balance		3,117,701		4,007,134

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures for this fund are typically less than budget. The amount not spent in 2003-04 has been re-appropriated in the 2004-05 budget. Also, actual revenues exceeded budget by approximately \$437,000 resulting from fees generated through development being greater than originally anticipated.

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY 2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
 DEPARTMENT: Public Works - Transportation
 FUND: Facilities Development Plans

BUDGET UNIT: SWB, SWD, SWG, SWJ, SWM, SWN
 SWO, SWQ, SWX, SXP, SXQ
 FUNCTION: Public Ways and Facilities
 ACTIVITY: Public Ways

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	214,173	3,215,544	3,215,544	1,294,996	4,510,540
Other Charges	5,100	145,000	145,000	-	145,000
Transfers	151,338	536,900	536,900	(126,500)	410,400
Total Exp Authority	370,611	3,897,444	3,897,444	1,168,496	5,065,940
Reimbursements	(43,236)	-	-	-	-
Total Appropriation	327,375	3,897,444	3,897,444	1,168,496	5,065,940
Departmental Revenue					
Use of Money and Prop	65,239	89,560	89,560	(7,861)	81,699
Current Services	1,151,569	690,183	690,183	286,924	977,107
Total Revenue	1,216,808	779,743	779,743	279,063	1,058,806
Fund Balance		3,117,701	3,117,701	889,433	4,007,134

DEPARTMENT: Public Works - Transportation

FUND: Facilities Development Plans

BUDGET UNIT: SWB, SWD, SWG, SWJ, SWM, SWN, SWO, SWQ, SWX, SXP, SXQ

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	3,897,444	779,743	3,117,701
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	3,897,444	779,743	3,117,701
Board Approved Changes to Base Budget	-	1,168,496	279,063	889,433
TOTAL 2004-05 FINAL BUDGET	-	5,065,940	1,058,806	4,007,134

DEPARTMENT: Public Works - Transportation

FUND: Facilities Development Plans

BUDGET UNIT: SWB, SWD, SWG, SWJ, SWM, SWN, SWO, SWQ, SWX, SXP, SXQ

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1. Services and Supplies Increase of \$758,020 due to proposed construction of Duncan Road in the Phelan area.	-	1,294,996	-	1,294,996
** Final Budget Adjustment - Appropriations have been increased by \$536,976 due to the actual fund balance for FY 2004-05 being greater than anticipated.				
2. Transfers Reduction of reimbursements to the Road Operations Fund based on anticipated less use of labor for Development Projects.	-	(126,500)	-	(126,500)
3. Revenue From Use of Money and Property Reduction in FY 2004-05 is based on actual interest revenue being earned during FY 2003-04.	-	-	(7,861)	7,861
4. Revenue From Current Services Increase primarily due to development in Oak Hills and the High Desert, which produces additional facilities development fees.	-	-	286,924	(286,924)
Total	-	1,168,496	279,063	889,433

** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.



Measure I Program

DESCRIPTION OF MAJOR SERVICES

Measure I is a twenty-year program that provides funding for roadway resurfacing, rehabilitation, and widening projects, as well as providing funds for elderly and handicap transit services. The source of funding is a countywide one-half cent sales tax that was passed by the voters in November of 1989. The county is divided into six subareas, and the Measure I funds received must be spent within the subarea in which they were collected. The subareas are as follows: Barstow, Morongo, mountains, Needles, Victor Valley, and San Bernardino Valley.

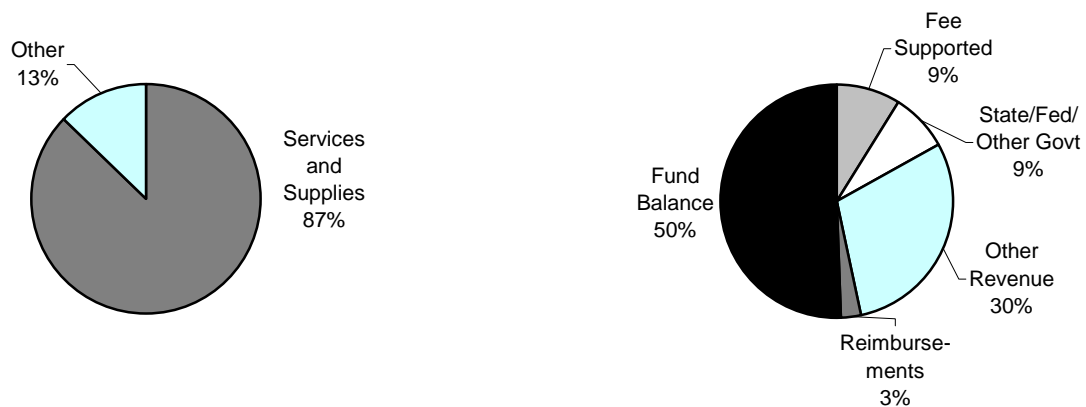
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

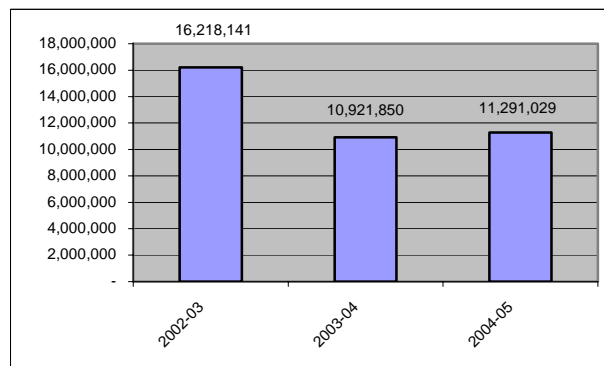
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	12,685,302	19,715,714	7,418,351	21,874,654
Departmental Revenue	7,218,362	8,793,864	8,321,461	10,583,625
Fund Balance		10,921,850		11,291,029

In accordance with Section 29009 of the State Government Code, the entire unreserved fund balance must be appropriated each year. Accordingly, actual expenditures for this fund are typically less than budget. The amount not spent in 2003-04 has been re-appropriated in the 2004-05 budget.

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY 2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Transportation
FUND: Measure I Program

BUDGET UNIT: RRR, RRS, RRT, RRU, RRV, RWR, RWS
 RWT, RWU, RWV, SWR, SWS, SWT, SWU
 SWV, SWW
FUNCTION: Public Ways and Facilities
ACTIVITY: Public Facilities

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	6,057,601	16,636,739	16,636,739	2,944,383	19,581,122
Other Charges	81,388	219,000	219,000	(50,775)	168,225
Transfers	1,097,895	2,959,975	2,959,975	(224,668)	2,735,307
Total Exp Authority	7,236,884	19,815,714	19,815,714	2,668,940	22,484,654
Reimbursements	(143,533)	(100,000)	(100,000)	(510,000)	(610,000)
Total Appropriation	7,093,351	19,715,714	19,715,714	2,158,940	21,874,654
Operating Transfers Out	325,000	-	-	-	-
Total Requirements	7,418,351	19,715,714	19,715,714	2,158,940	21,874,654
Departmental Revenue					
Taxes	6,079,525	5,786,422	5,786,422	602,191	6,388,613
Use of Money and Prop	270,002	299,442	299,442	50,558	350,000
State, Fed or Gov't Aid	179,622	460,000	460,000	1,370,877	1,830,877
Current Services	1,453,662	2,247,000	2,247,000	(232,865)	2,014,135
Other Revenue	13,650	1,000	1,000	(1,000)	-
Total Revenue	7,996,461	8,793,864	8,793,864	1,789,761	10,583,625
Operating Transfers In	325,000	-	-	-	-
Total Financing Sources	8,321,461	8,793,864	8,793,864	1,789,761	10,583,625
Fund Balance		10,921,850	10,921,850	369,179	11,291,029

DEPARTMENT: Public Works - Transportation
FUND: Measure I Program

SCHEDULE A

BUDGET UNIT: RRR, RRS, RRT, RRU, RRV, RWR, RWS, RWT, RWU, RWV, SWR, SWS, SWT, SWU, SWV, SWW

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	19,715,714	8,793,864	10,921,850
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	19,715,714	8,793,864	10,921,850
Board Approved Changes to Base Budget	-	2,158,940	1,789,761	369,179
TOTAL 2004-05 FINAL BUDGET	-	21,874,654	10,583,625	11,291,029



DEPARTMENT: Public Works - Transportation

SCHEDULE B

FUND: Measure I Program

BUDGET UNIT: RRR, RRS, RRT, RRU, RRV, RWR, RWS, RWT, RWU, RWV, SWR, SWS, SWT, SWU, SWV, SWW

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1. Services and Supplies Increase of \$1,061,253 is primarily due to new projects such as the Amboy Road overlay and Summit Valley Road paving.	-	2,944,383	-	2,944,383
** Final Budget Adjustment - Appropriations have been increased by \$1,883,130 due to the actual fund balance for FY 2004-05 being greater than anticipated.				
2. Other Charges This decrease is due to reduced need for Right-of-Way purchases during 2004-05	-	(50,775)	-	(50,775)
3. Transfers Decrease is primarily due to less anticipated salary and benefit costs to be transferred to the Road Operations Fund during 2004/05.	-	(224,668)	-	(224,668)
4. Reimbursements Increased reimbursement from the Road Operations Fund to assist with financing the Summit Valley Road paving project, as well as other smaller road projects anticipated for the upcoming year.	-	(510,000)	-	(510,000)
5. Taxes This increase is based on the half cent sales tax revenue projections for FY 2004-05.	-	-	602,191	(602,191)
6. Revenue From Use of Money and Property Increased interest revenue due primarily because of additional revenues projected for 2004-05 and a greater cash balance.	-	-	50,558	(50,558)
7. State, Federal, or Other Governmental Aid Federal grant funds in the amount of \$1,332,377 are expected to subsidize most of the cost of the Amboy Road overlay project.	-	-	1,370,877	(1,370,877)
8. Revenue From Current Services Reduced revenues from local agencies due to fewer participation projects scheduled.	-	-	(232,865)	232,865
9. Other Revenue A decrease in anticipated sales of plans and specifications for projects.	-	-	(1,000)	1,000
Total	-	2,158,940	1,789,761	369,179

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

Operations

DESCRIPTION OF MAJOR SERVICES

The Solid Waste Management Division (SWMD) is responsible for the operation and management of the County of San Bernardino's solid waste disposal system, which consists of 6 regional landfills, 8 transfer stations, oversight and/or post-closure maintenance at 28 inactive or closed landfills and waste disposal sites throughout the county. SWMD provides scale operations and maintenance; accounts payable/receivable; engineering, design, and construction management; and education and waste diversion. SWMD provides oversight, direction, guidance and control of the contractor, Burrtec Waste Industries, Inc. (Burrtec), for the daily operations of the county's active landfills, transfer stations, and maintenance of the inactive and closed landfills. In its contract administrative role, SWMD provides both general and specific direction to Burrtec in implementing county policies and procedures pertaining to the operations of the county's solid waste system. SWMD also monitors Burrtec's performance under the contract. SWMD maintains direct coordination with all regulatory agencies and liaison activities with customers, including cities, refuse haulers, and citizens. SWMD receives state grant monies, county and private industry matching funds to be used to further the education and outreach for waste reduction, reuse and recycling programs.

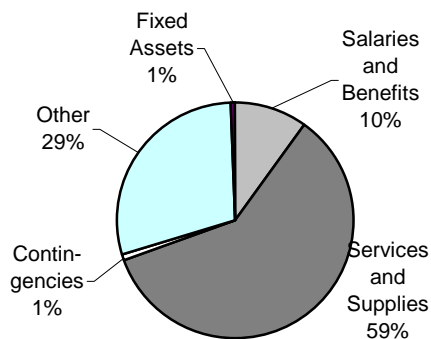
BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	42,272,333	46,985,412	46,873,639	57,212,395
Total Financing Source	49,767,433	46,015,356	56,736,707	57,440,172
Revenue Over/(Under) Expense	7,495,100	(970,056)	9,863,068	227,777
Budgeted Staffing		74.4		84.8
Fixed Assets	265,067	-	442,845	353,000
Unrestricted Net Assets Available at Year End	2,717,299		3,321,205	
Workload Indicators				
Total Revenue-Generating Tonnage	1,484,693	1,432,600	1,497,304	1,714,800
Single Family Residences	81,755	81,755	81,014	81,104
Active Facilities	14	14	14	14
Inactive Facilities	28	28	28	28

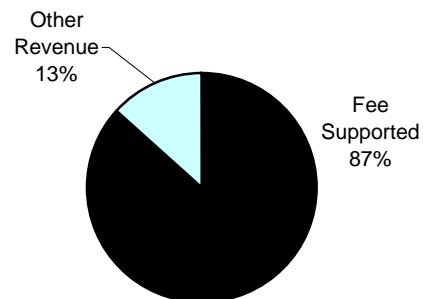
The actual revenues for 2003-04 are approximately \$10.7 million greater than budget. This excess is largely due to increased tonnage accepted at the county landfills.

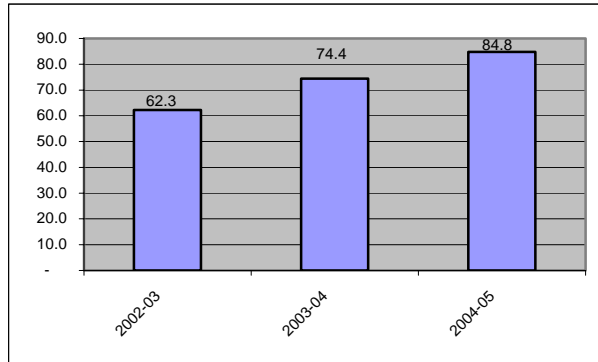
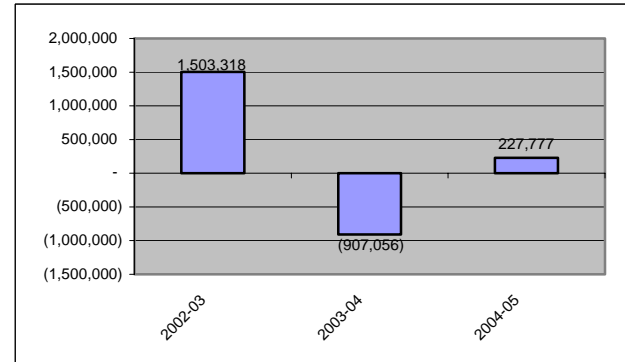
The Workload Indicator for Total Revenue-Generating Tonnage is increasing by approximately 282,000 tons in 2004-05 due to the Bark Beetle Infestation Program and the Board-approved addition of an extra 75,000 tons of Article 19 waste into the County's landfill system.

2004-05 BREAKDOWN BY EXPENSE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART**2004-05 REVENUE OVER/(UNDER) TREND CHART**

GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Solid Waste Mgmt
FUND: Operations Fund

BUDGET UNIT: EAA, EWE, EWC
FUNCTION: Health and Sanitation
ACTIVITY: Sanitation

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	4,347,271	4,726,577	5,182,467	544,543	5,727,010
Services and Supplies	27,150,357	29,045,546	29,397,605	4,354,668	33,752,273
Central Computer	20,665	20,665	36,266	-	36,266
Other Charges	10,116,729	7,907,701	7,907,701	3,280,645	11,188,346
Transfers	238,617	284,923	284,923	42,530	327,453
Contingencies	-	-	-	588,900	588,900
Total Appropriation	41,873,639	41,985,412	42,808,962	8,811,286	51,620,248
Depreciation	-	-	-	592,147	592,147
Operating Transfers Out	5,000,000	5,000,000	5,000,000	-	5,000,000
Total Requirements	46,873,639	46,985,412	47,808,962	9,403,433	57,212,395
Departmental Revenue					
Taxes	7,148,723	7,164,436	7,164,436	(111,403)	7,053,033
Licenses & Permits	1,918,611	900,000	900,000	459,128	1,359,128
Use of Money and Prop	281,754	246,679	246,679	8,821	255,500
State, Fed or Gov't Aid	1,253,073	779,790	779,790	(697,729)	82,061
Current Services	45,005,345	36,786,137	37,609,687	10,820,742	48,430,429
Other Revenue	198,201	10,314	10,314	(293)	10,021
Other Financing Sources	-	128,000	128,000	(78,000)	50,000
Total Revenue	55,805,707	46,015,356	46,838,906	10,401,266	57,240,172
Operating Transfers In	931,000	-	-	200,000	200,000
Total Financing Sources	56,736,707	46,015,356	46,838,906	10,601,266	57,440,172
Revenue Over/(Under) Exp	9,863,068	(970,056)	(970,056)	1,197,833	227,777
Budgeted Staffing		74.4	77.4	7.4	84.8
Fixed Assets					
Improvement to Land	-	-	-	100,000	100,000
Equipment	442,845	-	-	253,000	253,000
Total Fixed Assets	442,845	-	-	353,000	353,000



DEPARTMENT: Public Works - Solid Waste Mgmt
 FUND: Operations Fund
 BUDGET UNIT: EAA, EWE, EWC

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
2003-04 FINAL BUDGET	74.4	46,985,412	46,015,356	(970,056)
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	333,520	333,520	-
Internal Service Fund Adjustments	-	367,660	367,660	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	701,180	701,180	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	3.0	122,370	122,370	-
Subtotal	3.0	122,370	122,370	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	77.4	47,808,962	46,838,906	(970,056)
Board Approved Changes to Base Budget	7.4	9,403,433	10,601,266	1,197,833
TOTAL 2004-05 FINAL BUDGET	84.8	57,212,395	57,440,172	227,777
2003-04 FINAL FIXED ASSETS		-		
Board Approved Adjustments During 2003-04				
Mid-Year Board Items		-		
Impacts to Fixed Assets Due to State Budget Cuts		-		
Department Recommended Changes in Fixed Assets		353,000		
TOTAL 2004-05 FIXED ASSETS BUDGET		353,000		

DEPARTMENT: Public Works - Solid Waste Mgmt
 FUND: Operations Fund
 BUDGET UNIT: EAA, EWE, EWC

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1. Salaries and Benefits	7.4	544,543	-	(544,543)
<p>SWMD is proposing a 7.4 net increase in budgeted staff. This increase includes the addition of the following 7.0 new positions:</p> <ul style="list-style-type: none"> * 1.0 Public Works Engineer II for closure construction project management. * 1.0 Engineering Technician V for inspection of landfill gas and groundwater monitoring operations and maintenance contracted construction. * 1.0 Landfill Operations Inspector for daily observation of operations and diversion activity at landfills and transfer stations throughout the County, and oversight of the numerous Bark Beetle timber harvesters. * 1.0 Planner II to research and develop alternatives to wood waste disposal, research funding opportunities, and a variety of other duties. * 2.0 Fiscal Clerk II positions for daily scale transaction monitoring and tonnage corrections, payments to contractors, receipts from haulers, and job cost accounting. * 1.0 Staff Analyst I for contract and program monitoring, financial and statistical analysis/reporting, and responding to day-to-day inquiries for information. <p>These new positions are needed to assist SWMD with its increased workload demands resulting from additional tonnage being delivered to the County's landfill system, as well as the \$26 million of landfill closure and expansion projects that are scheduled for FY 2004-05.</p> <p>In addition to the above increases, 1.0 Public Service Employee is being added to offset a 0.8 decrease for an Engineering Technician III who is on military service leave, and budgeted staff is increasing by 0.2 for overtime of various field personnel.</p>				



DEPARTMENT: Public Works - Solid Waste Mgmt
 FUND: Operations Fund
 BUDGET UNIT: EAA, EWE, EWC

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
2. Services and Supplies				
Bark Beetle Program		5,791,141	-	(5,791,141)
Full year costs to continue the Bark Beetle Program at maximum capacity including full operations of the burners at Burnt Flats and chipping operations at Heaps Peak and Big Bear.				
Waste Reduction Programs		399,000	-	(399,000)
Expanded and new waste reduction programs to reach the AB 939 requirement of diverting 50% of waste generated in the County. These programs are aimed at increasing the recycling and reuse of waste.				
Capital Projects Technical Support		1,203,522	-	(1,203,522)
This program provides for Landfill Gas and Groundwater well construction and monitoring at all active landfills, and for corrective actions required by the various water and air quality control boards. In addition, this program provides for construction design of closure and expansion projects and other engineering consultant projects. The additional appropriations for 2004-05 are needed for projects that have been deferred in previous years. These projects were pending completion of a study regarding the final cover materials at the landfills. Projects were also deferred until sufficient funding became available.				
Operations Contract		1,097,927	-	(1,097,927)
This program provides for the day-to-day operations of all of the active landfills and transfer stations, and for the repair of storm damaged inactive and closed landfill facilities. This increase is due to additional tons projected to be brought to the county solid waste facilities during 2004-05.				
Debt service		(4,900,000)	-	4,900,000
Debt service principal costs have been reclassified to the Other Charges category per the Auditor/Controller-Recorder.				
Other services and supplies costs		492,595	-	(492,595)
Increased appropriations for the following: software/hardware purchases (\$122,997), non-inventorial equipment (\$46,584), remodel of office space for new employees (\$144,215), communication charges (\$90,247), COWCAP (\$60,452), and various minor adjustments that result in a \$28,100 net increase.				
** Final Budget Adjustment		270,483	-	(270,483)
Appropriations have been increased due to Board approval of SWMD's fee requests.				
3. Other Charges				
Debt Service - Principal		4,900,000	-	(4,900,000)
The budget for outstanding debt service principal payments have been reclassified from the Services and Supplies account per direction from the Auditor/Controller-Recorder's Office.				
Debt Service - Interest		(2,093,115)	-	2,093,115
The Debt Service interest is reduced due to the pay-off of one bond in the previous fiscal year.				
Payments to other government entities		473,760	-	(473,760)
Increased payments to the Board of Equalization due to additional tonnage at the landfills (\$174,321), to the WDA Cities for the increased Article 19 tonnage (\$297,424), and to the City of Ontario for the Milliken Landfill property taxes (\$2,015).				
4. Transfers		42,530	-	(42,530)
Increased payments for the administrative charges related to the operations of the Economic Development and Public Services Group.				
5. Contingencies		588,900	-	(588,900)
** Final Budget Adjustment - Appropriations have been set aside in contingencies resulting from Board approval of SWMD's fee requests.				
6. Depreciation		592,147	-	(592,147)
SWMD now reflecting depreciation expense in the County budget book per direction from the County Administrative Office.				
7. Taxes		-	(111,403)	(111,403)
Reduction to Estimated Single Family Refuse rate paid on Property Tax Assessment due to the October 2003 Old Waterman Canyon and Grand Prix Fires destroying homes and businesses.				
8. Licenses and Permits		-	459,128	459,128
Increased revenues from additional franchised areas.				
9. Use of Money and Property		-	8,821	8,821
Increased interest earned due to a greater cash balance for this fund.				
10. State, Federal and Other Governmental Aid		-	(697,729)	(697,729)
Decrease principally due to reduced federal aid for the Bark Beetle Program.				
11. Current Services		-	10,820,742	10,820,742
* Increase of \$7,409,350 due to charging for Bark Beetle wood waste.				
* Increase of \$1,577,000 from the additional Article 19 tonnage received.				
* An additional \$676,000 for WDA cost-of-living adjustment of \$1.00 per ton.				
* An additional \$299,009 due to under-estimating the amount of revenue during the 2003-04 budget process.				
** Final Budget Adjustment - Revenues have been increased by \$859,383 due to Board approval of SWMD's fee requests.				



DEPARTMENT: Public Works - Solid Waste Mgmt
 FUND: Operations Fund
 BUDGET UNIT: EAA, EWE, EWC

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
12. Other Revenue Minimal decrease in other revenue anticipated for 2004-05.		-	(293)	(293)
13. Other Financing Sources Reduction in proceeds from the sale of fixed assets.		-	(78,000)	(78,000)
14. Operating Transfers In Transfers from the Environmental Mitigation Fund to assist with the cost of the Bark Beetle Infestation Program.		-	200,000	200,000
Total	7.4	9,403,433	10,601,266	1,197,833

DEPARTMENT RECOMMENDED CHANGES IN FIXED ASSETS

Brief Description of Change	Appropriation
1. Scale Purchase and installation of additional scale at the Colton landfill for traffic mitigation.	100,000
2. Office Equipment Purchase of a copier to replace a model having excessive down time for repairs for \$15,000. Purchase of a wide-format copier for engineering design and topographical copies for \$10,000.	25,000
3. Field Equipment Replace excavator at burnt flats for \$200,000. Purchase of an Organic Vapor Analyzer/Monitor for landfill gas inspections for \$18,000. Purchase of two (2) landfill gas detectors for over night detection of gas leaks for \$5,000 each or \$10,000.	228,000
Total	353,000

** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.



Site Closure and Maintenance

DESCRIPTION OF MAJOR SERVICES

The Site Closure and Maintenance Fund provides for the closure of landfills and for post-closure maintenance [e.g., fencing, storm damage, soil erosion, but excluding landfill gas and groundwater monitoring] required by Titles 14 and 25 of the California Code of Regulations. This fund accounts for the expenses and revenues related to the planning, design, permitting, and construction activities required for closure and post-closure maintenance of county landfills.

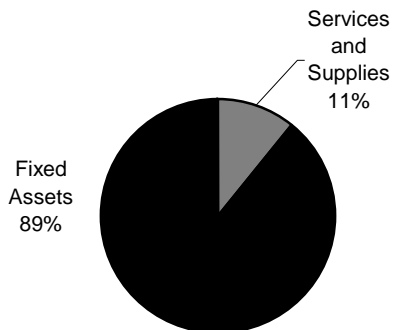
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

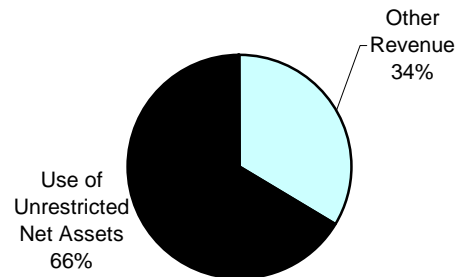
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	4,688,406	10,806,246	9,138,243	20,038,427
Total Financing Sources	5,670,418	10,059,246	9,517,802	13,323,915
Revenue Over/(Under) Expense	982,012	(747,000)	379,559	(6,714,512)
Fixed Assets	7,000	8,694,365	1,056,749	19,167,365
Unrestricted Net Assets Available at Year End	9,067,119		8,180,134	

Fixed assets for 2003-04 were approximately \$7.6 million less than budget primarily due to a number of capital projects not commencing as anticipated. These projects have been deferred to 2004-05 and re-budgeted accordingly.

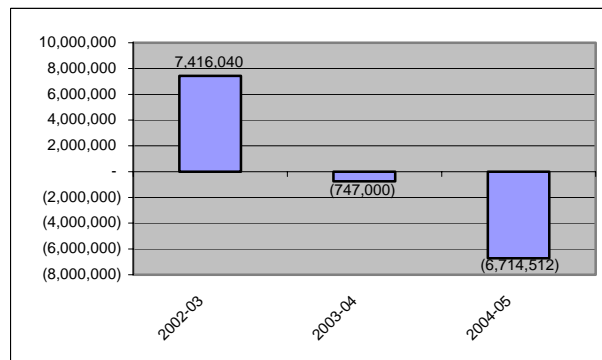
2004-05 BREAKDOWN BY EXPENSE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 REVENUE OVER/(UNDER) TREND CHART



GROUP: Econ Dev/Public Svc
 DEPARTMENT: Public Works - Solid Waste Mgmt
 FUND: Site Closure and Maintenance

BUDGET UNIT: EAB SWM
 FUNCTION: Health & Sanitation
 ACTIVITY: Sanitation

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	574,916	1,533,312	1,533,312	803,372	2,336,684
Total Appropriation	574,916	1,533,312	1,533,312	803,372	2,336,684
Depreciation	-	-	-	17,701,743	17,701,743
Operating Transfers Out	8,563,327	9,272,934	9,272,934	(9,272,934)	-
Total Requirements	9,138,243	10,806,246	10,806,246	9,232,181	20,038,427
Departmental Revenue					
Taxes	-	9,500	9,500	-	9,500
Use of Money and Prop	169,192	138,152	138,152	(38,152)	100,000
Current Services	153,833	105,000	105,000	41,160	146,160
Total Revenue	323,025	252,652	252,652	3,008	255,660
Operating Transfers In	9,194,777	9,806,594	9,806,594	3,261,661	13,068,255
Total Financing Sources	9,517,802	10,059,246	10,059,246	3,264,669	13,323,915
Revenue Over/(Under) Exp	379,559	(747,000)	(747,000)	(5,967,512)	(6,714,512)
Fixed Assets					
Land	-	-	-	325,000	325,000
Improvement to Land	1,056,749	8,694,365	8,694,365	10,148,000	18,842,365
Total Fixed Assets	1,056,749	8,694,365	8,694,365	10,473,000	19,167,365

DEPARTMENT: Public Works - Solid Waste Mgmt
 FUND: Site Closure and Maintenance
 BUDGET UNIT: EAB SWM

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
2003-04 FINAL BUDGET	-	10,806,246	10,059,246	(747,000)
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	10,806,246	10,059,246	(747,000)
Board Approved Changes to Base Budget	-	9,232,181	3,264,669	(5,967,512)
TOTAL 2004-05 FINAL BUDGET	-	20,038,427	13,323,915	(6,714,512)
2003-04 FINAL FIXED ASSETS		8,694,365		
Board Approved Adjustments During 2003-04				
Mid-Year Board Items		-		
Impacts to Fixed Assets Due to State Budget Cuts		-		
Department Recommended Changes in Fixed Assets		10,473,000		
TOTAL 2004-05 FIXED ASSETS BUDGET		19,167,365		



DEPARTMENT: Public Works - Solid Waste Mgmt
 FUND: Site Closure and Maintenance
 BUDGET UNIT: EAB SWM

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1. Services and Supplies Increase due to a carry-over of professional service projects from FY 2003-04 and new professional service projects anticipated for FY 2004-05.	-	803,372	-	(803,372)
2. Depreciation Estimated depreciation expense now included in the budget book per instructions from the County Administrative Office.	-	17,701,743	-	(17,701,743)
3. Operating Transfers Out Closure bond released in FY 2003-04 to the Solid Waste Management Division and deposited in the Financial Assurance Fund (Fund EAN). As a result, in FY 2004-05 this budget unit will no longer provide financing for Groundwater Remediation projects.	-	(9,272,934)	-	9,272,934
4. Interest Decreased interest revenue expected due to reduced cash balance.	-	-	(38,152)	(38,152)
5. Revenue From Current Services Increase in Article 19 tonnage resulting in additional revenue in FY 2004-05.	-	-	41,160	41,160
6. Operating Transfers In Increased funding from the Financial Assurance Fund to finance several closure projects at a number of sites including Lenwood-Hinkley, 29 Palms, Hesperia and Lucerne Valley.	-	-	3,261,661	3,261,661
Total	-	9,232,181	3,264,669	(5,967,512)

DEPARTMENT RECOMMENDED CHANGES IN FIXED ASSETS

Brief Description of Change	Appropriation
1. Land Increase due to the anticipated purchase of a 2-acre parcel west of Unit 1 at the Mid-Valley Sanitary Landfill.	325,000
2. Improvements to Land Increase in final closure construction projects. The 29 Palms, Milliken - Phase 3, and Hesperia sanitary landfills are expected to be fully closed during FY 2004-05.	10,148,000
Total	10,473,000



Site Enhancement, Expansion, and Acquisition

DESCRIPTION OF MAJOR SERVICES

The Site Enhancement, Expansion and Acquisition Fund provides for the expansion construction of landfills and transfer stations, the purchase of land, the construction of new facilities, and site enhancements. This fund accounts for the expenses and revenues related to the planning, permitting, construction, and design activities required for the expansion and/or enhancement of County landfill and transfer station operations.

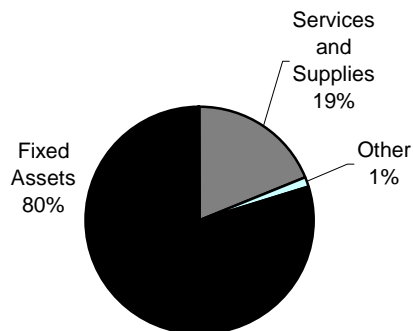
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

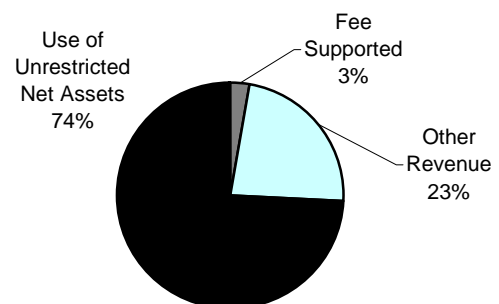
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	896,163	3,806,788	5,695,255	21,897,101
Total Financing Sources	8,422,779	8,204,667	9,160,795	8,375,716
Revenue Over/(Under) Expense	7,526,616	4,397,879	3,465,540	(13,521,385)
Fixed Assets	1,001,641	9,686,116	3,640,875	10,510,000
Unrestricted Net Assets Available at Year End	6,875,705		22,058,565	

Fixed assets for 2003-04 were approximately \$6 million less than budget primarily due to a number of capital projects not commencing as anticipated. These projects have been deferred to 2004-05 and re-budgeted accordingly. Also, expenses and revenues were \$1,888,467 and \$956,128 more than budget, respectively. Both of these overages were the result of operating transfers between SWMD Funds being greater than anticipated.

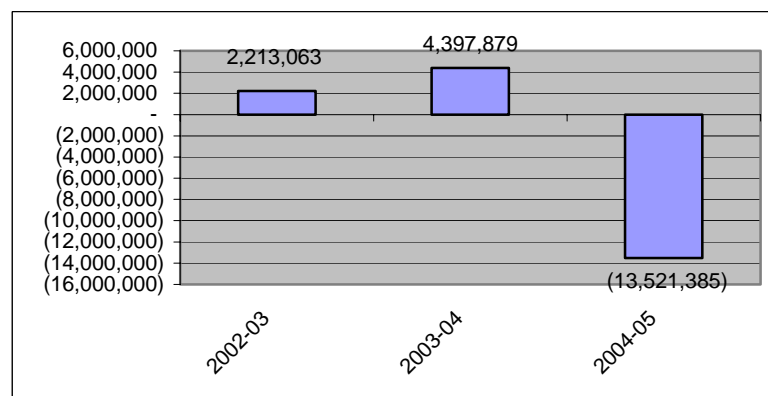
2004-05 BREAKDOWN BY EXPENSE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 REVENUE OVER/(UNDER) TREND CHART



GROUP: Econ Dev/Public Svc
 DEPARTMENT: Public Works - Solid Waste Mgmt
 FUND: Site Enhancement, Expansion & Acq.

BUDGET UNIT: EAC SWM
 FUNCTION: Health & Sanitation
 ACTIVITY: Sanitation

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	1,177,840	2,934,194	2,934,194	(447,461)	2,486,733
Other Charges	151,638	-	-	165,321	165,321
Total Appropriation	1,329,478	2,934,194	2,934,194	(282,140)	2,652,054
Depreciation	-	-	-	19,245,047	19,245,047
Operating Transfers Out	4,365,777	872,594	872,594	(872,594)	-
Total Requirements	5,695,255	3,806,788	3,806,788	18,090,313	21,897,101
Departmental Revenue					
Use of Money and Prop	175,005	117,205	117,205	38,795	156,000
Current Services	966,951	660,000	660,000	261,620	921,620
Total Revenue	1,144,545	777,205	777,205	300,415	1,077,620
Operating Transfers In	8,016,250	7,427,462	7,427,462	(129,366)	7,298,096
Total Financing Sources	9,160,795	8,204,667	8,204,667	171,049	8,375,716
Revenue Over/(Under) Exp	3,465,540	4,397,879	4,397,879	(17,919,264)	(13,521,385)
Fixed Assets					
Land	4,726	20,000	20,000	(10,000)	10,000
Improvement to Land	3,636,149	9,666,116	9,666,116	833,884	10,500,000
Total Fixed Assets	3,640,875	9,686,116	9,686,116	823,884	10,510,000

DEPARTMENT: Public Works - Solid Waste Mgmt
 FUND: Site Enhancement, Expansion & Acq.
 BUDGET UNIT: EAC SWM

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
2003-04 FINAL BUDGET	-	3,806,788	8,204,667	4,397,879
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	3,806,788	8,204,667	4,397,879
Board Approved Changes to Base Budget	-	18,090,313	171,049	(17,919,264)
TOTAL 2004-05 FINAL BUDGET	-	21,897,101	8,375,716	(13,521,385)
2003-04 FINAL FIXED ASSETS		9,686,116		
Board Approved Adjustments During 2003-04				
Mid-Year Board Items		-		
Impacts to Fixed Assets Due to State Budget Cuts		-		
Department Recommended Changes in Fixed Assets		823,884		
TOTAL 2004-05 FIXED ASSETS BUDGET		10,510,000		



DEPARTMENT: Public Works - Solid Waste Mgmt
 FUND: Site Enhancement, Expansion & Acq.
 BUDGET UNIT: EAC SWM

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1. Services and Supplies Decrease in carry-over of professional service projects from FY 2003-04.	-	(447,461)	-	447,461
2. Other Charges Estimated settlement costs with property owners regarding Baseline/Alder Ave. property.	-	165,321	-	(165,321)
3. Depreciation Estimated depreciation expense now included in budget book per instructions from the County Administrative Office.	-	19,245,047	-	(19,245,047)
4. Operating Transfers Out Less operating transfers to the Site Closure and Maintenance Fund will be required due to cash available in the Financial Assurance Fund (Fund EAN).	-	(872,594)	-	872,594
5. Revenue From Use of Money and Property Increased interest revenue due to greater cash balance.	-	-	38,795	38,795
6. Revenue From Current Services Increase in Article 19 tonnage resulting in additional revenue in FY 2004-05.	-	-	261,620	261,620
7. Operating Transfers In Less operating transfers in are needed due to partial funding of projects from expansion bond during FY 2004-05.	-	-	(129,366)	(129,366)
Total	-	18,090,313	171,049	(17,919,264)

DEPARTMENT RECOMMENDED CHANGES IN FIXED ASSETS

Brief Description of Change	Appropriation
1. Land Reduction in the amount needed to complete the Barstow Land Transfer Project with the Bureau of Land Management.	(10,000)
2. Improvements to Land Increase due to carry-over projects from FY 2003-04 and new projects for FY 2004-05.	833,884
Total	823,884



Groundwater Remediation

DESCRIPTION OF MAJOR SERVICES

The Groundwater Remediation Fund provides environmental mitigation activities (e.g., landfill gas extraction and groundwater remediation created by the landfill) at closed and inactive county landfill sites for the health and safety of the public. This fund accounts for the expenses and revenues related to these environmental remediation activities. Also referred to as post-closure activities, the costs related to this fund are financed by SWMD's Financial Assurance Fund.

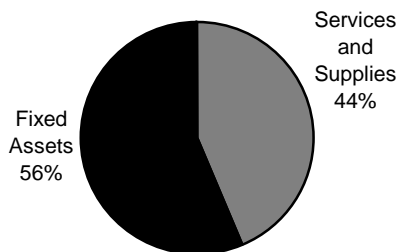
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

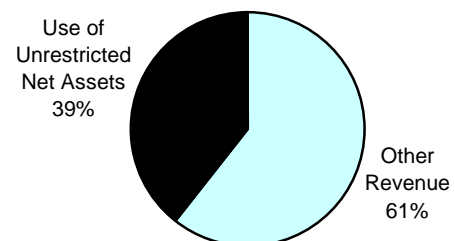
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	2,827,626	3,422,934	2,622,486	9,832,790
Total Financing Sources	4,653,329	9,283,976	3,909,790	9,089,463
Revenue Over/(Under) Expense	1,825,703	5,861,042	1,287,304	(743,327)
Fixed Assets	1,255,358	5,861,042	1,883,221	5,143,053
Unrestricted Net Assets Available at Year End	1,161,060		20,185	

Fixed assets for 2003-04 were approximately \$4 million less than budget primarily due to a number of capital projects not commencing as anticipated. These projects have been deferred to 2004-05 and re-budgeted accordingly. Also, expenses and revenues were \$800,448 and \$5,374,186 under budget, respectively. Both of these shortfalls were largely the result of operating transfers between SWMD Funds being less than anticipated.

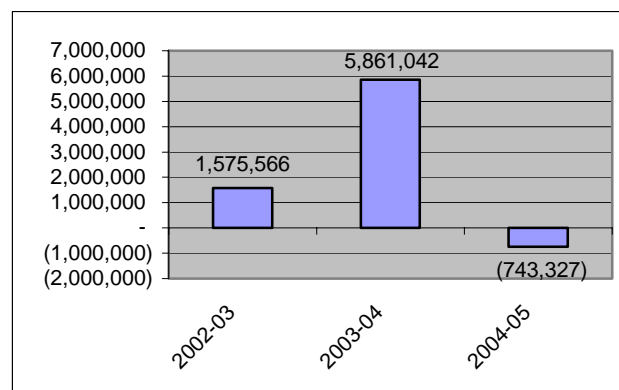
2004-05 BREAKDOWN BY EXPENSE AUTHORITY



2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 REVENUE OVER/(UNDER) TREND CHART



GROUP: Econ Dev/Public Svc
 DEPARTMENT: Public Works - Solid Waste Mgmt
 FUND: Groundwater Remediation Fund

BUDGET UNIT: EAL SWM
 FUNCTION: Health & Sanitation
 ACTIVITY: Sanitation

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	2,622,486	3,422,934	3,422,934	543,661	3,966,595
Total Appropriation	2,622,486	3,422,934	3,422,934	543,661	3,966,595
Depreciation	-	-	-	5,866,195	5,866,195
Total Requirements	2,622,486	3,422,934	3,422,934	6,409,856	9,832,790
Departmental Revenue					
Use of Money and Prop	19,685	2,109	2,109	17,891	20,000
Other Revenue	-	8,933	8,933	(8,933)	-
Total Revenue	19,685	11,042	11,042	8,958	20,000
Operating Transfers In	3,890,105	9,272,934	9,272,934	(203,471)	9,069,463
Total Financing Sources	3,909,790	9,283,976	9,283,976	(194,513)	9,089,463
Revenue Over/(Under) Exp	1,287,304	5,861,042	5,861,042	(6,604,369)	(743,327)
Fixed Assets					
Improvement to Land	1,883,221	5,861,042	5,861,042	(717,989)	5,143,053
Total Fixed Assets	1,883,221	5,861,042	5,861,042	(717,989)	5,143,053

DEPARTMENT: Public Works - Solid Waste Mgmt
 FUND: Groundwater Remediation Fund
 BUDGET UNIT: EAL SWM

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
2003-04 FINAL BUDGET	-	3,422,934	9,283,976	5,861,042
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	3,422,934	9,283,976	5,861,042
Board Approved Changes to Base Budget	-	6,409,856	(194,513)	(6,604,369)
TOTAL 2004-05 FINAL BUDGET	-	9,832,790	9,089,463	(743,327)
2003-04 FINAL FIXED ASSETS		5,861,042		
Board Approved Adjustments During 2003-04				
Mid-Year Board Items		-		
Impacts to Fixed Assets Due to State Budget Cuts		-		
Department Recommended Changes in Fixed Assets		(717,989)		
TOTAL 2004-05 FIXED ASSETS BUDGET		5,143,053		



DEPARTMENT: Public Works - Solid Waste Mgmt
 FUND: Groundwater Remediation Fund
 BUDGET UNIT: EAL SWM

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1. Services and Supplies Increase due to a carry-over of professional service projects from FY 2003-04 and new professional service projects for FY 2004-05.	-	543,661	-	(543,661)
2. Depreciation Estimated depreciation expense now included in budget book per instructions from the County Administrative Office.	-	5,866,195	-	(5,866,195)
3. Revenue From Use of Money and Property Increase in interest earned due to greater cash balance.	-	-	17,891	17,891
4. Other Revenue Prior year's revenue no longer budgeted.	-	-	(8,933)	(8,933)
5. Operating Transfers In Less operating transfers for 2004-05 due to a reduction of groundwater remediation capital projects scheduled for the upcoming year.	-	-	(203,471)	(203,471)
Total	-	6,409,856	(194,513)	(6,604,369)

DEPARTMENT RECOMMENDED CHANGES IN FIXED ASSETS

Brief Description of Change	Appropriation
1. Improvements to Land Decrease in the number of projects anticipated for FY 2004-05.	(717,989)
Total	(717,989)



Environmental Mitigation

DESCRIPTION OF MAJOR SERVICES

The Environmental Mitigation Fund (EMF) was established to provide separate accountability of that portion of the tipping fee designated as a resource for addressing solid waste facility impacts on local communities. The Board of Supervisors (Board) approved an Environmental Mitigation Fund Use Policy on July 10, 2001. In accordance with this policy, projects or programs must reduce, avoid, or otherwise mitigate impacts arising from the operation and management of a county owned landfill or transfer station to be eligible for use of EMF monies. Current programs funded through EMF monies are the Household Hazardous Waste (HHW) Program in unincorporated county communities, ongoing since 1993; the Community Clean Up Program approved by the Board in 1994; and the Community Collection Program. Revenues collected in this fund are also used to make contractual payments to the six host cities with a county landfill within its boundary or sphere of influence. On March 30, 2004, the Board approved an amended EMF Use Policy that revised the eligibility criteria to include the county's portion of costs associated with debris cleanup in the aftermath of a locally declared disaster.

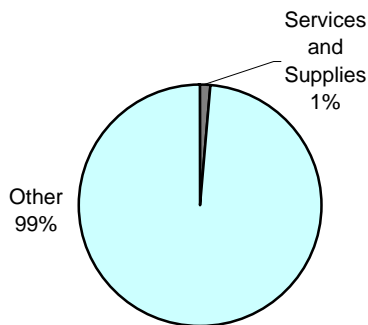
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

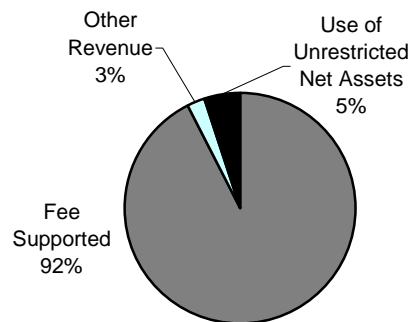
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Requirements	2,099,039	2,003,000	3,223,293	2,501,000
Departmental Revenue	2,302,279	2,095,595	2,564,214	2,377,030
Revenue Over/(Under) Expense	203,240	92,595	(659,079)	(123,970)
Fixed Assets	-	100,000	-	-
Unrestricted Net Assets Available at Year End	3,260,037		2,618,119	

Actual expenses for 2003-04 were \$1,220,293 greater than budget primarily due to the Board-approved use of Environmental Mitigation funds to finance a portion of SWMD's debris removal and cleanup costs related to the Grand Prix and Old fires.

2004-05 BREAKDOWN BY EXPENSE AUTHORITY

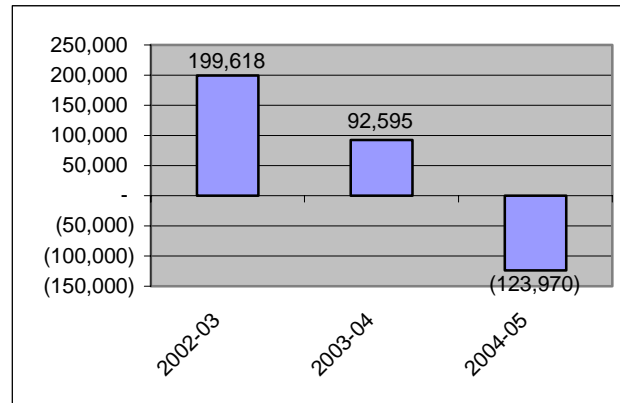


2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 REVENUE OVER/(UNDER) TREND CHART





GROUP: Econ Dev/Public Svc
DEPARTMENT: Public Works - Solid Waste Mgmt
FUND: Environmental Mitigation Fund

BUDGET UNIT: EWD SWM
FUNCTION: Health & Sanitation
ACTIVITY: Sanitation

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
<u>Appropriation</u>					
Services and Supplies	32,447	-	-	36,000	36,000
Other Charges	2,259,846	2,003,000	2,003,000	262,000	2,265,000
Total Appropriation	2,292,293	2,003,000	2,003,000	298,000	2,301,000
Operating Transfers Out	931,000	-	-	200,000	200,000
Total Requirements	3,223,293	2,003,000	2,003,000	498,000	2,501,000
<u>Departmental Revenue</u>					
Use of Money and Prop	61,619	32,775	32,775	31,225	64,000
Current Services	2,502,595	2,062,820	2,062,820	250,210	2,313,030
Total Revenue	2,564,214	2,095,595	2,095,595	281,435	2,377,030
Revenue Over/(Under) Exp	(659,079)	92,595	92,595	(216,565)	(123,970)
<u>Fixed Assets</u>					
Improvement to Land	-	100,000	100,000	(100,000)	-
Total Fixed Assets	-	100,000	100,000	(100,000)	-



DEPARTMENT: Public Works - Solid Waste Mgmt
 FUND: Environmental Mitigation Fund
 BUDGET UNIT: EWD SWM

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
2003-04 FINAL BUDGET	-	2,003,000	2,095,595	92,595
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	2,003,000	2,095,595	92,595
Board Approved Changes to Base Budget	-	498,000	281,435	(216,565)
TOTAL 2004-05 FINAL BUDGET	-	2,501,000	2,377,030	(123,970)
2003-04 FINAL FIXED ASSETS		100,000		
Board Approved Adjustments During 2003-04				
Mid-Year Board Items		-		
Impacts to Fixed Assets Due to State Budget Cuts		-		
Department Recommended Changes in Fixed Assets		(100,000)		
TOTAL 2004-05 FIXED ASSETS BUDGET		-		

DEPARTMENT: Public Works - Solid Waste Mgmt
 FUND: Environmental Mitigation Fund
 BUDGET UNIT: EWD SWM

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Revenue Over/ (Under) Exp
1. Services and Supplies Increase due to various projects for Community Collection and Illegal Dumping Abatement programs.	-	36,000	-	(36,000)
2. Other Charges Increase in payment to cities for Host Community Fees due to increase in tonnage.	-	262,000	-	(262,000)
3. Operating Transfers Out Increase due to funding of State Highway 173 annual maintenance costs and the Bark Beetle Remediation Program in SWMD's Operations fund.	-	200,000	-	(200,000)
4. Revenue From Use of Money and Property Increase in interest revenue based on current year estimates.	-	-	31,225	31,225
5. Revenue From Current Services Increase in revenue based on additional tonnage projected in 2004-05.	-	-	250,210	250,210
Total	-	498,000	281,435	(216,565)
DEPARTMENT RECOMMENDED CHANGES IN FIXED ASSETS				
Brief Description of Change		Appropriation		
1. Improvements to Land No capital projects planned for 2004-05.		(100,000)		
Total		(100,000)		



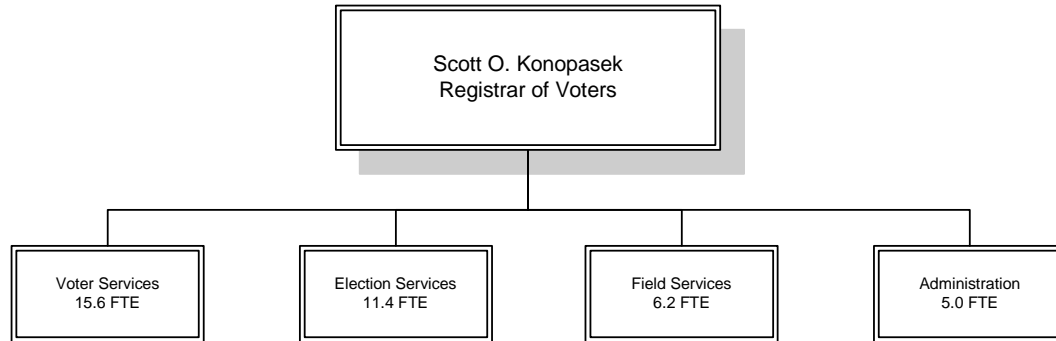
REGISTRAR OF VOTERS

Scott O. Konopasek

MISSION STATEMENT

The Registrar of Voters upholds the integrity of the electoral process by consistently conducting fair and open elections that are accessible to all and that accurately reflect the intent of the electorate. Departmental activities promote public confidence in the electoral process, increase voter participation, and strengthen democracy while providing the highest quality of customer service.

ORGANIZATIONAL CHART



DESCRIPTION OF MAJOR SERVICES

The primary function of the Registrar of Voters is to conduct elections as prescribed by district, city, county, state, and federal laws, and regulations. To support this function, the department is also responsible for registering voters, maintaining voter records, processing petitions, tracking boundary changes and precinct boundaries to reflect realignments of all political subdivisions, and recruiting and training poll workers.

The Voter Services Division processes voter registrations, in an accurate and timely manner, for eligible voters within the County of San Bernardino. This division maintains the voter rolls with current information to be used to conduct elections and to verify petitions. This division also performs absentee voter functions that include processing absentee applications, issuing, receiving, and counting absentee ballots for all elections.

The Election Services Division recruits, trains, and strives to retain sufficient qualified and knowledgeable poll workers for each election. This division processes candidate filings and processes/files candidate FPPC financial statements. Additionally, this division maintains all current political subdivisions boundaries for use in conducting elections and providing registration data as requested.

The Field Services Division is responsible for locating a sufficient number of accessible polling places for all elections and arranging for the delivery and recovery of all supplies to all polling places. This division also maintains, operates, and tests the Department's voting systems.

The Administration Division provides accurate and timely fiscal, personnel, payroll, and general office support.

BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	3,134,710	4,484,686	19,403,790	3,416,632
Departmental Revenue	543,214	1,744,134	9,925,615	740,744
Local Cost	2,591,496	2,740,552	9,478,175	2,675,888
Budgeted Staffing		42.9		39.2

Workload Indicators

Elections	113	210	226	100
Registered Voters	612,801	635,000	678,029	700,000
Polling Places	893	1,400	1,234	408
State Petitions Checked	1	3	12	3
Signatures Checked on State Petition	3,638	42,500	20,035	45,000
Absentee Ballots issued	103,124	250,000	328,382	140,000

In 2003-04, there were several major program changes and/or events that impacted the department's budget after adoption of the final budget.

The first major program change involved a contract that was awarded to Sequoia Electronic Voting Systems on September 9, 2003, in the amount of \$13,695,027, to supply the electronic voting system that replaced the county's decertified punch card voting system. State Proposition 41 funding of \$7,995,027 was received to offset the cost of the system, with the balance of \$5,700,000 in funding from the county's Electronic Voting System Reserve (county contingency funds).

The second major event was the unbudgeted October 7, 2003, Statewide Special Election. This election was funded with \$1,200,000 of county contingency funds.

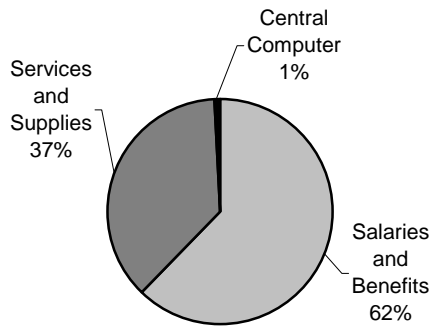
The third major program change was the implementation of the OPTECH absentee ballot system which was used countywide for absentee ballots and at polling places for both the October 2003 Special Election, and the November 2003 district elections. The OPTECH system was used for absentee voting at the March 2004 primary election and will continue to be used as the absentee system.

The fourth major program change was a countywide implementation of the Sequoia AVC Edge electronic voting system at the March 2004 primary election, which had different cost factors from that of the punch card system. However, the 2003-04 budget was based upon historical expenditure assumptions related to use of punch card voting.

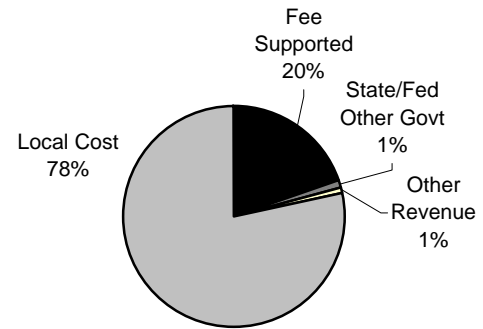
During the course of the year, various jurisdictions requested the Registrar of Voters to conduct special elections, which were not included in the department's final budget. In March 2004, \$112,110 in additional appropriation and revenue authority was added to the department's budget to cover the cost of the December 2003 Retirement Board and the January 2004 City of Highland Recall elections.

These events and/or program changes collectively resulted in an under expenditure of \$84,794 for salaries and benefits, and an under expenditure of \$3,239 for services and supplies, from that of the modified budget. Revenues exceeded the modified budget by \$74,344. In summary, this budget unit used \$162,377 less in local cost compared to the modified budget. Through managed salary savings and one-time revenues, the department was able to mitigate these unbudgeted costs associated with the major program changes and events that occurred during 2003-04.

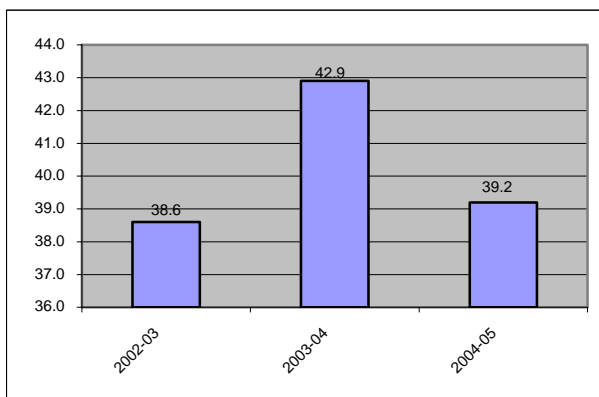
2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY



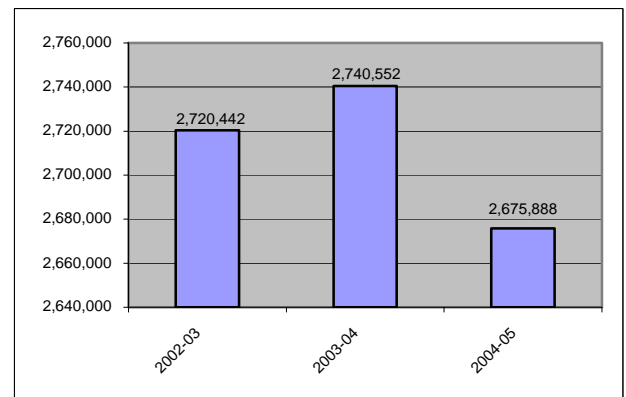
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Registrar of Voters
FUND: General

BUDGET UNIT: AAA ROV
FUNCTION: General
ACTIVITY: Elections

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	1,919,338	2,134,132	2,038,052	80,255	2,118,307
Services and Supplies	17,437,619	2,325,321	2,305,516	(1,042,610)	1,262,906
Central Computer	18,540	18,540	27,241	-	27,241
Equipment	21,600	-	-	-	-
Transfers	6,693	6,693	6,693	1,485	8,178
Total Appropriation	19,403,790	4,484,686	4,377,502	(960,870)	3,416,632
Departmental Revenue					
State, Fed or Gov't Aid	8,104,034	73,550	73,550	(38,550)	35,000
Current Services	1,791,657	1,640,584	1,640,584	(964,840)	675,744
Other Revenue	29,924	30,000	30,000	-	30,000
Total Revenue	9,925,615	1,744,134	1,744,134	(1,003,390)	740,744
Local Cost	9,478,175	2,740,552	2,633,368	42,520	2,675,888
Budgeted Staffing		42.9	39.8	(0.6)	39.2



DEPARTMENT: Registrar of Voters
FUND: General
BUDGET UNIT: AAA ROV

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	42.9	4,484,686	1,744,134	2,740,552
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	124,435	-	124,435
Internal Service Fund Adjustments	-	28,645	-	28,645
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	153,080	-	153,080
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	(3.1)	(260,264)	-	(260,264)
TOTAL BOARD APPROVED BASE BUDGET	39.8	4,377,502	1,744,134	2,633,368
Board Approved Changes to Base Budget	(0.6)	(960,870)	(1,003,390)	42,520
TOTAL 2004-05 FINAL BUDGET	39.2	3,416,632	740,744	2,675,888

DEPARTMENT: Registrar of Voters
FUND: General
BUDGET UNIT: AAA ROV

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Increase in Salaries & Benefits Decrease in Salaries & Benefits is due to a reduction in budgeted overtime and PSE employees hours because of the election cycle - one major election vs. two major elections last fiscal year (-\$51,009) and (-3.3 FTE).	(0.6)	80,255	-	80,255
** Final Budget Adjustments - Funding for 1.1 Elections Technician position (\$63,474) and .6 Elections Clerk partial position (\$25,270) were restored due to Board approval of the Department's fee request. Funding for 1.0 Elections Clerk position (\$42,520) was restored due to Board approval of Policy Item No .2.				
2. Decrease in Services & Supplies Decrease in Services & Supplies is due to the reduction in the need to purchase election services and supplies because of the election cycle - one major election vs. two major elections last fiscal year.	-	(1,042,610)	-	(1,042,610)
3. Increase in EHAP charges Incremental change in EHAP.	-	1,485	-	1,485
4. State aid decreased State aid decreased due to grant funds received from the State in FY 2000-01 for early voting, that have been fully expended.	-	-	(38,550)	38,550
5. Current Services decreased Current Services decreased due to a reduction in anticipated election billings because of the election cycle - one major election vs. two major elections last fiscal year (-\$1,053,584).	-	-	(964,840)	964,840
** Final Budget Adjustment- Revenues have been increased by \$88,744 resulting from Board approval of the Department's fee request.				
Total	(0.6)	(960,870)	(1,003,390)	42,520

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**



SPECIAL DISTRICTS

Tom Sutton

SUMMARY OF BUDGET UNITS

	2004-05				
	Appropriation	Revenue	Local Cost	Fund Balance	Staffing
Franchise Administration	311,701	-	311,701		3.0
Fish and Game Commission	39,395	15,100		24,295	-
TOTAL	351,096	15,100	311,701	24,295	3.0

Franchise Administration

DESCRIPTION OF MAJOR SERVICES

Franchise Administration is a division of Special Districts. Its function is to monitor utility, cable, telecommunication, and interstate pipeline franchises, as well as the use of other public property. Franchise Administration is also responsible for ensuring submission of the appropriate documents from franchisees including reports, proof of insurance, and payment of franchise fees. Other duties include monitoring customer service compliance for cable television service providers and research designed to identify other entities utilizing public rights-of-way.

Additionally, the Franchise Administration has represented the county and its constituents at the California Public Utilities Commission on issues regarding utility requests for rate increases and investigations of utilities that are over charging their customers.

The Franchise Administration Division collects a substantial amount of annual franchise fee revenue on behalf of the county, and the fees are generally based upon a percentage of utility, cable, telecommunications, and interstate pipeline company gross revenues. These revenues are reflected as workload indicators, and are not directly incorporated within the division's budget, as the fees are accounted for separately within another fund.

BUDGET AND WORKLOAD HISTORY

	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	282,586	298,177	297,184	311,701
Local Cost	282,586	298,177	297,184	311,701
Budgeted Staffing		3.0		3.0

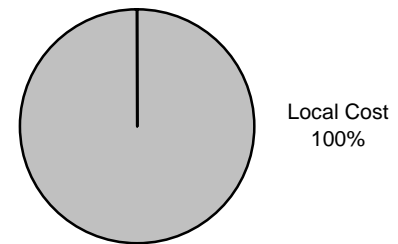
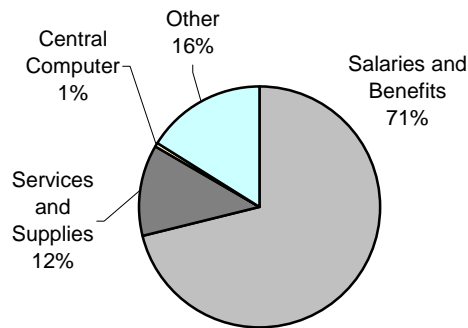
Workload Indicators

Number of Franchises:				
Cable Television	13	13	13	13
Gas	4	3	3	3
Water	27	29	29	29
Electric	3	3	3	3
Pipeline and Telecom	8	10	10	10
Franchise Revenues:				
Cable Television	1,057,714	1,080,000	1,143,229	1,150,000
Gas	1,269,639	1,380,000	1,755,420	1,800,000
Water	189,041	190,000	189,880	190,000
Electric	2,241,725	2,300,000	2,276,568	2,300,000
Pipeline and Telecom	88,292	60,000	93,429	93,000

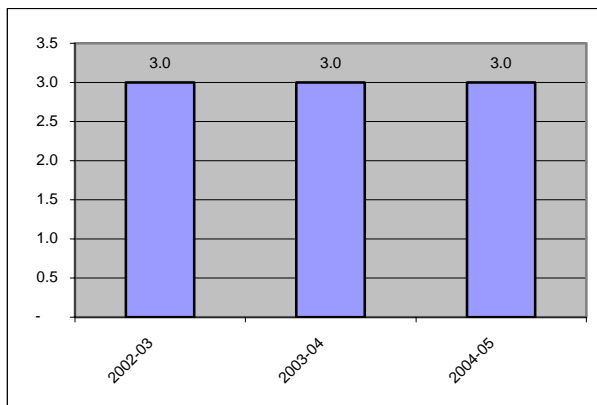


2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY

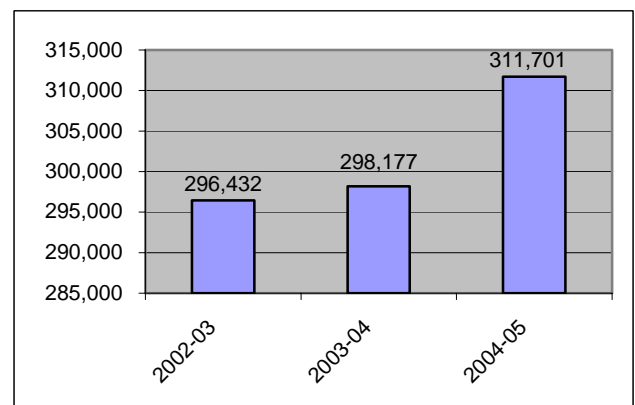
2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 STAFFING TREND CHART



2004-05 LOCAL COST TREND CHART



GROUP: Econ Dev/Public Svc
DEPARTMENT: Special Districts
FUND: General

BUDGET UNIT: AAA FRN
FUNCTION: Franchise Administration
ACTIVITY: Regulation/Revenue Collection

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Salaries and Benefits	207,981	201,989	214,614	7,402	222,016
Services and Supplies	38,445	45,430	45,799	(7,974)	37,825
Central Computer	1,463	1,463	1,993	-	1,993
Transfers	49,295	49,295	49,295	572	49,867
Total Appropriation	297,184	298,177	311,701	-	311,701
Local Cost	297,184	298,177	311,701	-	311,701
Budgeted Staffing		3.0	3.0	-	3.0



DEPARTMENT: Special Districts
 FUND: General
 BUDGET UNIT: AAA FRN

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
2003-04 FINAL BUDGET	3.0	298,177	-	298,177
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	12,625	-	12,625
Internal Service Fund Adjustments	-	899	-	899
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	13,524	-	13,524
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	3.0	311,701	-	311,701
Board Approved Changes to Base Budget	-	-	-	-
TOTAL 2004-05 FINAL BUDGET	3.0	311,701	-	311,701

DEPARTMENT: Special Districts
 FUND: General
 BUDGET UNIT: AAA FRN

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Local Cost
1. Various adjustments	-	-	-	-
Increase Salaries and Benefits by \$7,402 to adjust for step changes for employees. Reduction to Services and Supplies (\$7,974) that is primarily attributed to a decrease of \$6,194 in other professional services. An increase of \$572 in transfers.				
Total	-	-	-	-



Fish and Game Commission

MISSION STATEMENT

The Fish and Game Commission is administered by the Special Districts Department, and its primary function is to act as the liaison between the State Department of Fish & Game, the Board of Supervisors and the public.

DESCRIPTION OF MAJOR SERVICES

The Commission makes recommendations to the Board of Supervisors on matters pertaining to wildlife in San Bernardino County.

The Fish and Game Commission budget receives funding from fines imposed on hunting, fishing and environmental infractions. These funds are used by the Commission to assist qualified organizations with projects that assist in enhancing wildlife and with its propagation in San Bernardino County.

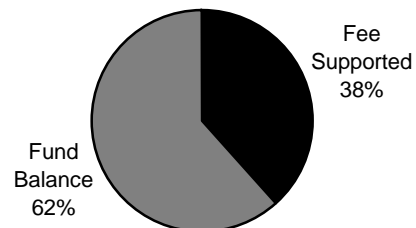
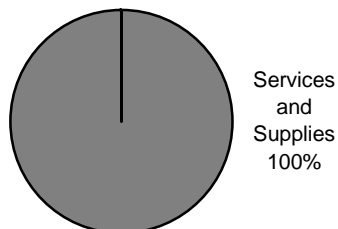
There is no staffing associated with this budget unit.

BUDGET AND WORKLOAD HISTORY

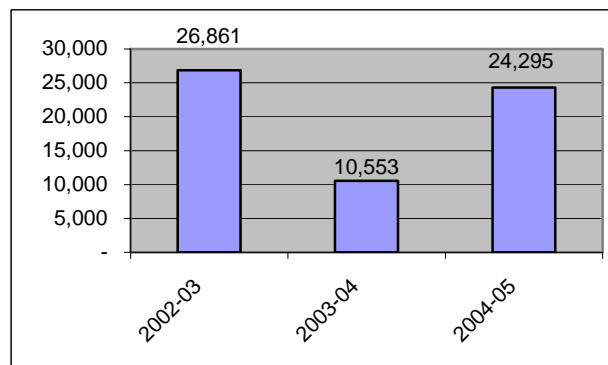
	Actual 2002-03	Budget 2003-04	Actual 2003-04	Final 2004-05
Total Appropriation	24,908	69,753	3,642	39,395
Departmental Revenue	8,599	59,200	17,384	15,100
Fund Balance		10,553		24,295

Expenditures in the Fish and Game budget are less than the amount budgeted because the entire unreserved fund balance must be appropriated each year in accordance with Section 29009 of the State Government Code. The amount not expended in 2003-04 has been carried over to the subsequent year's budget. Revenues for this program are based upon fines levied by the court for code violations. Revenue is lower than expected due to a one-time funding source of \$44,200 from the District Attorney environmental violations fund that was not realized.

2004-05 BREAKDOWN BY EXPENDITURE AUTHORITY 2004-05 BREAKDOWN BY FINANCING SOURCE



2004-05 FUND BALANCE TREND CHART



GROUP: Econ Dev/Public Svc
 DEPARTMENT: Special Districts
 FUND: Fish and Game Commission

BUDGET UNIT: SBV CAO
 FUNCTION: Public Protection
 ACTIVITY: Other Protection

	2003-04 Actuals	2003-04 Approved Budget	2004-05 Board Approved Base Budget	2004-05 Board Approved Changes to Base Budget	2004-05 Final Budget
Appropriation					
Services and Supplies	3,642	69,753	69,753	(30,358)	39,395
Total Appropriation	3,642	69,753	69,753	(30,358)	39,395
Departmental Revenue					
Fines and Forfeitures	17,384	59,200	59,200	(44,100)	15,100
Total Revenue	17,384	59,200	59,200	(44,100)	15,100
Fund Balance		10,553	10,553	13,742	24,295

DEPARTMENT: Special Districts
 FUND: Fish and Game Commission
 BUDGET UNIT: SBV CAO

SCHEDULE A

MAJOR CHANGES TO THE BUDGET

	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
2003-04 FINAL BUDGET	-	69,753	59,200	10,553
Cost to Maintain Current Program Services				
Salaries and Benefits Adjustments	-	-	-	-
Internal Service Fund Adjustments	-	-	-	-
Prop 172	-	-	-	-
Other Required Adjustments	-	-	-	-
Subtotal	-	-	-	-
Board Approved Adjustments During 2003-04				
30% Spend Down Plan	-	-	-	-
Mid-Year Board Items	-	-	-	-
Subtotal	-	-	-	-
Impacts Due to State Budget Cuts	-	-	-	-
TOTAL BOARD APPROVED BASE BUDGET	-	69,753	59,200	10,553
Board Approved Changes to Base Budget	-	(30,358)	(44,100)	13,742
TOTAL 2004-05 FINAL BUDGET	-	39,395	15,100	24,295

DEPARTMENT: Special Districts
 FUND: Fish and Game Commission
 BUDGET UNIT: SBV CAO

SCHEDULE B

BOARD APPROVED CHANGES TO BASE BUDGET

Brief Description of Board Approved Changes	Budgeted Staffing	Appropriation	Departmental Revenue	Fund Balance
1. Services and Supplies	-	(30,358)	-	(30,358)
Net decrease of \$36,417 in services/supplies to better represent budgeted costs based on projected revenues and estimated fund balance. This was primarily the result of a decrease of \$41,517 in special departmental expenses and increases of \$5,100 in various object codes.				
** Final Budget Adjustment - Fund Balance (increase of \$6,059).				
2. Fines and Forfeitures	-	-	(44,100)	44,100
Adjustment for a net decrease of \$44,100 in revenue primarily due to a one-time source of revenue that was budgeted for in the previous fiscal year that will not be realized in the FY 2004-05 budget.				
Total	-	(30,358)	(44,100)	13,742

**** Final Budget Adjustments were approved by the Board after the proposed budget was submitted.**

